

Office of State Procurement
State of Louisiana
Division of Administration

JEFF LANDRY
GOVERNOR



TAYLOR F. BARRAS
COMMISSIONER OF ADMINISTRATION

July 25, 2025

ADDENDUM NO. 01

Your reference is directed to RFx Number 3000025149 for the Invitation to Bid (ITB) for the State of Louisiana – Janitorial Services for DPS-OMV which is currently scheduled to open at 2:00 PM CT on 07/28/25.

The following changes are to be made to the referenced solicitation:

Replacing Attachment B – Scope of Work – Pages 1-2 in its entirety.

Attachment B, Page 1 currently reads: Daily Cleaning Schedule (5 days per week – Monday to Friday):

Attachment B, Page 1 changed to read: Daily Cleaning Schedule (5 days per week – Monday to Friday any time after close of business. Office closes at 4:30 PM):

RFx Currently Reads: Scheduled to open at 2:00 PM on July 28, 2025.

RFx Changed to Read: Scheduled to open at 2:00 PM on August 05, 2025.

All else remains as on original Invitation to Bid.

THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED SOLICITATION.

ACKNOWLEDGEMENT: If you have already submitted your bid and this Addendum does not cause you to revise your bid, you should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgement by mail or delivery by hand or courier to: Office of State Procurement, 1201 N. 3rd Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the bidder from complying with the terms of its bid.

Addendum Acknowledged/No changes:

For: _____ By: _____

REVISION: If you have already submitted your bid and this Addendum requires you to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to bid opening by mail or delivery by hand or courier to: Office of State Procurement, 1201 N. 3rd Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756, and indicate the RFX number and the bid opening date and time on the outside of the envelope for proper identification. Electronic transmissions other than by fax are not being accepted at this time

Revisions received after bid opening shall not be considered and you shall be held to your original bid.

Revision:

For: _____ By: _____

By: Tedrus Paul
Office of State Procurement
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Email: Tedrus.Paul@la.gov