

**Fire Alarm Maintenance  
New Orleans Center for Creative Arts (NOCCA)  
2800 Chartres Street  
New Orleans, LA 70117**

**Specifications**

Vendor shall furnish all necessary Technical Support, labor, tools, testing equipment and other services necessary and incidental to accomplish the work as listed in the Scope of Work.

Work to be performed at two locations of NOCCA

New Orleans Center for Creative Arts (NOCCA)  
2800 Chartres Street  
New Orleans, LA 70117

**Fire Alarm System: Notifier AFP400**

New Orleans Center for Creative Arts (NOCCA)  
2831 Chartres Street  
New Orleans, LA 70117

**Fire Alarm System: Notifier AFP640**

**Contract period is from July 1, 2025 through June 30, 2026**

Vendor shall respond to trouble calls 24-hour per day , including weekends and holidays.

Vendor shall provide replacement parts for all faulty fire alarm panel parts and peripheral devices (i.e., duct detectors, smoke detectors, heat detectors, pull stations, audible/visual devices, etc.) that are not the result of vandalism, negligence or acts of God, at no cost to NOCCA. Battery replacement is also included.

Vendor accepts the systems as is. There will be no pre-existing conditions exclusions allowed.

Vendor will provide annually a 100% functional inspection of fire alarm system (as required by the National Fire Protection Association and the Louisiana State Fire Marshal). Testing is to be performed Monday – Friday, between the hours of 7:00 a.m. and 3:30 p.m. Successful Vendor must provide at least 2 Class D Fire Alarm Technicians for testing, with at least one being NICET (National Institute for Certification Engineering Technologies) Level 3 Technician.

## Attachment B – Specifications

RFx: 3000024882

Title: \*FAX\*MandSiteVst\*Fire Alarm Srvcs-NOCCA

Vendor will provide 100% Sensitivity testing of smoke detectors (where required) as required by the National Fire Protection Association and/or LA State Fire Marshal.

Vendor will provide fire alarm monitoring for each system per the term of the contract.

Vendor will provide to the Facility Maintenance Manager an “Un-Test” report. This report is generated from the control panel and verifies all devices. Report must be provided within 3 days of testing.

A job site visit is required prior to bid opening, print and bring page 5 of Attachment A – Special Terms and Conditions to have the agency contact sign. This must be submitted with your bid to be valid.

Please contact Joe Johnson at (504)940-2813 or [jjohnson@nocca.com](mailto:jjohnson@nocca.com) for more information.

At the Option of NOCCA and acceptance by the contractor, this contract may be extended for two additional 12 month periods at the same price, terms and condition. Total contract time may not exceed 36 months.