



LOUISIANA DEPARTMENT OF EDUCATION

April 16, 2025

ADDENDUM NO. 1

Your reference is directed to the Request for Quotes for the Louisiana Central Book Depository which has a deadline for the submission of quotes of May 16, 2025 at 4:00 P.M. CST.

THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED REQUEST FOR QUOTES.

Bids, sometimes also referred to in the RFQ as quotes, must be submitted via 2025 Central Book Depository Submission Form via this link: [2025 Central Book Depository Submission Form](#). This replaces the Super RFA Board (Request for Quotes: Louisiana Department of Education Central Book Depository) that was originally linked in the RFQ as the method and location for the submission of bids.

Accordingly, the following sections of the RFQ are amended as follows:

3.1 Bid Response Location

Bidders who are interested in providing services under this RFQ should submit a bid containing the information specified in [Section 4.0](#). The fully completed bid with original signatures by an authorized representative must be received via the [2025 Central Book Depository Submission Form](#) by the deadline date specified in the Schedule of Events. Faxed or emailed submissions **are not** acceptable.

It is solely the responsibility of each Bidder to ensure that their bid is submitted correctly prior to the deadline for submission. Bids, which for any reason are not so submitted, will not be considered for purposes of this RFQ.

4.1 Bid Submission

Bids must be received on or before **4:00 p.m., Central Daylight Savings Time**, on the date specified in the Schedule of Events. It is solely the responsibility of each Bidder to ensure that the bid is submitted via [2025 Central Book Depository Submission Form](#) the prior to the deadline for submission. Bids, which for any reason are not received by the deadline, will not be considered.

4.2 Bid Format

To be considered, Bidders must submit bids electronically to the [2025 Central Book Depository Submission Form](#) by the bid deadline. A copy will be retained for incorporation by reference in any contract resulting from this RFQ.

The bid must be signed by those company officials or agents duly authorized to sign bid or contracts on behalf of the organization. A copy of a board resolution granting such authority should be submitted.

Louisiana Believes



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Addendum #1, RFQ for Central Book Depository Posted April 16, 2025

Responses to the requirements of this RFQ in the format requested are desirable with all questions answered in as much detail as practical. Bidder's response should demonstrate an understanding of the requirements. Bids should be prepared simply and economically, providing a straightforward, concise description of the Bidder's ability to meet the requirements of the RFQ. Bidder is solely responsible for accuracy and completeness of the bid submitted.