



April 23, 2025

ADDENDUM NO. 1

Your reference is directed to **SB#7659 NSU Horticulture and Bed Maintenance- Main Campus-Natchitoches** which is scheduled for bid openings at 2:00 p.m. Thursday, May 1st, 2025, at Northwestern State University, Natchitoches, Louisiana.

Mandatory Pre-Bid Conference: A mandatory Prebid conference will be held at 10:00 AM, Tuesday, April 22nd, 2025, at the following locations: NSU Facility Service, Conference Room, 998 South Jefferson, Natchitoches, LA 71497

The following addition is being made to the above referenced solicitation:

PURPOSE OF ADDENDUM:

1) RESPOND TO VENDOR INQUIRY:

1. I DID NOT SEE THAT THERE WAS A BID BOND REQUESTED FOR ITB 7659, BUT THERE IS ONE REQUIRED FOR ITB 7658. DID I MISS NOTICING IT IN ITEB 7659?

RESPONSE: YES, A BID BOND IS REQUIRED FOR SB#7659.

CONTRACT, PERFORMANCE BOND, LABOR AND MATERIALS PAYMENT BOND:

If the undersigned is notified of the acceptance of the above bid or bids, within thirty (30) days of the time set forth for the opening of bids, he agrees to execute a contract for the work accepted, in the standard contract form currently used by Northwestern State University of Louisiana within ten (10) days after notice from NSU.

The undersigned further agrees, if awarded the contract, to execute and deliver to NSU at the time the contract documents are executed, a Performance Bond with Power of Attorney, on the forms provided, in an amount equal to the contract sum and agrees that this bond will be secured by a surety or insurance company currently on the U.S. Department of the Treasury Financial Management Service list of approved bonding companies which is published annually in the Federal Register, or by a Louisiana domiciled insurance company with at least an A- rating in the latest printing of the A.M. Best's Key Rating Guide to write individual bonds up to ten percent of policyholders' surplus as shown in the A.M. Best's Key Rating Guide, or by an insurance company that is either domiciled in Louisiana or owned by Louisiana residents and is licensed to write surety bonds. In addition, the bond shall be written by a surety or insurance company that is currently licensed to do business in the state of Louisiana. Also, to be provided at the same time is a Labor and Materials Payment Bond in an amount equal to 100% of the contract amount.



NORTHWESTERN STATE

Business Affairs

This addendum is hereby officially made a part of the referenced solicitation and should be attached to the bidder's proposal or otherwise acknowledged therein.

Failure to acknowledge addendum may result in the non-consideration of the bid submission.

If you have already submitted your proposal and this addendum causes you to revise your original bid, please indicate changes below and return to Business Affairs/Purchasing Section prior to bid opening in an envelope marked with the bid number, bid opening date, and time. If this addendum does not cause you to revise your bid, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

Company Name

Authorized Signature

Date

Submitted by: Ashlee Grayson
Director of Purchasing