



Nicholls State University

**Purchasing Office**

P. O. Box 2052 – Thibodaux, LA 70310  
985.448.4038 – Fax: 985.448.4921

**ADDENDUM NO 3  
FOR  
BID SB01901 – COPIER MANAGEMENT PROGRAM  
NICHOLLS STATE UNIVERSITY  
THIBODAUX, LOUISIANA  
04/16/2025**

**PAGE 1 OF 2**

**Bid Responses are Due at 3:00 PM on 05/06/2025**

**This addendum is hereby made a part of the Bidding Documents to the extent as though it was originally included therein.**

**This addendum, should be acknowledged on the Bid Submission Checklist Page**

**Purpose of Addendum:**

1. Clarification: As stated in Addendum No. 1 providing an answer to question No. 3, the annual volume referenced for each section is the **ANNUAL VOLUME** for all machines in that segment.

**Example: Segment DI: (26) Required Annual Volume all machines 125,219**

**All 26 machines have an annual volume of 125,219.**

**It is the same for all segments. Each Segment Copy Volume is for all machines needed for that segment.**

The period used to calculate the volumes for each segment were pulled from the copy counts from each invoice for the period January 2024 through December 2024.

2. Clarification from Addendum 1. Addendum 1 answered the following question:

Question No. 4 .For the (26) DI units, would you consider 50 pages per minute as opposed to 55 pages per minute. I hardly doubt there would be any noticeable difference in performance given the new advanced technology. Additionally, there would be cost savings.

Nicholls Response was : Yes, 50 + pages per minute is acceptable.

To clarify, the minimum on DI is 40+ PPM. 50+ PPM is acceptable, but the minimum acceptable is 40+ PPM

The bid form has been revised to make corrections. The revised bid form is provided with this addendum. A fillable copy (excel) is uploaded to the Nicholls State University

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**PAGE 2 OF 2**

3. Revised Minimum CPM from Page 14

**COPIERS REQUIRED UNDER THIS CONTRACT**

<u>Segment</u>	<u>Quantity</u>	<u>Minimum CPM Required</u>
DI	26	40+
DII	12	30+
DIII	13	30+
DIV	23	50+
DV (color)	6	40+
P1	4	40+

Terry G. Dupre  
Director of Purchasing, Property Control  
and Support