

**ADVERTISEMENT TO Request For Proposal
CITY OF NEW ORLEANS**

**SPONSORING DEPARTMENT:
New Orleans Fire Department**

**TITLE:
New Orleans Fire Department Management of Payroll**

**SOURCING EVENT NO.:
4438**

**TYPE OF SOLICITATION:
PROFESSIONAL SERVICES**

**DBE OPPORTUNITY:
No**

**RELEASED ON:
June 16 2025**

**DEADLINE TO RESPOND:
JULY 7, 2025**

**PRE-BID CONFERENCE:
July 1 2025**

Dates are subject to changes via an addendum posted by the Bureau of Purchasing on the City's supplier portal.

If this solicitation is federally funded, prospective bidder/respondent must pay particular attention to all applicable laws and regulations of the Federal government and the State of Louisiana.

The Bureau of Purchasing uses commodity codes to notify suppliers of the release of a sourcing event and subsequent modifications via addendum. Note that you would receive those notifications if you selected the following commodity code(s) before the release of the sourcing event:

**COMMODITY CODE(s):
946-10**

The City of New Orleans strongly encourages minority-owned and women-owned businesses, socially and economically disadvantaged businesses and small businesses to respond to this solicitation, or to participate in subcontracting opportunities pursuant to this solicitation.

For more information about this sourcing event, go to www.nola.gov and click on "BRASS Supplier Portal" under "BIDS & CONTRACTS". Once on the Supplier Portal, search "Open Events."

Thank you for your interest in doing business with the City of New Orleans.

James Simmons Jr.
Chief Procurement Officer

**Advertising Dates:
June 16 and June 23 2025**