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## Scope of Work for Fire Detection

Contractor will perform a 100% annual testing and inspection of the three fire alarm systems and the six sprinkler systems on facility grounds as per the requirements of the State Fire Marshal. Additionally, the Contractor will also perform individual quarterly inspections of each of the three fire alarm systems and the six sprinkler systems on facility grounds four times per year. Upon completion of these test, the appropriate tag shall be placed in each fire alarm control panel indicating the system compliance and/or impairments.

The Contractor will also supply a computer generated testing and inspection report detailing the results, hand written reports will not be acceptable. The report shall outline in detail, each individual device location, pass, or fail, sensitivity reading, and the name of the technicians performing the testing procedure.

Annual sensitivity testing of all smoke & duct detectors will also be part of the 100% annual test. This sensitivity testing will be performed using testing equipment that is UL Listed for use on the system. The report generated from this testing shall indicate each detectors threshold readings and functional test results. An example of this report must accompany the bid. Any detectors that fail the sensitivity testing, or throughout the quarterly inspections will be replaced at no charge to the Agency as well as any associated labor for installation and re-testing. Those detectors being replaced must be UL Listed for use on the system without deviation.

Peripheral devices such as horns, audio/visual units, pull stations, bells, and all other peripherals associated with the fire alarm system, will be maintained and replaced or repaired at no expense to the Agency as well as any associated labor. All control panels and their respective parts will be maintained by the Contractor and will be UL Listed for use on the system.

All testing procedures will be scheduled no less than 1 week prior to the required testing through the maintenance department of Villa Feliciana Medical Complex.

All service calls shall be responded to within a 2-hour time frame during normal business hours consisting of 8:00 a.m. - 4:30 p.m. Monday - Friday. Service call coverage will consist of 24/7 days per week including holidays.

Technicians performing duties on site will be required to show proof of a valid license through the Office of the State Fire Marshal in his respective field.

Upon arrival and departure of the premises or the completion of work, Contractor's service representative shall report to the Maintenance Department Superintendent or his designee. Before leaving the facility, the service representative must certify that work was performed by obtaining a signature from the Maintenance Superintendent or his designee.

## **Attachment B – Specifications**

RFx: 3000024813

Title: \*Mand. Site Visit\*Fire Alarm Services - LDH

### **Scope of work for the Hood, Sprinkler, Central Station Monitoring**

#### **Hood Suppression Inspection:**

Hood suppression system located in the patient building kitchens, must be tested & inspected bi-annually per Office of State Fire Marshal and have the appropriate tag per system. Incidental trips and recharges of the system are not included.

#### **24-Hour Central Station Monitoring:**

The digital alarm communicators will be programmed to respond via a call out procedure and notify the proper authorities in times of an emergency. These digital communicators will be covered under the terms of the Contract as they are a direct function of the fire alarm system.

#### **Sprinkler System Inspection:**

The sprinkler system located throughout the facility will be inspected and tested on a quarterly basis. Proper documentation will be placed on each individual raiser as well as a copy given to the Maintenance Superintendent. Tamper switches, flow switches and supervisory switches are not covered under this Contract.

Acts of God, vandalism, misuse, wiring/conduit are not covered as part of this Contract.

The facility will supply ladders needed to service those devices not accessible by normal means.

### **Instructions to Bidders**

- 1) Each bidder shall examine each building site to familiarize their self with the condition of the building and equipment as it pertains to this bid.
- 2) Should a bidder find discrepancies in or omission from, the bid, or should he be in doubt as to their meaning he should at once notify the Office of State Procurement, which will send written instructions to all bidders. Villa Felician Medical Complex will not be responsible for any oral instructions.
- 3) Should the bidder submit a proposal not in accordance with this article, that proposal may be considered void.

The Contractor shall have a current State Fire Marshal Fire Protection Systems License, and all technicians performing maintenance and/or repair to the fire protection system shall be licensed by the Office of the State Fire Marshal.

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**\*\*\*Notice to Bidders\*\*\***

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The Contractor, its employees and subcontractors shall comply with all recognized standards, including those of the National Fire Protection Association, those recognized by federal law or regulation, those published by nationally recognized standards-making organizations, those industry standards established by accepted practices or trade associations, or those contained in manufacturers' installation manuals in accordance with Life Safety & Property Protection Licensing Law R.S. 40:1664.2. Additionally, the Contractor, its employees and subcontractors shall install life safety and property protection in a workmanship manner and in accordance with any required plan submittal to the Fire Marshal pursuant to R.S. 40:1574 et seq.

No person or firm shall engage in life safety and property protection contracting without holding a current and valid license issued by the Fire Marshal unless specifically exempted by the Life Safety & Property Protection Licensing Law R.S. 40:1664.4 or associated rules. Life safety and property protection contracting is divided into the three main categories of fire sprinkler, fire protection, and property protection. Each operating location of a firm shall hold a separate Firm license in accordance with Life Safety & Property Protection Licensing Law R.S. 40:1664.4.

Any and all lockout, installer, or programming code of a life safety or property protection system shall be returned to the factory default setting at the end of the Contract in accordance with Life Safety & Property Protection Licensing Law R.S. 40:1664.12.

The Contractor, its employees and subcontractors providing services shall maintain current licenses in good standing with the Fire Marshals' office for each trade application related to this Contract. In accordance with Life Safety & Property Protection Licensing Law R.S. 40:1664.6, 1664.7 and 1664.14 all installations, certification, inspection, service and maintenance of fire sprinkler, fire protection and property protection systems and equipment shall comply will all applicable law and Administrative Rules promulgated by the State Fire Marshal.

Award is subject to a review of Fire Marshal licenses of the Contractor, its employees and subcontractors designated to provide services to the facility. The Contractor, its employees and subcontractors designated to provide services to the facility must also be in good standing with Fire Marshal. Past or current Administrative action taken by the Fire Marshal against the Contractor, its employees and subcontractors may be grounds for denying the award.