

To provide the services of a qualified Contractor with all labor, transportation, equipment and insurance to furnish all operations connected with this Contract. The work shall include the furnishing of all necessary labor, supervision, tools, equipment, materials, supplies, miscellaneous items, fuel, equipment maintenance, storage/shop facilities, licensing fees, permits and other resources required and incidental to the cutting of the grass as outlined in these specifications. The services required include, trimming, mowing, edging, bagging and the application of herbicides and fertilizers.

I. All fine cut areas will first be cleaned of debris and loose objects that could be made projectiles when struck by mowers. Grass cutting height will be per industry standards in accordance with the predominant grass species in the area to be cut, but is not to exceed 2 ½ inches at the height of the mowing season for St Augustine grass. No more than 1/3 of the grass blade is to be removed at one time. Fine cut areas that become "scalped" due to Contractor actions shall be reseeded and maintained at no additional cost to the State. Discharged grass clippings will not be allowed to form windrows or be left in clumps.

Each mowing cycle is to include mowing, trimming, edging and debris clean up.

2. Fence lines, asphalt, sidewalks, driveways and other such concrete pads shall be kept weed, grass and moss free by hand or use of herbicides. Trimming and edging around lawn perimeters, sidewalks, driveways, parking lots, buildings, and bedded areas shall be done with each mowing with proper removal of associated debris. All fence lines, sidewalks, curbs, and other concrete edges will be edged and trimmed with a mechanical type edger in conjunction with each mowing. The edging groove is not to exceed 1 inch. Sweep or blow clean all Sidewalks, streets, driveways and/or concrete areas affected by work. All debris shall be removed from the site. These operations are to be done consecutively and will be completed before moving to subsequent areas. The State will not pay for mowing unless all operations have been satisfactorily completed as specified. All grass clippings are to be removed from the sidewalks, driveway and streets, and are not to be left in place overnight. Apply Round Up or Equal brand herbicide to gravel/shell parking areas and fence lines to control the growth of grass/weeds. Clean up will consist of removing wastepaper, limbs, branches, litter and debris. All such waste may be deposited in State owned dumpsters located on site.

3. Pick up and remove all leaves and debris in parking lots, streets and sidewalks starting in autumn (when leaves on surrounding trees start to fall) and spring (when oak trees lose their leaves). Perform this service no less than once a week until leaves cease falling. If fallen leaves present a cluttered appearance, more than once a week removal will be required.

4. Remove any thatch over 1/2 inch in depth from turf areas once annually in the fall. Control broadleaf weeds in all landscape turf areas by spot applications of contact herbicide.

Frequency: The grass is to be cut as often as weekly for 39 total cuts annually. Cuts are to be coordinated with the Agency. Any additional cuts will only be authorized as needed

based on a per cut cost. Each cut should be completed with a 2 day time frame.

Normal Cutting Days: Grass will be cut as specified herein. Work should be scheduled to begin no earlier than Tuesday and be completed no later than Friday. No cutting will occur within 24 hours of the last rainfall of 1 inch in 1 day without checking with the Agency. Any other variation in the schedule due to weather conditions shall be requested from the Agency. Operational requirements of the Agency may cause the Contractor to make adjustments to the established cutting schedules with limited advance notification.

Equipment: The Contractor will provide a listing of equipment to be used on site and coordinate with the Agency to ensure proper type equipment is utilized. This listing should be provided prior to awarding of the contract. Rotary mowers may be used on fine cut areas and equipped with discharge shields to control flying debris discharged during the cut. All equipment that is used in the fine cut areas must be equipped with turf type tires. Trenching and tractor drawn curb dressers are not acceptable means of edging and trimming. Flail moving equipment will not be used in fine cut areas.

Coordination: The Contractor and the Agency shall together inspect the grounds after each cut to verify contract requirements.

Description of Areas

The area covered is 116.56 acres.

- Area A-1

Area A-1 is a total of 15 acres. Seven acres on the west side of the area should be considered for grass maintenance for this contract. The drainage ditch that runs from south to north is the line. Area A-1 is to include all the cutting, edging, trimming and cleaning of grass up to and around all structures aside from construction areas at the time. Area A-1 will also include the levee from Angela St to Delery St as well as the other perimeter from the brick fence to the Delery St from the levee to St Claude Ave. Additionally; Area A-1 includes the levee which runs along the Mississippi River from the east wall to the west wall.

- Area A-2

Area A-2 is a total of 17 acres. The area on the west side of Grant Street should be considered for grass maintenance for this contract. Area A-2 is to include cutting, edging, trimming and cleaning of all grass up to and around all structures aside from construction areas at the time. Area A-2 Is to also include the outer perimeter along Delery Street to the west gate adjacent to Building 39 near the traffic circle.

