

# **REQUEST FOR PROPOSAL**

## **SALE OF PROPERTY**

**For**

**Central Louisiana Technical Community  
College Huey P Long Campus**

**Winnfield, LA.**

**RFP No: ALEX250001**

**Proposal Due Date and Time:**

**July 23, 2025**

**3:00 P.M. CST**

## **I. REQUEST FOR PROPOSAL**

### **A. Request**

Proposals are being accepted by Central Louisiana Technical Community College for the sale by the College of property commonly known as W South Street, Winnfield, LA ("Property"). A brief description of the Property is as follows:

The site is 7,762.5 square feet, rectangular in shape, and considered commercial zoning classification. Located at W South Street, Winnfield, LA.

Responses to this RFP shall submit a proposal that addresses the various components set forth in this RFP.

## **II. PROPERTY INFORMATION**

Central Louisiana Technical Community College is interested in selling the property which previously was the location of the College campus located in Winnfield, LA. The College relocated the campus located to a new facility.

The Property is approximately 7,762.5 square feet. It is considered commercial zoning and rectangular in shape and located on W South Street, Winnfield, LA.

## **III. CONDITIONS GOVERNING SALE OF PROPERTY**

### **A. Offer**

Interested parties must offer to purchase the Property in cash at closing. All Bidders must complete and submit the Offer to Purchase (Attachment A) indicating the amount offered for the Property. All valid offers must remain open for thirty (30) days from the opening date of the RFP and the College reserves the right to formally accept any offer within that time period.

### **B. Purchase Price**

Purchase price must be paid in cash at closing. The appraisal price is \$15,500.00

### **C. Commission**

Any commission to be paid to an agent or broker shall be paid by the Buyer and shall not be deducted from the Purchase Price.

#### **D. Earnest Money Deposit**

Sealed proposals must include an earnest money deposit of 5% of the Purchase Price, in the form of a certified or cashier's check, payable to Central Louisiana Technical Community College and must be submitted together with the signed Offer to Purchase (Attachment A). The earnest money will be returned to all unsuccessful bidders with thirty (30) days of the proposal due date. If a bidder's proposal is accepted, the earnest money deposit will be applied to the purchase cost.

#### **E. Submission of Proposal**

To be considered, sealed proposals must be submitted no later than 3:00 p.m., CST – July 23rd, 2025. An original proposal must be mailed or delivered to:

Central Louisiana Technical Community College  
Attn: Amanda Deshotel  
508 Choupique Lane  
PO Box 307  
Cottonport, LA 71327

The outside of the envelope should be marked "SALE OF HUEY P LONG CAMPUS PROPERTY, WINNFELD, LA, RFP # ALEX250001. Hand delivered/couriered bids should be directed to the Administration building at 508 Choupique Lane, Cottonport, LA, where they will be date stamped and held until bid opening. Late submittals will not be considered.

#### **F. Provision of Notices**

Those interested in submitting a proposal are encouraged to provide contact information to Amanda Deshotel, Senior Buyer at [amandadeshotel@cltcc.edu](mailto:amandadeshotel@cltcc.edu). Providing contact information will allow the College to provide notification if an addendum to the RFP is issued or the RFP is cancelled. Those who choose not to provide contact information are solely responsible for checking with the College for any issued addenda or a notice of cancellation.

#### **G. Award**

The College will award the Proposal to the highest acceptable offer. In addition to the amount of the offer, the College will consider contingencies and exceptions contained in each Proposal. The sale of the Property is subject to final approval of the CLTCC Chancellor. The College reserves the right to reject any and all offers.

#### H. Schedule of Events

	<u>Date &amp; Time (CST)</u>
Deadline to receive written inquiries:	July 9, 2025 @ 3:00 p.m.
Deadline to answer written inquiries:	July 14, 2025, @ COB
Bid Deadline:	July 23, 2025 @ 3:00 p.m.
Proposal Opening:	July 24, 2025 @ 10:00 a.m.
Notification of Award:	To be determined

**NOTE: The College reserves the right to deviate from these dates when in the best interest of the College.**

#### I. Exceptions to the RFP

**Any exceptions, from the provisions of this RFP, which are desired by the Bidder, shall be specifically noted in the proposal submitted, including additional requirements or requests. The exceptions to be listed shall include any contingencies to closing the transaction including but not limited to financing and feasibility contingencies.**

#### J. Questions

Questions regarding this RFP or the need for additional information should be submitted in writing by email [amandadeshotel@cltcc.edu](mailto:amandadeshotel@cltcc.edu) no later than July 9<sup>th</sup>, 2025 at 3:00 pm, CST. The College will email all potential proposers who have submitted their contact information to Amanda Deshotel at [amandadeshotel@cltcc.edu](mailto:amandadeshotel@cltcc.edu) an addendum which will address any questions submitted by the submittal date. It is recommended that all interested parties visit the Property before submitting a proposal.

