**SCOPE OF WORK**

LUMCON - Blue Works

Grounds Maintenance

Located at 335 Dickson Rd., Houma, LA 70363

Scope of work as of: February 14, 2025

**Summary of Work**:

Provide all labor, materials, tools, and equipment to maintain the specified grounds as indicated below for LUMCON – Blue Works located at 335 Dickson Rd., Houma, LA 70363. Work includes grass cutting services including all turf mowing and/or bush hogging and string trimming of all drainage ditches.

1. **Description of Work:**

**General Requirements:**

* Contractor will verify all dimensions and measurements of work being performed.
* The Contractor shall take all precautions necessary to prevent damages when conducting grounds maintenance. Any damages that occur are the responsibility of the Contractor to correct and place in original and satisfactory condition.

**Base Bid:**

**Basic Grounds Maintenance Services:**

Includes all turf, mowing along entry way, roadside, area around generator and path along left side of building. Edging, string trimming, blowing, weed removal in all needed beds/areas, pruning of dead, broken or diseased branches of trees and/or shrubs, cut back perennials and ornamental grasses, cleanup of any debris generated during servicing, crack and crevice weed control in concrete joints, and litter pickup in landscaped areas. Bare and mulched beds shall be hand serviced. Turf adjacent to the hard surfaces and in small ditches shall be stick edged or string trimmed where mowers do not have access. Application of ant control & round-up chemicals will be applied to all necessary areas. Application of pre-emergent weed control to the lawn spring and fall.

**Bush Hog Mowing Services:**

Includes bush hogging of the Eastside Meadow from the front of the street along Dickson Rd. to the back property line, and the Westside Meadow from behind the generator to the Marine Ops Center. Also, to include string trimming around trees in these two areas where needed.

**Turf Horticulture**

* 1 Broadleaf application in January/February depending on when the broadleaf (Clover and Dandelion) weeds begin to appear.
* 2 pre-emergent applications in February/March depending on soil temperatures and October/November before soil temperatures reach 55 degrees
* 3 fertilizer applications in April, June, & August
* 3 grassy weed applications in April and 2 in July - 2 weeks apart
* 3 insecticide applications in January, April, & July

**Bed Horticulture**

* 3 pre-emergent applications in January, April, October/November
* 1 fertilizer application in April, 365 - day release
* 1 insecticide application in April for ants - Bayer Top Choice, lasts a year
* Mulching – Quarterly – please see chart on page 3. Mulch all existing pre-mulched areas using pine straw.

1. **General Conditions:**

* Contractor will verify all dimensions of work being performed. Contractor will measure and inspect grounds.
* The Contractor shall take all precautions necessary to prevent damages. Any damages that occur are the responsibility of the Contractor to correct and place in original and satisfactory condition.

1. **Special Conditions:**

* Normal hours of business operation are Monday through Friday from 8:00 AM until 4:30 PM. Work can be performed earlier and/or later if necessary.
* Standard for Bush Hog grass is generally no more than 11” in height. Standard for finish/turf mowing is based off typical height for turf type.
* Police area for litter/debris in turf areas and remove during each visit.
* The Contractor will supply all employees with PPE as required and/or necessary to perform the work and must comply with all applicable safety and environmental requirements. Work shall meet OSHA, NEC, Parish, City and State requirements and regulations as required.
* The point of contact (POC) for the project is Tim Alsobrooks (LUMCON Facility Management Superintendent) at 985-851-2809; email [talsobrooks@lumcon.edu](mailto:talsobrooks@lumcon.edu) & Dee-Dee St. Clergy (Blue Works Office Mgr.) at 985-860-7604; email [dstclergy@lumcon.edu](mailto:dstclergy@lumcon.edu)

1. **Schedule of Services:**