

INVITATION TO BID - Addendum 01		LSU	BID DUE DATE AND TIME	
BOARD OF SUPERVISORS OF LOUISIANA STATE UNIVERSITY AND AGRICULTURAL & MECHANICAL COLLEGE			05/20/2025 11:00 AM CT	
SOLICITATION RFQ-0000002505 SUPPLIER # SUPPLIER NAME AND ADDRESS <div style="border: 1px solid black; height: 100px; width: 100%; margin-top: 10px;"></div>			RETURN BID TO <div style="font-size: 24pt; font-weight: bold; text-align: center;">lsubids@lsu.edu</div> Buyer Amy Hill Bourgeois Buyer Phone Buyer Email ahill5@lsu.edu Issue Date 04/28/2025	
TITLE: Laboratory Animal Feed - Term Contract				
Addendum 01: Notice is given to all parties that this solicitation is amended by the University as stated herein. This Addendum is hereby made an official part of this solicitation. See attached addendum for supplier inquiries/LSU responses.				
To Be Completed By Supplier				
1. _____ "No Bid" (sign and return this page only). 2. _____ My Company does not wish to receive future solicitations for this spend category. 3. Specify your Delivery: To be made within _____ days after receipt of order. 4. If applicable, Supplier's Addendum Acknowledgement/Response: As an authorized agent/signatory of the supplier, I/we acknowledge receipt of this Addendum, and _____ submit no alterations/clarifications to our original bid. _____ submit superseding revisions/clarifications to our original bid as written herein or attached hereto.				
General Instructions to Suppliers				
1. Sealed bids for furnishing the items and/or services specified are hereby solicited, and will be received by LSU Procurement at the "Return Bid To" address stated above, until the specified due date and time. 2. Read the entire solicitation, including all terms, conditions and specifications. 3. All bid information and prices must be typed or written in ink. Any corrections, erasures or other forms of alteration to unit price are to be initialed by the supplier. 4. Bid prices are to be quoted FOB LSU/Destination and inclusive of any and all applicable shipping and handling charges unless otherwise specified in the solicitation. Any invoiced delivery charges not quoted and itemized on the LSU purchase order are subject to rejection and non-payment. 5. Payment is to be made within 30 days after receipt of properly executed invoice, or delivery and acceptance, whichever is later. 6. By signing this solicitation, the supplier certifies compliance with all general instructions to suppliers, terms, conditions and specifications; and further certifies that this bid is made without collusion or fraud.				
SUPPLIER NAME			MAILING ADDRESS	
AUTHORIZED SIGNATURE			CITY, STATE ZIP	
PRINTED NAME			PHONE #	
TITLE			FAX #	
E-MAIL			FEDERAL TAX ID #	

LSU RFQ-0000002505

Laboratory Animal Feed - Term Contract

Addendum 01

Inquiry 1

Are all items expected to be delivered at once or separately throughout the contract?

Response 1

No - review the LSU Term Contract – Terms & Conditions document.

Inquiry 2

If items are desired to be delivered separately will there be an advance notice delivery time?

Response 2

Orders will be placed as needed per the Term Contract terms.

Inquiry 3

Is there a dock & someone at delivery to unload truck or are we responsible for unloading?

Response 3

Yes, there is a dock located at the feed cooler and supplier must unload item(s) into the cooler. At time of delivery, if items inside the cooler must be reorganized in order to make space for the delivery, supplier can drop off item(s) on the dock and LSU Vet Med representatives will load into cooler.

Inquiry 4

If buying product from retailer do we include their tax charge into bid?

Response 4

LSU is tax exempt.

Inquiry 5

What is "extended amount " meaning after "unit price"?

Response 5

Extended amount is quantity x unit price.

Inquiry 6

What is the net term (months) for payment after completion of contract?

Response 6

Payment terms are net 30. Refer to solicitation terms for this information.