



JEFFERSON PARISH

PURCHASING DEPARTMENT

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR



May 21, 2025

ADDENDUM # 1

Bid Number: 50-00147589

Bid Opening Date: May 29, 2025 at 2:00 PM

Three (3) Year Contract to Perform Annual Load Bank Testing & Preventative Maintenance on Various Generators for the Jefferson Parish Department of General Services

Questions & Answers

Question 1: On the preventative Maintenance service, I want to confirm, you want the Oil, all filters and belts replaced on each service?

Answer 1: Yes, oil, and all filters and belts are to be replaced each service.

Question 2: Are the Air filters to be changed as well on the preventative maintenance service, or will the vendor submit that as a repair item?

Answer 2: Yes, air filters are to be changed as well on the preventative service.

Question 3: If the Coolant analysis comes back that the coolant needs to be changed, will this be an expense submitted for repair, or is this cost to be included in the line item for that site?

Answer 3: If the coolant analysis comes back that the coolant needs to be changed this expense would be submitted for repair.

Question 4: For work verification, Should the vendor submit with the report, digital photos verifying the work and parts replaced, along with infrared photos of the ats's or applicable switchgear?

Answer 4: Yes, for work verification vendors are to submit with the report, digital photos verifying the work and parts replaced, along with infrared photos of the ATS's or applicable switchgear.

Question 5: For the Fuel Polishing on all Diesel unit. Please confirm:

- a. you would like the vendor perform the work themselves and not subcontract the Fuel Polishing?
- b. the vendor should treat the diesel fuel specified with enough biocide to treat the entire tank?
- c. Clean and polish the fuel through a Fuel polishing system, rotating the fuel through the fuel polishing system a minimum of 5 cycles of the total tank volume, or until the fuel is clear and free of water?

Answer 5: A.) Please refer to Section 8.0 on Specification's page, SP- 9; titled, Maintenance, Cleaning, and Polishing of Diesel Fuel: Task Required for Fuel Cleaning and Polishing. It states after completion of the load bank test and preventative maintenance work on diesel generators, only the successful bidder shall perform fuel maintenance, cleaning, and polishing of diesel fuel. B.) Yes, the vendor should treat the diesel fuel specified with enough biocide to treat the entire tank. C.) Vendors are to clean and polish the fuel through Fuel polishing system until fuel is clear and free of water.



JEFFERSON PARISH

PURCHASING DEPARTMENT

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR



Question 6: Are the Cummins Units at the EOC Located on the ground level?

Answer 6: No, the Cummins Units are not located on ground level.

Question 7: Are the following units for Public Works 480v or Medium Voltage?

- Cummins 2000 KW Serial D090242878
- MTU 1750 KW 345552-1-1-0512
- Cummins 4000KW K150897146
- Magna Max 1500KW 364716-1-1-0913

Answer 7: Refer to Specification page SP-1, Section 5.0 – Quantities/Inspections, which states that bidders must inspect the sites and perform their own measurements and surveys to determine the proper quantities of labor hours, equipment, supplies, materials, etc. required for this contract.

Question 8: To support the critical needs of the parish, Should the contractor have an established commercial facility, with occupational license

- Located within the parish, or neighbor parish, to assist with:
 - The proper environmental disposal of waste products.
 - Having Repair parts located within the Parish.
 - Storm/Emergency response as needed.

Answer 8: Please refer to Specification's page, SP-1, Section 3.0 –License Requirements: It states the following Louisiana State licenses will be required for this bid: • Electrical And • Limited Specialty Services. Also, Specification page, SP-10, Section 9.1 – Response Time: (Labor Only Portion): It states bidder must provide a workforce and the necessary equipment and tools to respond to multiple facilities simultaneously. The bidder must respond within twelve (12) hours after receiving a reference number on non-emergency calls and within four (4) hours for emergency calls. Jefferson Parish reserves the right to cancel this contract if the bidder fails to respond to the site/location.

*****PLEASE REMEMBER TO ACKNOWLEDGE THIS ADDENDUM BY NUMBER ON YOUR BID SUBMISSION****

Sincerely,

Sean Dumas

Sean Dumas, Purchasing Specialist II
Jefferson Parish, Purchasing Department

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.