

Office of State Procurement  
State of Louisiana  
Division of Administration

JEFF LANDRY  
GOVERNOR



TAYLOR F. BARRAS  
COMMISSIONER OF ADMINISTRATION

May 1, 2025

**ADDENDUM NO. 01**

Your reference is directed to RFx Number 3000024612 for the Invitation to Bid (ITB) for the State of Louisiana – Emergency Mass Fatality Services - LDH, which is currently scheduled to open at 10:00 AM CT on May 13, 2025.

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**The following are the Vendor's Inquiries received by the deadline date of April 24, 2025 and the State's Responses:**

**Vendor's Inquiry #1:** Page 10, Attachment C-Price Sheet and Attachment B-Scope of Work, Equipment: When we are providing pricing, are we also including pricing for as needed services, or will that come at a later time?

**State's Response #1:** Please refer to Attachment B - Scope of Work, page 6 where it states that, "The Contractor is responsible for providing all items listed below for the duration of the activation period(s) (as needed)."

**Vendor's Inquiry #2:** Attachment B – Scope of Work, Supplies: Will transfer cases or infection control body bags be provided by the state?

**State's Response #2:** Please refer to Attachment B - Scope of Work, page 6 where it states that, "The Contractor is responsible for providing all items listed below for the duration of the activation period(s) (as needed)."

**Vendor's Inquiry #3:** Attachment C – Price Sheet: Would you consider generators as needed service?

**State's Response #3:** Please refer to Attachment B - Scope of Work, page 10, Equipment list.

**Vendor's Inquiry #4:** Is fuel for as need services a separate supply item? Does the state intend to reimburse consumables and supplies, i.e. fuel?

**State's Response #4:** Please refer to Attachment C – Price Sheet, page 1, where it states, “Hourly rates – will be inclusive rates, which include overtime costs, mobilization and demobilization, and any other travel expenses such as lodging and meals for the duration of the emergency. All expenses for personnel, overhead, travel, supplies and required equipment must be included either in the one-time activation cost and/or in the hourly rates.”

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All else remains as on original Invitation to Bid.

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**THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED SOLICITATION.**

**ACKNOWLEDGEMENT:** If you have already submitted your bid and this Addendum does not cause you to revise your bid, you should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgement by mail or delivery by hand or courier to: Office of State Procurement, 1201 N. 3<sup>rd</sup> Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the bidder from complying with the terms of its bid.

Addendum Acknowledged/No changes:

For: \_\_\_\_\_ By: \_\_\_\_\_

**REVISION:** If you have already submitted your bid and this Addendum requires you to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to bid opening by mail or delivery by hand or courier to: Office of State Procurement, 1201 N. 3<sup>rd</sup> Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756, and indicate the RFx number and the bid opening date and time on the outside of the envelope for proper identification, or by fax to: (225) 342-9756. Electronic transmissions other than by fax are not being accepted at this time

**Revisions received after bid opening shall not be considered and you shall be held to your original bid.**

Revision:

For: \_\_\_\_\_ By: \_\_\_\_\_

By: Johnette Jackson  
Office of State Procurement  
Telephone No. 225-342-8031  
Email: Johnette.Jackson2@la.gov