

INVITATION TO BID		LSU	BID DUE DATE AND TIME		
BOARD OF SUPERVISORS OF LOUISIANA STATE UNIVERSITY AND AGRICULTURAL & MECHANICAL COLLEGE			06/17/2025 11:00 AM CT		
SOLICITATION RFQ-0000002538 SUPPLIER # SUPPLIER NAME AND ADDRESS <div style="border: 1px solid black; height: 100px; width: 100%; margin-top: 10px;"></div>			RETURN BID TO lsubids@lsu.edu Buyer Erica Pino Buyer Phone Buyer Email epino2@lsu.edu Issue Date 05/20/2025		
TITLE: Inspect & Test Water-Based Fire Protection System - Term Contract					
Addendum 01: Notice is given to all parties that this Solicitation is amended by the University as stated herein. This Addendum is hereby made an official part of this solicitation. See attached Specification Change and Supplier Inquiries and Responses. Bid due date and time has been extended from 6/10/25 at 11:00AM CT to 6/17/25 at 11:00 AM CT.					
To Be Completed By Supplier					
1. _____ "No Bid" (sign and return this page only). 2. _____ My Company does not wish to receive future solicitations for this spend category. 3. Specify your Delivery: To be made within _____ days after receipt of order. 4. If applicable, Supplier's Addendum Acknowledgement/Response: As an authorized agent/signatory of the supplier, I/we acknowledge receipt of this Addendum, and _____ submit no alterations/clarifications to our original bid. _____ submit superseding revisions/clarifications to our original bid as written herein or attached hereto.					
General Instructions to Suppliers					
1. Sealed bids for furnishing the items and/or services specified are hereby solicited, and will be received by LSU Procurement at the "Return Bid To" address stated above, until the specified due date and time. 2. Read the entire solicitation, including all terms, conditions and specifications. 3. All bid information and prices must be typed or written in ink. Any corrections, erasures or other forms of alteration to unit price are to be initialed by the supplier. 4. Bid prices are to be quoted FOB LSU/Destination and inclusive of any and all applicable shipping and handling charges unless otherwise specified in the solicitation. Any invoiced delivery charges not quoted and itemized on the LSU purchase order are subject to rejection and non-payment. 5. Payment is to be made within 30 days after receipt of properly executed invoice, or delivery and acceptance, whichever is later. 6. By signing this solicitation, the supplier certifies compliance with all general instructions to suppliers, terms, conditions and specifications; and further certifies that this bid is made without collusion or fraud.					
SUPPLIER NAME			MAILING ADDRESS		
AUTHORIZED SIGNATURE			CITY, STATE ZIP		
PRINTED NAME			PHONE #		
TITLE			FAX #		
E-MAIL			FEDERAL TAX ID #		

RFQ-0000002538

Addendum 01

Bid Extension

Bid due date and time is extended from 6/10/2025 at 11:00 AM CT to 6/17/2025 at 11:00 AM CT.

Specification Change

The Qualifications Section of the specifications has been changed to read:

QUALIFICATIONS

The supplier's firm and persons engaged in the activity of certifying, inspecting, maintaining, and servicing fixed fire suppression equipment and/or systems must be certified, licensed, and in good standing with the Office of the State Fire Marshall. In addition, the supplier must be experienced and certified to perform the inspection, testing and maintenance of all campus wide water-based fire protection systems. The supplier shall be familiar with and comply with NFPA 25 standards and rules regulated by the Office of the State Fire Marshal. **The supplier's firm must possess and maintain a certification of registration from the State Fire Marshal with the following endorsements: Fire Sprinkler, Fire Alarm, and Fixed Fire Suppression Systems.**

A certificate of registration is valid for one year from date of issue and must be renewed annually. LSU is not responsible for any costs associated with acquiring or maintaining the required certification and licensure of the supplier. Failure to keep the supplier's firm's licensure in good standing will result in loss of this contract. A master list of all employees' names and license numbers may be requested and must be available for review upon request by the State Fire Marshal. Any employee who does not hold the required certification must be removed from this contract.

The following document must be submitted prior to award (although it is preferred to have these submitted with the bid):

- Copy of Certificate of Registration: Life Safety and Property License Certificate of Firm Registration with endorsements in Fire Sprinkler, Fire Alarm, and Fixed Fire Suppression Systems.

Supplier Inquiry and Response

Q1. Wanted to clarify that the building systems will be performed on a time and material basis or lump sum? The price sheet indicates Time and material?

A1. Line items are to be priced at a labor rate. This rate must be inclusive of all labor and items required to complete the inspection/testing of each building. If additional repair/materials are needed outside of the inspection/testing of each building system, LSU will provide materials.

Q2. The qualification section it states that “The Supplier must have certification from the National Institute for Certification in Engineering Technicians(NICET) in Fire Alarms **AND** Inspections, Testing of Water Based Fire Protection Systems, Special Hazards Suppression Systems or previous Special Hazards Layout as dictated by the State Fire Marshal.” Is this correct?

A2. See specification change section above.

Q3. It also states that it is electronically submitted only, but another section states you can drop it off. Which will it be?

A3. Bids must be emailed to lsubids@lsu.edu. Physical copies delivered to LSU Procurement will not be accepted.