#### K. Conflict of Interest Information

Information on possible conflicts of interest should be provided in the proposal. Such information will be taken into account in making a selection of the Bidder. Should a conflict arise during the RFP process, the Bidder shall immediately advise the College of such conflict.

**Attachment A**

**OFFER TO PURCHASE WINNFIELD PROPERTY  
RFP #ALEX 250001**

**TO:** Central Louisiana Technical Community College  
Attn: Amanda Deshotel  
508 Choupique Lane  
PO Box 307  
Cottonport, LA 71327

\_\_\_\_\_, herein called the "Buyer" hereby offers and agrees to purchase from Central Louisiana Technical Community College ("College") at the price and subject to the terms and conditions contained in this Offer, the following described Property.

The site is 7,762.5 square feet, rectangular in shape, and considered commercial zoning classification located on W South Street, Winnfield, LA.

Closing shall be within thirty (30) days of acceptance of this Offer, unless otherwise agreed upon by the parties. This sale is subject to the approval of the CLTCC Chancellor, and the College reserves the right to reject all offers.

**SUBMITTAL:** To ensure proper identification and handling, submit your Offer in a sealed envelope. This Offer may be hand delivered or mailed, and must be delivered by the date and time due to:

Central Louisiana Technical Community College  
Attn: Amanda Deshotel  
508 Choupique Lane  
PO Box 307  
Cottonport, LA 71327

Hand delivered/couriered bids should be directed to the CLTCC WHNash Avoyelles Campus, Administration building located at 508 Choupique Lane, Cottonport, Attention: Amanda Deshotel, where they will be date stamped and held until bid opening.

Timely delivery of the Offer is the sole responsibility of the Bidder. Late offers, as determined by the College time/date stamp, will not be accepted. All offers shall remain valid for a period of thirty (30) days from the RFP opening date.

The successful Bidder will be determined by the College based on the bid amount and any exceptions and contingencies identified by the Bidder. Bids must remain valid for thirty (30) days from the bid opening date during which time the College may accept or reject any Offer.

### OFFER TO PURCHASE

Total Purchase Price Offered: \$ \_\_\_\_\_

Earnest Money Deposit: \$ \_\_\_\_\_

Balance Due on Closing: \$ \_\_\_\_\_

**Agent Commission and all closing cost are the responsibility of the Buyer and are not included in the purchase price. Sale to be without warranty: "As is, Where is". Price to be paid in cash at the closing.**

**ATTACH CERTIFIED OR CASHIER'S CHECK AS EARNEST MONEY DEPOSIT (5%)**

Name of Buyer: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date: \_\_\_\_\_

Agent (if applicable): \_\_\_\_\_

Agent Address: \_\_\_\_\_

Agent phone & email: \_\_\_\_\_

**Please list exceptions and contingencies to the RFP (use additional sheets if necessary):**

Signature of Buyer: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Agent (if applicable): \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

