



ADDENDUM NUMBER ONE (1)

Issuance Date: April 23, 2025
Project Name: Adams Classroom Roof Replacement
Adams Capital Improvement Compliance
Architect's Job No.: 1583.00
Owner Job No.: 01-107-24-05, F.01004587, Item 185
LA Tech Bid No.: 50012-602-25

Acknowledge receipt of this Addendum in the space provided in the Bid Form. Failure to do so may subject the bidder to disqualification.

General Contractors are reminded that Bids are due at **2:00 p.m.** Local Time, **May 21, 2025.**

***NOTE: THIS IS A REVISION TO THE ORIGINAL BID DATE.**

The following changes are issued for clarification purposes and shall be incorporated into the contract documents.

General:

1. Bid has been extended until May 21, 2025. Requested for questions and substitution are extended accordingly and in alignment with specifications.
2. Refer to enclosed Pre-Bid Conference Meeting Report in reference to meeting held on site April 15, 2025 @ 11:00 a.m.. Report identifies items discussed and clarifications.
3. It is acceptable to reflash existing equipment curbs without removing equipment, if existing curbs are in stable condition and replacement work is in compliance with manufacturers roofing warranty.
4. Replacement of existing canopy at loading dock is intended to reuse existing structure. Based upon existing documentation, this consist of structural steel members tied back to overall building system. Original roofing at this area consisted of a copper roof system and will support new metal system design.

5. The intent of Demolition Keynote 7 – “Existing 1 ½” x 3” copper spout to be removed and replaced with new roofing system” on Drawings A003 and A004, is to remove any existing exposed piping once existing foam roof is removed and seal opening. Based upon original documentation and existing conditions, it appears the exterior portion has been infilled with masonry, and the roofing side has been covered with roofing material.
6. Existing roofing structure is identified as sloped in original building documentation. Based upon this information, the slope varies between 1/8” per foot to ¼” per foot.
7. Per Pre-bid conference, Available Funds for Construction (A.F.C.) is \$338,000.

Prior Approvals:

1. NONE

Specifications:

1. NONE

Drawings:

1. NONE

End of Addendum No. ONE (1)

Attachments: Pre-Bid Conference Report



MEETING REPORT

Project Name: Adams Classroom Roof Replacement
Adams Capital Improvement Compliance
Arch. Job No.: 1583.00
Owner Job No.: 01-107-24-05, F.01004587, Item 185
LA Tech Bid No.: 50012-602-25
Prepared By: Shane Higdon
Date of Meeting: 4/15/2025
Date of Issue: 4/22/2025
Purpose: Pre-Bid Conference
Location: Adams Hall | Classroom 162 ; LA Tech University
Present: See Enclosed Attendee List

The attendees above met at project site on April 15, 2025 at 11:00 a.m. for pre-bid conference. Items discussed are as follows:

1. Introduction
 - a. Owner – LA Tech University
 - b. Architect- Tipton Associates | Shane Higdon
 - c. Project is begin funded through Facility Planning and Control Deferred Maintenance. This will be a hybrid process where LA Tech University issues contracts that are processed through FP&C.
2. Shane Higdon gave a summary of work.
3. Project Schedule:
 - a. Bid Date
 - i. Tuesday April 29, 2025 @ 2:00 p.m.
 - b. Construction period
 - i. 180 Consecutive Calendar Days from date of “Notice to Proceed”
 - ii. \$1,000 / Day Liquidated damages

