July 30, 2025

**ADDENDUM NO. 01**

Your reference is directed to RFx Number 3000025221 for the Invitation to Bid (ITB) for the State of Louisiana – \***Mand Site**\*Fax\*Grounds Maint. - SOS which is currently scheduled to open at 2:00pm CT on 8/6/2025.

The following change is to be made to the referenced solicitation:

**Questions from the Vendor and State’s Responses:**

**Vendor Question 1.** We have been trying to get in touch with Casey Moran to schedule a site visit of the Old State Capitol Building. When reaching out with the phone number provided in the bid documents, we are met with a dial tone and the call is dropped. Is there a different way to reach Mr. Moran that can be provided to us? Or is there a different way to set up a site visit for today?

***State’s Response:*** *We have reached out to the agency and they sent an updated phone number so vendors can get in touch with Casey Moran to schedule a site visit.*

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**Page 2 of RFx currently reads: Mandatory Jobsite Visit: Contact Agency Personnel Casey Moran at 225-342-0500**

**Page 2 of RFx changed to read: Mandatory Jobsite Visit: Contact Agency Personnel Casey Moran at 225-219-6108**

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**Replacing Attachment A – Special Terms and Conditions – Pages 1-10 in its entirety**

All else remains as on original Invitation to Bid.

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**This addendum is hereby officially made a part of the referenced SOLICITATION.**

**ACKNOWLEDGEMENT:** If you have already submitted your bid and this Addendum does not cause you to revise your bid, you should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgement by mail or delivery by hand or courier to: Office of State Procurement, 1201 N. 3rd Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the bidder from complying with the terms of its bid.

Addendum Acknowledged/No changes:

For: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**REVISION:** If you have already submitted your bid and this Addendum requires you to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to bid opening by mail or delivery by hand or courier to: Office of State Procurement, 1201 N. 3rd Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756, and indicate the RFx number and the bid opening date and time on the outside of the envelope for proper identification. Electronic transmissions other than by fax are not being accepted at this time

**Revisions received after bid opening shall not be considered and you shall be held to your original bid.**

Revision:

For: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

By: Lynette Weems

Office of State Procurement

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Email: lynette.weems2@la.gov