# CENTRAL LOUISIANA TECHNICAL COMMUNITY COLLEGE

ALEXANDRIA \* FERRIDAY \* HUEY P LONG \* WARD H NASH AVOYELLES \*JENA

516 Murray St  
Alexandria, LA 71301  
Phone: 318-487-5443 Fax: 318-487-5977

## INSTRUCTIONS TO BIDDERS

1. READ THE ENTIRE BID, INCLUDING ALL TERMS, CONDITIONS, AND SPECIFICATIONS.
2. ONLY BID ON ITEMS YOU CAN PROVIDE BY REQUESTED DELIVERY DATE.
3. ONLY BID ON DELIVERY LOCATIONS YOU CAN SERVICE.
4. ALL BID PRICES MUST BE TYPED OR WRITTEN IN INK. ANY CORRECTIONS, ERASURES OR OTHER FORMS OF ALTERATION TO UNIT PRICES SHOULD BE INITIALED BY BIDDER.
5. THIS BID IS TO BE MANUALLY SIGNED IN INK.
6. BID PRICES SHALL INCLUDE DELIVERY OF ALL ITEMS F.O.B DESTINATION OR AS OTHERWISE PROVIDED. BIDS CONTAINING "PAYMENT IN ADVANCE" OR "C.O.D." REQUIREMENTS WILL BE REJECTED. PAYMENT SHALL BE MADE WITHIN 30 DAYS AFTER RECEIPT OF PROPERLY EXECUTED INVOICE OR DELIVERY, WHICHEVER IS LATER.
7. TO ASSURE CONSIDERATION OF YOUR BID, ALL BIDS AND ADDENDA SHOULD BE RETURNED IN AN ENVELOPE OR PACKAGE CLEARLY MARKED WITH THE BID OPENING DATE AND THE BID NUMBER.
8. BIDS SUBMITTED ARE SUBJECT TO PROVISIONS OF THE LAWS OF THE STATE OF LOUISIANA INCLUDING BUT NOT LIMITED TO L.R.S.:391551-1738; PURCHASING RULES AND REGULATIONS; EXECUTIVE ORDERS, STANDARD TERMS AND CONDITIONS; SPECIAL CONDITIONS; AND SPECIFICATIONS LISTED IN THIS SOLICITATION.
9. BY SIGNING THE BID, THE BIDDER CERTIFIES COMPLIANCE WITH ALL INSTRUCTIONS TO BIDDERS, TERMS, CONDITIONS AND SPECIFICATIONS, AND FURTHER CERTIFIES THAT THIS BID IS MADE WITHOUT COLLUSION OR FRAUD. THIS BID IS TO BE MANUALLY SIGNED IN INK BY A PERSON AUTHORIZED TO BIND THE VENDOR.
10. THE SOLICITATION CONTAINS ALL TERMS AND CONDITIONS WITH RESPECT TO THE COMMODITIES HEREIN. ANY VENDOR CONTRACTS, FORMS, TERMS OR OTHER MATERIALS SUBMITTED WITH BID MAY CAUSE BID TO BE REJECTED
11. THE PURCHASE ORDER IS THE ONLY BINDING DOCUMENT TO BE ISSUED AGAINST THIS CONTRACT. SIGNING OF VENDOR FORMS IS NOT ALLOWED.
12. WARRANTY INFORMATION FOR ALL PRODUCTS MUST BE SUPPLIED WITH BID PROPOSAL.
13. THE LISTED QUANTITIES ARE ESTIMATED TO BE THE AMOUNT NEEDED. IN THE EVENT A GREATER OR LESSER QUANTITY IS NEEDED, NORTHWEST LOUISIANA TECHNICAL COLLEGE
14. RESERVES THE RIGHT TO INCREASE OR DECREASE THE AMOUNT AT THE UNIT PRICES STATED IN THE BID.
15. ALL APPLICABLE MSDS MUST BE PROVIDED WITH BID PROPOSAL
16. CENTRAL LOUISIANA TECHNICAL COMMUNITY COLLEGE RESERVES THE RIGHT TO PURCHASE THE ITEMS AT THE SAME PRICES, TERMS & CONDITIONS SHOWN FOR A PERIOD OF ONE YEAR FROM THE DATE OF ORIGINAL PURCHASE ORDER.
17. ALL BID PAGES MUST BE RETURNED WITH BID AND INITIALED WHERE INDICATED.
18. BID DELIVERY INSTRUCTIONS: **MAIL BID TO: CLTCC, PO BOX 307, 508 CHOUIPIQUE LANE, COTTONPORT, LA 71327**
19. BID SHALL BE MAILED THROUGH THE U.S. POSTAL SERVICE OR DELIVERED BY HAND COURIER SERVICE TO OUR PHYSICAL ADDRESS AS FOLLOWS:  
CENTRAL LOUISIANA TECHNICAL COMMUNITY COLLEGE  
ATTN: AMANDA DESHOTEL  
508 CHOUIPIQUE LANE, PO BOX 307  
COTTONPORT, LA 71327

**BID NUMBER MUST BE CLEARLY PRINTED ON OUTSIDE OF ENVELOPE ALONG WITH BIDDERS COMPANY NAME AND ADDRESS.**

Central Louisiana Technical Community College is not responsible for any delays caused by the bidder's chosen means of bid delivery. Bidder is solely responsible for the timely delivery of its bid. Failure to meet the bid opening date and time shall result in rejection of the bid.

