July 30, 2025

**ADDENDUM NO. 01**

Your reference is directed to RFx Number 3000025075 for the Invitation to Bid for an Agency Term Contract to furnish LA Waterfowl Stamps, which is scheduled to open at 10:00 AM (CT) on August 6, 2025.

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Following are the Vendors’ Inquiries received by the deadline date of July 30, 2025 and the State’s Responses:

**Vendor’s Inquiry #1:** Could you please confirm the sheet size? I only see the individual stamp size listed.

**State’s Response #1:** The sheet size should be a minimum of 8.5” x 11”.

**Vendor’s Inquiry #2:** Could you please confirm the quantity? The excel cost sheet lists 900 not individually serial numbered and 5,700 individually serial numbered stamps for a total of 6,600 but the online item section lists the quantity as 1,200.

**State’s Response #2:** The estimates of 900 and 5,700 from the Excel spreadsheet Price Sheet are the correct estimates. Please disregard the quantity of 1,200.

**Vendor’s Inquiry #3:** Could you confirm that there would be a total of 220 information sheets? 1 information sheet per stamp sheet (30 sheets for the not serially numbered and 190 sheets for serially numbered).

**State’s Response #3:** Yes that is correct. One information sheet per stamp sheet (30 sheets for the not serial numbered and 190 sheets for the serial numbered).

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**THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED SOLICITATION.**

**ACKNOWLDGEMENT:** If you have already submitted your bid and this Addendum does not cause you to revise your bid, you should acknowledge receipt of this addendum by identifying your business name and signing where indicated. You may return this Acknowledgement by mail, by hand delivery or courier to: Office of State Procurement, 1201 N Third Street, Claiborne Building, Ste. 2-160, Baton Rouge, LA 70802, or by fax to (225) 342-9756. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the bidder from complying with the terms of the Invitation to Bid.

Addendum Acknowledged/No Changes:

For: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**REVISION:** If you have already submitted your bid and this Addendum requires you to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to bid opening by mail or by hand delivery or courier to: Office of State Procurement, 1201 N Third Street, Claiborne Building, Ste. 2-160, Baton Rouge, LA 70802, and indicate the bid number and the bid opening date and time on the outside of the envelope for proper identification, or by fax to: (225) 342-9756. Electronic submissions other than via fax are not being accepted at this time.

**Revisions received after the bid opening date shall not be considered and you will be held to your original bid.**

Revision:

For: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

By: Raymond McKnight

State Procurement Analyst

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