



## **THE RECREATION AND PARK COMMISSION FOR THE PARISH OF EAST BATON ROUGE**

### **Addendum No. 1 Issued May 20, 2025**

RFQ #232 – Executive Search Services for the Role of Superintendent

**Bid Opening: 11:00 A.M. CST June 6, 2025**  
Recreation and Park Commission for the Parish of East Baton Rouge (BREC)

Addendum No. 1 is being issued to answer the following inquiries directed to the Recreation and Park Commission for the Parish of East Baton Rouge, BREC, in reference to the above reference sealed bid. Addendum No. 1 is being issued as a response to the inquiries to clarify specific information. The bid opening for RFQ #232 – Executive Search Services for the Role of Superintendent is scheduled for June 6, 2025 at 11:00 A.M. CST

#### **Questions #1 - 3**

**Question #1: How many unique entities have submitted questions to this Rfx at the completion of the Q&A deadline?**

**Answer: At this time, we have not had any questions in regards to the RFP.**

**Question #2: Is this Rfx funding set and approved by the appropriate decision makers or is that process still in progress?**

**Answer: Each proposer identifies their fee structure based on the identified scope of work. Each responder will be reviewed and graded accordingly and the appropriate group selected.**

**Question #3: Is there an expected amount or a not to exceed amount we should be aware of?**

**Answer: There is not an expected amount or not to exceed the amount that has been set for this RFP.**

BREC will accept the scanned copy; however, the company for award will have to get an original hard copy will all appropriate signatures and documents will be required to be notarized.

**At this time, all other terms, conditions and specifications shall remain the same.**

This addendum is hereby officially made a part of the referenced solicitation and should be attached to the bidder's bid or otherwise acknowledged therein.

If you have already submitted your proposal and this addendum causes you to revise your original submittal, please indicate changes herein and return to Purchasing prior to the proposal deadline in an envelope marked with the sealed bid number, bid deadline date and time. If you have not submitted your proposal, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

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(Name and Signature)

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(Company)

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(Date)