# CENTRAL LOUISIANA TECHNICAL COMMUNITY COLLEGE

Alexandria \* Ferriday \* Huey P Long \* Ward H Nash Avoyelles \*Jena

516 Murray Street  
Alexandria, LA 71301

Phone: 318-487-5443 Fax: 318-487-5977

## STANDARD TERMS AND CONDITIONS

### 1. BID FORMS.

ALL WRITTEN BIDS, UNLESS OTHERWISE PROVIDED FOR, MUST BE SUBMITTED ON, AND IN ACCORDANCE WITH, FORMS PROVIDED, PROPERLY SIGNED (SEE NO. 19). BIDS SUBMITTED IN THE FOLLOWING MANNER WILL NOT BE ACCEPTED:

- A. BID CONTAINS NO SIGNATURE INDICATING INTENT TO BE BOUND;
- B. BID FILLED OUT IN PENCIL; AND
- C. BID NOT SUBMITTED ON THE STATE'S STANDARD FORMS.

BIDS MUST BE RECEIVED AT THE ADDRESS SPECIFIED IN THE SOLICITATION PRIOR TO BID OPENING TIME IN ORDER TO BE CONSIDERED. ENTIRE BID SHOULD BE RETURNED, EXCEPT ITEM PAGES NOT BID.

### 2. STANDARDS OF QUALITY.

ANY PRODUCT OR SERVICE BID SHALL CONFORM TO ALL APPLICABLE FEDERAL AND STATE LAWS AND REGULATIONS AND THE SPECIFICATIONS CONTAINED IN THE SOLICITATION. UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION, ANY MANUFACTURER'S NAME, TRADE NAME, BRAND NAME OR CATALOG NUMBER USED IN THE SPECIFICATION IS FOR THE PURPOSE OF DESCRIBING THE STANDARD OF QUALITY, PERFORMANCE, AND CHARACTERISTICS DESIRED AND IS NOT INTENDED TO LIMIT OR RESTRICT COMPETITION. BIDDER MUST SPECIFY THE BRAND AND MODEL NUMBER OF THE PRODUCT OFFERED IN HIS BID. BIDS NOT SPECIFYING BRAND AND MODEL NUMBER SHALL BE CONSIDERED AS OFFERING THE EXACT PRODUCTS SPECIFIED IN THE SOLICITATION.

### 3. DESCRIPTIVE INFORMATION.

BIDDERS PROPOSING AN EQUIVALENT BRAND OR MODEL SHOULD SUBMIT WITH THE BID INFORMATION (SUCH AS ILLUSTRATIONS, DESCRIPTIVE LITERATURE, AND TECHNICAL DATA) SUFFICIENT FOR STATE OF LOUISIANA TO EVALUATE QUALITY, SUITABILITY, AND COMPLIANCE WITH THE SPECIFICATIONS IN THE SOLICITATION. FAILURE TO SUBMIT DESCRIPTIVE INFORMATION MAY CAUSE BID TO BE REJECTED. ANY CHANGE MADE TO A MANUFACTURER'S PUBLISHED SPECIFICATIONS SUBMITTED FOR A PRODUCT SHALL BE VERIFIABLE BY THE MANUFACTURER. IF ITEM(S) BID DO NOT FULLY COMPLY WITH SPECIFICATIONS (INCLUDING BRAND AND/OR PRODUCT NUMBER), BIDDER MUST STATE IN WHAT RESPECT ITEM(S) DEVIATE. FAILURE TO NOTE EXCEPTIONS ON THE BID FORM WILL NOT RELIEVE THE SUCCESSFUL BIDDER(S) FROM SUPPLYING THE ACTUAL PRODUCTS REQUESTED.

### 4. BID OPENING.

BIDDERS MAY ATTEND THE BID OPENING, BUT NO INFORMATION OR OPINIONS CONCERNING THE ULTIMATE CONTRACT AWARD WILL BE GIVEN AT THE BID OPENING OR DURING THE EVALUATION PROCESS. BIDS MAY BE EXAMINED WITHIN 72 HOURS AFTER BID OPENING. INFORMATION PERTAINING TO COMPLETED FILES MAY BE SECURED BY VISITING CENTRAL LOUISIANA TECHNICAL COMMUNITY COLLEGE DURING NORMAL WORKING HOURS. WRITTEN BID TABULATIONS WILL NOT BE FURNISHED.

### 5. AWARDS.

CENTRAL LOUISIANA TECHNICAL COMMUNITY COLLEGE RESERVES THE RIGHT TO AWARD ITEMS SEPARATELY, GROUPED, OR ON AN ALL-OR-NONE BASIS AND TO REJECT ANY OR ALL BIDS AND WAIVE ANY INFORMALITY.

