



LOUISIANA DEPARTMENT OF EDUCATION

April 29, 2025

ADDENDUM NO. 2

Your reference is directed to the Request for Quotes for the Louisiana Central Book Depository which has a deadline for the submission of quotes of May 16, 2025 at 4:00 P.M. CST.

THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED REQUEST FOR QUOTES.

Responses to Inquiries

Question 1: Please send me archived sample of shared commission information. Also, sample vendor contract between vendor and publisher.

Response to Question 1: Here is an example of [shared commission](#) that could be paid to the Louisiana Department of Education. While we don't have a sample vendor contract between vendors and publishers, attached is the [state's sample MOU](#) as a reference. This MOU template outlines that agreements between publishers and depositories should specify the terms of the arrangement, the services provided by the depository, and the associated costs.

Question 2: I missed the Pre-Bid Conference call today due to prior commitments. Therefore I was reaching out to see if anything in particular was discussed that I should be aware of in regard to the upcoming bidding process? Thanks in advance.

Response to Question 2: Attached is the [deck](#) that was shared during the Pre-Bid Conference call.

Louisiana Believes