



April 15, 2025

ADDENDUM NO. 1

Your reference is directed to **SB#7658 NSU Lawn Maintenance-Main Campus-Natchitoches** which is scheduled for bid openings at 2:00 p.m. Thursday, May 1st, 2025, at Northwestern State University, Natchitoches, Louisiana.

Mandatory Pre-Bid Conference: A mandatory Prebid conference will be held at 10:00 AM, Tuesday, April 22nd, 2025, at the following locations: NSU Facility Service, Conference Room, 998 South Jefferson, Natchitoches, LA 71497

The following addition is being made to the above referenced solicitation:

PURPOSE OF ADDENDUM:

1) RESPOND TO VENDOR INQUIRY:

VENDOR INQUIRY: CAN YOU TELL ME IF THE CONTRACT FOR THE NSU LAWN MAINTENANCE MAIN CAMPUS NATCHITOCHES MAY BE SUBCONTRACTED TO A LAWN SERVICING COMPANY, IF THE MAIN CONTRACT IS WITH MY COMPANY?

RESPONSE: YES, PER SECTION F OF THE BID

A. SUBCONTRACTORS

- CONTRACT SHALL INCLUDE ALL SUBCONTRACTORS AS INSURED UNDER IT'S POLICIES OR SHALL BE RESPONSIBLE FOR VERIFYING AND MAINTAINING THE CERTIFICATES PROVIDE BY EACH SUBCONTRACTOR. SUBCONTRACTORS SHALL BE SUBJECT TOALL OF THE REQUIREMENTS STATED HEREIN. THE AGENCY RESERVES THE RIGHT TO REQUEST COPIES OF SUBCONTRACTORS CERTIFICATES AT ANY TIME.**

***** This addendum is hereby officially made a part of the referenced solicitation and should be attached to the bidder's proposal or otherwise acknowledged therein.

Failure to acknowledge addendum may result in the non-consideration of the bid submission.



NORTHWESTERN STATE

Business Affairs

If you have already submitted your proposal and this addendum causes you to revise your original bid, please indicate changes below and return to Business Affairs/Purchasing Section prior to bid opening in an envelope marked with the bid number, bid opening date, and time.

If this addendum

does not cause you to revise your bid, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

Company Name

Authorized Signature

Date

Submitted by: Ashlee Grayson
Director of Purchasing