### 6. PRICES.

UNLESS OTHERWISE SPECIFIED BY CENTRAL LOUISIANA TECHNICAL COMMUNITY COLLEGE IN THE SOLICITATION, BID PRICES MUST BE COMPLETE, INCLUDING TRANSPORTATION PREPAID BY BIDDER TO DESTINATION AND FIRM OR ACCEPTANCE FOR A MINIMUM OF 60 DAYS. IF ACCEPTED, PRICES MUST BE FIRM FOR THE CONTRACTUAL PERIOD. BIDS OTHER THAN F.O.B. DESTINATION MAY BE REJECTED. PRICES SHOULD BE QUOTED IN THE UNIT (EACH, BOX, CASE, ETC.) AS SPECIFIED IN THE SOLICITATION.

### 7. DELIVERIES.

BIDS MAY BE REJECTED IF THE DELIVERY TIME INDICATED IS LONGER THAN THAT SPECIFIED IN THE SOLICITATION.

### 8. TAXES.

VENDOR IS RESPONSIBLE FOR INCLUDING ALL APPLICABLE TAXES IN THE BID PRICE. STATE AGENCIES ARE EXEMPTED FROM ALL STATE AND LOCAL SALES AND USE TAXES.

### 9. NEW PRODUCTS.

UNLESS SPECIFICALLY CALLED FOR IN THE SOLICITATION, ALL PRODUCTS FOR PURCHASE MUST BE NEW, NEVER PREVIOUSLY USED, AND THE CURRENT MODEL AND/OR PACKAGING. NO REMANUFACTURED, DEMONSTRATOR, USED OR IRREGULAR PRODUCT WILL BE CONSIDERED FOR PURCHASE UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION. THE MANUFACTURER'S STANDARD WARRANTY WILL APPLY UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION.

### 10. CONTRACT RENEWALS.

UPON AGREEMENT OF CENTRAL LOUISIANA TECHNICAL COMMUNITY COLLEGE AND THE CONTRACTOR, A TERM CONTRACT MAY BE EXTENDED FOR 2 ADDITIONAL 12-MONTH PERIODS AT THE SAME PRICES, TERMS AND CONDITIONS. IN SUCH CASES, THE TOTAL CONTRACT TERM CANNOT EXCEED 36 MONTHS.



**11. CONTRACT CANCELLATION.**

CENTRAL LOUISIANA TECHNICAL COMMUNITY COLLEGE HAS THE RIGHT TO CANCEL ANY CONTRACT, IN ACCORDANCE WITH THE PURCHASING RULES AND REGULATIONS, FOR CAUSE, INCLUDING BUT NOT LIMITED TO, THE FOLLOWING:

- A. FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE CONTRACT;
- B. FAILURE OF THE PRODUCT OR SERVICE TO MEET SPECIFICATIONS, CONFORM TO SAMPLE QUALITY OR TO BE DELIVERED IN GOOD CONDITION;
- C. MISREPRESENTATION BY THE CONTRACTOR;
- D. FRAUD, COLLUSION, CONSPIRACY OR OTHER UNLAWFUL MEANS OF OBTAINING ANY CONTRACT WITH THE STATE;
- E. CONFLICT OF CONTRACT PROVISIONS WITH CONSTITUTIONAL OR STATUTORY PROVISIONS OF STATE OR FEDERAL LAW; (6) ANY OTHER BREACH OF CONTRACT.

**12. DEFAULT OF CONTRACTOR.**

FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE BID WILL CONSTITUTE A DEFAULT AND MAY CAUSE CANCELLATION OF THE CONTRACT. WHERE THE STATE HAS DETERMINED THE CONTRACTOR TO BE IN DEFAULT, THE STATE RESERVES THE RIGHT TO PURCHASE ANY OR ALL PRODUCTS OR SERVICES COVERED BY THE CONTRACT ON THE OPEN MARKET AND TO CHARGE THE CONTRACTOR WITH COST IN EXCESS OF THE CONTRACT PRICE. UNTIL SUCH ASSESSED CHARGES HAVE BEEN PAID, NO SUBSEQUENT BID FROM THE DEFAULTING CONTRACTOR WILL BE CONSIDERED.

**13. ORDER OF PRIORITY.**

IN THE EVENT THERE IS A CONFLICT BETWEEN THE INSTRUCTIONS TO BIDDERS OR STANDARD CONDITIONS AND THE SPECIAL CONDITIONS, THE SPECIAL CONDITIONS SHALL GOVERN.

**14. APPLICABLE LAW.**

ALL CONTRACTS SHALL BE CONSTRUED IN ACCORDANCE WITH AND GOVERNED BY THE LAWS OF THE STATE OF LOUISIANA.