- Area B

Area B is a total of 17 acres. Area B is to include cutting, edging, trimming and cleaning of all grass up to and around all structures aside from construction areas at the time. Area B is to also include the neutral ground on St Claude Ave from Delery St to Angela St as well as the outer perimeter from the brick fence to St Claude Ave. Area B is to also include the outer perimeter along Delery Street to St Claude Ave.

- Area C

Area C is a total of 22 acres. Area C is to include cutting edging, trimming and cleaning of all grass up to and around all structures aside from construction areas at the time. Area C will also include the outer perimeter from the brick fence to Claiborne Ave from Delery St to Angela St as well as the neutral ground from Delery St to Angela St. Area C Is to also include the outer perimeter along Angela Street to Claiborne Ave.

- Area D

Area D is a total of 30 acres. Area D includes fine and rough cutting, edging, trimming and cleaning of all grass up to and around all structures, Dirt Pile – 20,970 sq. ft. and 141 Storage Building -20,200 sq. ft. Area D will also include the outer perimeter from the brick fence to Claiborne Ave from Delery St to Angela St. Area D is to also include the outer perimeter along Angela Street to Post Engineer Complex.

- Area E

Area E is 15 acres. Area E includes fine and rough cutting, edging, trimming and cleaning of all grass up to and around all structures and Engineers Storage. Area E will also include the outer perimeter from the fence line to Florida Ave from the fence to Dubreuil St and along the back fence line on Florida Ave also the retention pond in Area E. Area E is to also include the outer perimeter along Angela Street to Florida Ave on the east and Dubreuil Street from Orin Street to Florida Ave in the west.

Contractor Responsibilities:

The Contractor will provide his own labor, tools, equipment, transportation, etc. The Contractor will dispose of all trimmings and dead growth. Environmentally approved vegetation killers are permissible in all areas to the extent that they do not adversely affect the plants and trees which have been planted, and must be approved by the Agency prior to application.

Identification:

Contractor personnel will carry Contractor identification at all times. Contractor personnel will show identification when asked by the Agency. Photo identification, proof of

insurance and inspection sticker is required for access to the Agency.

License:

The Contractor shall be licensed to do business in the state of Louisiana and shall furnish the license number to the Agency.

Indemnification:

The Contractor agrees to hold harmless and indemnify the Agency against any and all claims, suits, damages, costs, or legal expense as a result of bodily injury or property damage resulting from the negligence of the Contractor. All policies of insurance carried by the Contractor shall be written as primary policies, not contributing with and not in excess of insurance coverage which the Agency may carry.

Non-Performance Penalties:

1. The Contractor will establish a firm schedule for recurring ground maintenance actions for each location. This schedule shall be provided to the Agency before payment of the first month's invoice will be made. This schedule will be utilized to conduct random site checks to ensure contractor adherence to these specifications. Contractor shall notify the Agency in the event that they are not able to adhere to the established schedule during any particular week.
2. In the event the Contractor fails to accomplish any task under this scope of work, the Agency will provide reasonable notice to take corrective action. If the Contractor does not perform the service, the Agency may, at its option, cause the non-performed tasks to be accomplished through another source and deduct the cost of such from the amount normally due the Contractor for that monthly period.
3. In the event the Contractor fails to accomplish certain tasks, and the delay in taking corrective action results in a missed service, the Agency may deduct the following amounts from the affected month's contracted fee:

For each week in each area when weeds, grass or moss are not removed from parking areas.	\$50
For each occurrence in each area when sidewalks or concrete areas are not cleaned after work.	\$50
For each week in each area when planter beds and tree wells are not cleared of weeds and debris.	\$100
For each week in each area when leaves or debris are not removed from landscape area or parking lot when leaves are falling.	\$100
For each week in each area when grass is not mowed or edged during the growing season.	\$100

- 39 Grass Cuts Per Year

March – October Weekly

1. Mow the grass
2. Pick-up debris on grounds as necessary
3. Weed-eat around buildings, trees, and all other obstacles
4. Edge sidewalks and curbs
5. Blow off cut grass from sidewalks, parking lots and drives

November – February Monthly

1. Mow the grass
2. Pick-up debris on grounds as necessary
3. Weed-eat around buildings, trees, and all other obstacles
4. Edge sidewalks and curbs
5. Blow off cut grass from sidewalks, parking lots and drives

EVERY OTHER MONTH

1. De-weed sidewalks, parking lots, and drives with herbicide for weed control
2. Apply herbicide to fence for weed control