- c. Prior Approvals / Substitutions
 - i. Fourteen working days prior to Bid Opening
 - ii. Tuesday April 8, 2025 @ 2:00 p.m.
 - iii. Time has passed. Specification allow for all State Approved roofing manufacturers, so this should not be an issue as no request have been received.
- d. Interpretations and Clarifications
 - i. Written request seven days prior to opening of bids
 - ii. April 22, 2025 @ 2:00 p.m.
- e. Addenda
 - i. Three Days prior to bid (72 hours)
 - ii. Thursday April 24, 2025 @ 2:00 p.m.
- 4. Follow State Roofing Guidelines and conferences
 - a. It is noted for all bidder to read through roofing sections if not famailar with State Roofing requirements. These are stringent and must be followed.
- 5. Coordination of schedules:
 - a. Adjacent portions of facility will remain in use.
- 6. Parking and staging to be coordinated with University during pre-construction.
- 7. Other items
 - a. A.F.C. +/- \$338,000
 - b. Base bid vs. alternate overview was provided, noting the alternate roofing scope is replacing an existing built-up roof with a spray foam covering. This is defined in documents, it is just being restating for clarification.
 - c. It was note that the processing of payments and paper work will be issued to LA Tech and then forwarded to LA State FP&C for concurance, and then issued by LA Tech University back to contractor. It was indicated the current turn around from FP&C is 10-14 days, so the processing of invoices may be extended based upon this process.
 - d. It was noted the mail system to the University creates delivery issues across all platforms. If a bidder is mailing in a bid, please be aware to send early and call purchasing to confirm receipt, as there have been isses in the past with items reaching intented locations. This applies to Fed Ex, UPS, USPS, and other delivery systems.
 - e. It was noted for all bidders to properly fill out all information required for instructions to bidders and on bid forms. If information is incorrect, bids may be rejected.

- f. Designer to provide link to additional roofing images.
 - g. If anyone would like to return, please coordinate with designer and university to coordinate roof access.
 - h. Meeting minutes to be issued as part of Addendum
- 8. No additional items were discussed and the group walked the site.
 - 9. Meeting was adjourned.

This report is assumed to be a true and accurate account of this meeting, unless written notification to the contrary is received within ten (10) working days of the date of issue of this report.

Attachments: **Attendee Sign-In**
Cc: **Attendees**

End of Report



Louisiana Tech University
Office of Purchasing
Pre-Bid Conference Sign-in Form

Bid or Project Number: 50012-602-25

Bid or Project Name: Adams Hall Partial Flat Roof Replacement

Pre-Bid Conference Date: April 15, 2025 @ 11:00 AM

Location: Adams Classroom #162

Facilitator: Sam Wallace / Clint Williams

Name	Company	Telephone	Email
James Chavis	Terry's Roofing	318-915-5492	Rylee Terry's Roofing. net.
Nickolas Guarnati	Conway Boone Construction	318-224-7288	Conwaybooneconstruction@gmail.com
SHANE HIGDON	Tipton ASSOCIATES	225-921-9345	shydon@tipton-associates.com
WHITLEY PROCELL	TIPTON ASSOCIATES	225-842-6538	wprocell@tipton-associates.com
MARK TYLER	Tyler Towers Roofing	318-957-0267	chastity@tylertowersroofing.com
José Aguayo	Golden Roofing	918)830-2988	goldenroofingco@gmail.com
Savann Tang	Roofing Solutions	225-773-2425	estimating@roofingsolutions.com
Tommy Langhish	Advantage Roofing	318-346-3183	tommy@advantage-roofing.com
Tommy Mercer	Southern Roofing	318-355-3855	southernroofing105@comcast.net
Brock Douden	Southern Roofing	318-402-8268	brockdouden@gmail.com

Name	Company	Telephone	Email
Joe Zuniga	Johnny's Roofing	315-671-5001	j.r.zuniga@aht.net
Fabian Chavez	Corporate Roofing	725-999-1699	fabian@corporateroofing.net
Evan Molina	Partin Roofing	225-715-2550	estimating@partinroofing.com
Joe Berz	LA Tech	318-257-3267	Jpeel@latech.edu
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Clint Williams	LA Tech	318-257-4205	clintw@latech.edu
David Artley	LA Tech		
Todd Kenney	LA Tech		
Blake Childers	LA Tech		