**15. COMPLIANCE WITH CIVIL RIGHTS LAWS.**

BY SUBMITTING AND SIGNING THIS BID, BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE FOLLOWING AS APPLICABLE: TITLE VI AND VII OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED BY THE EQUAL OPPORTUNITY ACT OF 1972, FEDERAL EXECUTIVE ORDER 11246, FEDERAL REHABILITATION ACT OF 1973, AS AMENDED, THE VETERAN'S READJUSTMENT ASSISTANCE ACT OF 1974 TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, THE AGE ACT OF 1975, AND BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. BIDDER AGREES NOT TO DISCRIMINATE IN ITS EMPLOYMENT PRACTICES, AND WILL RENDER SERVICES UNDER ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION WITHOUT REGARD TO RACE, COLOR, RELIGION, SEXUAL ORIENTATION, NATIONAL ORIGIN, VETERAN STATUS, POLITICAL AFFILIATION, OR DISABILITIES. ANY ACT OF DISCRIMINATION COMMITTED BY BIDDER, OR FAILURE TO COMPLY WITH THESE STATUTORY OBLIGATIONS WHEN APPLICABLE, SHALL BE GROUNDS FOR TERMINATION OF ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION.

**16. SPECIAL ACCOMMODATION.**

ANY "QUALIFIED INDIVIDUAL WITH A DISABILITY" AS DEFINED BY THE AMERICANS WITH DISABILITIES ACT WHO HAS SUBMITTED A BID AND DESIRES TO ATTEND THE BID OPENING, MUST NOTIFY THIS OFFICE IN WRITING NOT LATER THAN SEVEN DAYS PRIOR TO THE BID OPENING DATE OF THEIR NEED FOR SPECIAL ACCOMMODATIONS. IF THE REQUEST CANNOT BE REASONABLY PROVIDED, THE INDIVIDUAL WILL BE INFORMED PRIOR TO THE BID OPENING.

**17. INDEMNITY.**

CONTRACTOR AGREES, UPON RECEIPT OF WRITTEN NOTICE OF A CLAIM OR ACTION, TO DEFEND THE CLAIM OR ACTION, OR TAKE OTHER APPROPRIATE MEASURE, TO INDEMNIFY, AND HOLD HARMLESS, THE STATE, ITS OFFICERS, ITS AGENTS AND ITS EMPLOYEES FROM AND AGAINST ALL CLAIMS AND ACTIONS FOR BODILY INJURY, DEATH OR PROPERTY DAMAGES CAUSED BY THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. HOWEVER, THE CONTRACTOR SHALL HAVE NO OBLIGATION AS SET FORTH ABOVE WITH RESPECT TO ANY CLAIM OR ACTION FROM BODILY INJURY, DEATH OR PROPERTY DAMAGES ARISING OUT OF THE FAULT OF THE STATE, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES.

**18. SIGNATURE AUTHORITY.**

IN ACCORDANCE WITH L.R.S. 39:1594 (c)(4), REQUIRES EVIDENCE OF AUTHORITY TO SIGN AND SUBMIT BIDS TO THE STATE OF LOUISIANA. YOUR MUST INDICATE WHICH OF THE FOLLOWING APPLY TO THE SIGNER OF THIS BID.

- A. THE SIGNER OF THIS BID IS EITHER A CORPORATE OFFICER WHO IS LISTED ON THE MOST CURRENT ANNUAL REPORT ON FILE WITH THE SECRETARY OF STATE OR A MEMBER OF A PARTNERSHIP OR PARTNERSHIP IN COMMENDAM AS REFLECTED ON THE MOST CURRENT PARTNERSHIP RECORDS ON FILE WITH THE SECRETARY OF STATE. A COPY OF THE ANNUAL REPORT OR PARTNERSHIP MUST BE SUBMITTED TO THIS OFFICE BEFORE CONTRACT AWARD.
- B. THE SIGNER OF THE BID IS A REPRESENTATIVE OF THE BIDDER AUTHORIZED TO SUBMIT THIS BID AS EVIDENCED BY THE CORPORATE RESOLUTION OR CERTIFICATION AS TO CORPORATE PRINCIPAL. IF THIS APPLIES A COPY OF THE RESOLUTION OR CERTIFICATION MUST BE ATTACHED HERETO.
- C. OTHER DOCUMENTS INDICATING AUTHORITY, WHICH ARE ACCEPTABLE TO THE PUBLIC ENTITY