

Office of State Procurement
State of Louisiana
Division of Administration

JEFF LANDRY
GOVERNOR



TAYLOR F. BARRAS
COMMISSIONER OF ADMINISTRATION

June 04, 2025

ADDENDUM NO. 01

Your reference is directed to RFx Number 3000024833 for the Invitation to Bid (ITB) for the State of Louisiana – Grease Trap Cleaning for DOC-DCI, which is currently scheduled to open at 10:00 AM CT on 06/17/25.

The following change is to be made to the referenced solicitation:

RFx Title Currently Reads: Grease Trap Cleaning for DOC-DCI

RFx Title Changed to Read: *Site Visit* Grease Trap Cleaning – DOC

Questions from the Vendor and State's Responses:

Vendor Question 1. How would I set up a site visit at DCI? So that we can get a lay of the land and see what the grease trap project looks like.

State's Response: Please see updated RFx header and Page 8 of Attachment A containing site visit contact information.

RFx Header Changed to Include:

Non-Mandatory Site visit: Contact William Bunch at phone #225-634-6101 or william.bunch2@la.gov. See Page 8 of Attachment A.

Attachment A Changed to Include:

Non-Mandatory Jobsite Visit: Vendor should inspect job site to verify measurements and/or amount of supplies needed prior to bidding. If vendor finds conditions that disagree with the physical lay-out as described in this bid, or other features of the specifications that appear to be in error, same shall be brought to the attention of the Office of State Procurement personnel prior to bid opening.

Vendor may contact William Bunch at 225-634-6101 or william.bunch2@la.gov to schedule a jobsite visit.

THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED SOLICITATION.

ACKNOWLEDGEMENT: If you have already submitted your bid and this Addendum does not cause you to revise your bid, you should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgement by mail or delivery by hand or courier to: Office of State Procurement, 1201 N. 3rd Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the bidder from complying with the terms of its bid.

Addendum Acknowledged/No changes:

For: _____ By: _____

REVISION: If you have already submitted your bid and this Addendum requires you to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to bid opening by mail or delivery by hand or courier to: Office of State Procurement, 1201 N. 3rd Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756, and indicate the RFx number and the bid opening date and time on the outside of the envelope for proper identification, or by fax to: (225) 342-9756. Electronic transmissions other than by fax are not being accepted at this time

Revisions received after bid opening shall not be considered and you shall be held to your original bid.

Revision:

For: _____ By: _____

By: Chase Williams
Office of State Procurement
Telephone No. 225-342-4821
Email: chase.williams@la.gov