

Office of State Procurement
State of Louisiana
Division of Administration

JEFF LANDRY
GOVERNOR



TAYLOR F. BARRAS
COMMISSIONER OF ADMINISTRATION

April 8, 2025

ADDENDUM NO. 02

Your reference is directed to RFx Number 3000024183 for the Invitation to Bid for the State of Louisiana – Tree Services for DOA/OSB, which is currently scheduled to open at 10:00 AM CDT on April 15, 2025.

The following change is to be made to the referenced solicitation:

Replacing Attachment B – Specifications – Pages 1-5 in its entirety.

Following are the Vendors' Inquiries received by the deadline date of March 25, 2025 and the State's Responses:

Vendor's Inquiry #1: Is this a new contract or a renewal. If it is a renewal for tree services, who was the previous/current contract holder? Additionally, what is the valuation of the project?

State's Response #1: This is an Invitation to Bid (ITB) to re-establish a new contract. There was a previous contract for these services. You can submit a public records request for the previous contract details at the link below: <https://www.doa.la.gov/doa/ogc/public-records-request/>. The estimated valuation is \$67,302.50.

Vendor's Inquiry #2: I was reading through the bid packet for the tree services. I noticed that there may be requirements for the use of a crane, yet there is no line item in the bid packet to account for the crane. Is it possible to add a line item for crane usage in the event we are working in confined areas or storm damage trees? Or would we bill crane rental directly to the state? Crane rental is a major expense that seems to be unaccounted for in the line item description. We are looking for clarification on this matter.

State's Response #2: The specifications have been revised to remove any references to a crane. See revised Attachment B – Specifications.

All else remains as on original bid.

THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED SOLICITATION.

ACKNOWLEDGEMENT: If you have already submitted your bid and this Addendum does not cause you to revise your bid, you should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgement by mail, by hand delivery or courier to: Office of State Procurement, 1201 N. 3rd Street, Claiborne Building - Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the bidder from complying with the terms of its bid.

Addendum Acknowledged/No changes:

For: _____ By: _____

REVISION: If you have already submitted your bid and this Addendum requires you to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to bid opening by mail or by hand delivery or courier to: Office of State Procurement, 1201 N. 3rd Street, Ste. 2-160, Baton Rouge, LA 70802, and indicate the RFX number and the bid opening date and time on the outside of the envelope for proper identification, or by fax to: (225) 342-9756. Electronic transmissions other than by fax are not being accepted at this time

Revisions received after bid opening shall not be considered and you shall be held to your original bid.

Revision:

For: _____ By: _____

By: Paris King
Office of State Procurement
Telephone No. 225-342-8019
Email: Paris.King2@la.gov