**Attachment B – Specifications**

**Title: Grounds Maintenance Service – LDH-AAHSD Tyler**

**Acadiana Area Human Services District**

**Tyler Behavioral Health**

**302 Dulles Drive**

**Lafayette, LA 70506**

**Total 46 Services per Year**

**\*\*MARCH – NOVEMBER\*\***

**\*\*Weekly\***

1. Pick up debris/trash on ground including parking lots and drives

2. Mow the grass

3. Weed-eat & edge. Maintain ground cover clearance next to building.

4. Blow off cut grass and other debris from sidewalks, parking lots and drives

5. Trim shoots off of tree trunks. Remove vines from climbing tree trunks and fences

6. Pick up and remove any fallen branches from entire grounds

**\*\*Monthly\*\* - Instructions to be given by Maintenance**

1. Remove weeds from flower beds

2. Trim top of ground cover to keep from becoming overgrown

3. De-weed sidewalks, parking lots and drives with herbicide for weed control

4. Apply herbicide to fence areas, along buildings for weed control, maximum 4-inch border

5. Trim shrubs, hedges, and low hanging limbs and take away branches and debris

 (Specific instructions given as needed by Maintenance Director)

6. Remove climbing vines from tree bases, fences, etc. Apply herbicide if necessary

7. Rake leaves and mulch or remove during fall periods when trees lose leaves. Fallen leaves from cypress trees should be removed if too thick to mulch.

8. Remove ground cover 2 feet away from building and maintain cleared area.

**\*\*DECEMBER – FEBRUARY\*\***

**\*\* Twice a Month\*\***

1. Pick up debris/trash on ground including parking lots and drives

2. Mow the grass

3. Weed-eat & edge

4. Blow off cut grass and other debris from sidewalks, parking lots and drives

5. Trim shoots off of tree trunks. Remove vines from climbing tree trunks and fences

6. Remove fallen leaves and branches from grounds, beds and parking areas and entrances

7. Remove ground cover 2 feet away from building and maintain cleared area.

8. Pick up and remove any fallen branches from entire grounds

**\*\*Monthly\*\***

1. Remove weeds from flower beds

2. Trim top of ground cover to keep from becoming overgrown

3. De-weed sidewalks, parking lots and drives with herbicide for weed control

4. Apply herbicide to fence areas, along buildings for weed control, maximum 4 inch border

5. Trim shrubs, hedges, and low hanging limbs and take away branches and debris

 (Specific instructions given as needed by Maintenance Director)

6. Remove climbing vines from tree bases, fences, etc. Apply herbicide if necessary

7. Rake leaves and mulch or remove during fall periods when trees lose leaves. Fallen leaves from cypress trees should be removed if too thick to mulch.

8. Remove ground cover 2 feet away from building and maintain cleared area.

**Note**

1. The area covered by the contract is approximately 8.39 acres as described by the customer.

2. This document should be used by the Contractor to develop their crew’s work schedule and to develop or be used as a quality control check off list.

3. The quality control check off list can also be used to make certain that the specifications listed were indeed performed by the crew as indicated.

4. The quality control check off list is also a good communications tool for the customer to confirm, or to provide an explanation, if for some reason a particular item was not performed.

5. Contractor is to provide all labor, equipment and supplies.

**Addendum**

1. Services provided in this agreement shall be in accordance with generally accepted practices and procedures as deemed appropriate by a licensed horticulturist and/or other licensed professionals.

2. This includes all specification items of the service including, but not limited to, the application of weed control and other chemicals and the trimming or pruning of shrubs, trees, etc.