

INVITATION TO BID		LSU	BID DUE DATE AND TIME	
BOARD OF SUPERVISORS OF LOUISIANA STATE UNIVERSITY AND AGRICULTURAL & MECHANICAL COLLEGE			05/06/2025 11:00 AM CT	
SOLICITATION RFQ-0000002492 SUPPLIER # SUPPLIER NAME AND ADDRESS <div style="border: 1px solid black; height: 100px; width: 100%; margin-top: 10px;"></div>			RETURN BID TO lsubids@lsu.edu Buyer Erica Pino Buyer Phone Buyer Email epino2@lsu.edu Issue Date 04/15/2025	
TITLE: Battery Replacement				
Addendum 01: Notice is given to all parties that this Solicitation is amended by the University as stated herein. This Addendum is hereby made an official part of this solicitation. See attached Supplier Inquiries and Responses.				
<p style="text-align: center;">To Be Completed By Supplier</p> <ol style="list-style-type: none"> _____ "No Bid" (sign and return this page only). _____ My Company does not wish to receive future solicitations for this spend category. Specify your Delivery: To be made within _____ days after receipt of order. If applicable, Supplier's Addendum Acknowledgement/Response: As an authorized agent/signatory of the supplier, I/we acknowledge receipt of this Addendum, and _____ submit no alterations/clarifications to our original bid. _____ submit superseding revisions/clarifications to our original bid as written herein or attached hereto. <p style="text-align: center;">General Instructions to Suppliers</p> <ol style="list-style-type: none"> Sealed bids for furnishing the items and/or services specified are hereby solicited, and will be received by LSU Procurement at the "Return Bid To" address stated above, until the specified due date and time. Read the entire solicitation, including all terms, conditions and specifications. All bid information and prices must be typed or written in ink. Any corrections, erasures or other forms of alteration to unit price are to be initialed by the supplier. Bid prices are to be quoted FOB LSU/Destination and inclusive of any and all applicable shipping and handling charges unless otherwise specified in the solicitation. Any invoiced delivery charges not quoted and itemized on the LSU purchase order are subject to rejection and non-payment. Payment is to be made within 30 days after receipt of properly executed invoice, or delivery and acceptance, whichever is later. By signing this solicitation, the supplier certifies compliance with all general instructions to suppliers, terms, conditions and specifications; and further certifies that this bid is made without collusion or fraud. 				
SUPPLIER NAME			MAILING ADDRESS	
AUTHORIZED SIGNATURE			CITY, STATE ZIP	
PRINTED NAME			PHONE #	
TITLE			FAX #	
E-MAIL			FEDERAL TAX ID #	

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Addendum 01

Supplier Inquiry and Response

Q1. What is the make/model of UPS?

A1. The maker is APC and the Model # Symmetra MW II.

Q2. Is there a technician on-site who can switch UPS into/out of bypass?

A2. Yes.

Q3. Is all labor to happen on Saturday?

A3. Yes, labor must take place all in one day.

Q4. Can you please provide the Make, Model and kVA rating for the UPS?

A4. The maker is APC, the Model # Symmetra MW II and the kVA rating is 2000kVA

Q5. The RFQ states the supplier must provide a forklift. Is a pallet jack available at the dock? We are happy to move the batteries to where they are needed onsite, but we may not be able to provide a forklift onsite.

A5. Yes, a pallet jack is available at the loading dock. The delivery truck will need to have a lift gate to reach the dock.

Q6. We are also certified DBE/EBRSEDBE/MBE/WBE/WOSBE/Hudson Initiative/SAM/Section 3/HubZone/EnergySmart Trade Ally. I haven't researched it yet, but if the battery is less than \$20K and you recognize Hudson Initiative, you will only need one bid. Can you help me understand how LSU works in these situations?

A6. LSU's bid process is governed by the Higher Education Procurement Code. There is no preference given to a certified DBE/ EBRSEDBE/MBE/WBE/WOSBE/Hudson Initiative/SAM/Section 3/HubZone/EnergySmart Trade Ally. Award will be made to the lowest responsible and responsive supplier to all items.

Q7. Is there a loading dock at the delivery address specified? How will these batteries be received?

A7. The Frey Building has a loading dock on the back side of the building. Supplier is responsible for off-loading the batteries from the truck and loading old batteries onto truck.

Q8. Can the batteries be shipped to the site and stored before the day of the job without any of our personnel on site?

A8. Batteries may arrive prior to job start up, but LSU personnel will not off-load or move the batteries.

Q9. Are there any obstacles from where the batteries will be stored, to the location of the UPS, including stairs, small doorways, step downs? What is the approximate distance to the UPS?

A9. An area on the dock will be cleared for space needed when delivery date is established. There are no stairs, step-downs or small doorways beyond the loading dock. The approximate distance is 50-60 feet from the loading dock to data center, then approximately 150 feet across raised floor with 2000lb limit. Not all batteries can be transported across the floor at once.

Q10. Are there any tools on site to assist with moving batteries, pallet jacks, carts, forklifts that can be utilized during the job?

A10. A pallet jack is available. The supplier must provide anything else needed for delivery, installation and removal.

Q11. Can you provide the UPS make/ model and KVA size that these batteries are being replaced in?

A11. The maker is APC, the Model # Symmetra MW II and the kVA rating is 2000kVA.

Q12. Are the serial numbers available for the APC cabinets that the batteries are being replaced in?

A12. There are no serial numbers on cabinets.

Q13. What is the application that the APC provided backup power for?

A13. This is not relevant to bid.

Q14. Are these cabinets redundant?

A14. No.