



Nicholls State University

Purchasing Office

P. O. Box 2052 – Thibodaux, LA 70310
985.448.4038 – Fax: 985.448.4921

**ADDENDUM NO 1
FOR
BID SB01902 – PEST CONTROL SERVICES
NICHOLLS STATE UNIVERSITY
THIBODAUX, LOUISIANA
04/16/2025**

PAGE 1 OF 1

Bid Responses are Due at 3:00 PM on 05/07/2025

This addendum is hereby made a part of the Bidding Documents to the extent as though it was originally included therein.

This addendum, should be acknowledged on the Bid Submission Checklist Page

Purpose of Addendum:

1. Provide corrected copy of Page 1 of bid document

Original page 1 referenced “Copier Management Program” bid title. Page 1 Should have Referenced the bid title “Pest Control Services”

A revised page 1 referencing the correct bid title is attached. Please discard original bid title page and replace with the revised page 1 included with this addendum

Terry G. Dupre
Director of Purchasing, Property Control
and Support Services Administration



Nicholls State University
INVITATION TO BID

Bid Number: SB01902 DATE: 04/14/2025
TITLE: Pest Control Services

SUBMIT BID TO: Nicholls State University
Purchasing Department
bids@nicholls.edu

To maintain the integrity of the bid process,
please **do not cc** any other University email
address when submitting your bid.

Purchasing Department Contacts:
Terry Dupre (985-448-4031)
terry.dupre@nicholls.edu, OR

BID SCHEDULE: DUE DATE/TIME (email only): 05/07/2025 3:00PM

BID OPENING <https://nicholls-edu.zoom.us/j/82097509895?pwd=kqVawYzjeCQ8uebaGmOl8c1tjKUmUO.1>

MEETING ID: 820 9750 9895 PASSWORD: 731395

General Instructions to Bidders

1. Hard copies of sealed bids will no longer be accepted. All bids must be received electronically by the due date and time to be considered.
2. Sealed bids for furnishing the items and/or services specified are hereby solicited, and will be received by the issuing Nicholls State University Campus/Department at the "Submit Bid To" address stated above, until the specified due date and time. Bidder is solely responsible for the timely delivery of bid. The Purchasing Office is not responsible for any delays.
3. Bid submissions must be signed by a person authorized to bind the vendor. In accordance with Louisiana R.S. 39:1594, the person signing the bid must be:
 - (1) any corporate officer listed on the most current annual report on file with the secretary of state, or the signature on the bid is that of any member of a partnership or partnership in commendam listed in the most current partnership records on file with the secretary of state; or
 - (2) an authorized representative of the corporation, partnership, or other legal entity and the Bidder submits or provides upon request a corporate resolution, certification as to the corporate principal, or other documents indicating authority which are acceptable to the public entity, including registration on an electronic Internet database maintained by the public entity; or
 - (3) entity has filed in the appropriate records of the secretary of state in which the public entity is located, an affidavit, resolution, or other acknowledged or authentic document indicating the names of all parties authorized to submit bids for public contracts.
4. When bid is submitted by email, the subject line must show the Solicitation/File No. and submission must be received by bid deadline.
5. Read the entire solicitation, including all terms, conditions and specifications.
6. All bid information and prices must be typed or written in ink. Any corrections, erasures or other forms of alteration to unit prices are to be initialed by the Bidder.
7. Bid prices shall include all delivery charges paid by the vendor, F.O.B. Nicholls State University Destination, unless otherwise provided in the solicitation. Any invoiced delivery charges not quoted and itemized on the Nicholls State University purchase order are subject to rejection and non-payment.
8. Payment terms: Net 30 after receipt of properly executed invoice or delivery and acceptance, whichever is later.
9. By signing this solicitation, the Bidder certifies compliance with all general instructions to Bidders, terms, conditions and specifications; and further certifies that this bid is made without collusion or fraud.
10. MANDATORY bid requirements are detailed immediately following the Standard Terms & Conditions section.