


# Invitation to Bid

<b>LSUHSC Shreveport</b>				BIDS WILL BE PUBLICLY OPENED:  <b>March 27, 2025      02:00 PM</b>	
VENDOR NO. : SOLICITATION : <b>007270A</b> OPENING DATE : <b>03/27/2025</b>		Return Sealed Bid to: Purchasing Department 1501 Kings Highway Shreveport LA 71103		BUYER : Cox, Cynthia T. BUYER EMAIL : cynthia.cox@lsuhs.edu BUYER PHONE : 318/675-7650 DATE ISSUED : 03/18/2025 REQ. NO : 0094772 FISCAL YEAR : 2025	
INDOOR/OUTDOOR FURNITURE					
INSTRUCTIONS TO BIDDERS					
<p>1. READ THE ENTIRE BID, INCLUDING ALL TERMS AND CONDITIONS AND SPECIFICATIONS.</p> <p>DIVERSE SUPPLIER</p> <p>(A) SUPPLIER UNDERSTANDS THAT LSU, AS THE STATE'S FLAGSHIP UNIVERSITY, HAS AN INTEREST IN PROVIDING ENTREPRENEURIAL OPPORTUNITIES TO DIVERSITY-OWNED BUSINESSES. THE UNIVERSITY IS DEDICATED TO PROMOTING THE GROWTH AND DEVELOPMENT OF MINORITY, WOMEN, AND SMALL AND HISTORICALLY UNDERUTILIZED BUSINESSES ("DIVERSE BUSINESSES") BY PROVIDING OPPORTUNITIES TO PARTICIPATE IN UNIVERSITY CONTRACTS.</p> <p>(B) IN SUPPORT OF THIS COMMITMENT, THE SUPPLIER SHALL USE GOOD FAITH AND BEST EFFORTS TO PROVIDE OPPORTUNITIES TO DIVERSE BUSINESSES THAT ARE EITHER CERTIFIED BY THE STATE OR ANOTHER CERTIFYING AGENCY IN A DIVERSE CATEGORY, AS A SUBCONTRACTOR OR SUPPLIER UNDER THIS AGREEMENT.</p> <p>(C) IF APPLICABLE, SUPPLIER SHALL PROVIDE LSU WITH A LIST OF DIVERSITY-OWNED BUSINESSES DURING EACH CONTRACT YEAR, THE LIST OF BUSINESSES SHOULD IDENTIFY:</p> <p style="margin-left: 20px;">(1) THE NAME OF THE BUSINESS;</p> <p style="margin-left: 20px;">(2) ITS PRINCIPAL OFFICE OR ADDRESS;</p> <p style="margin-left: 20px;">(3) THE OWNER(S); AND</p> <p style="margin-left: 20px;">(4) THE SERVICES OR GOODS THAT IT MAY PROVIDE OR SUPPLY AND THE VALUE OF THE GOODS OR SERVICES PROCURED FROM THE BUSINESSES INCLUDED ON SUPPLIER'S LIST.</p> <p>(D) TO THE EXTENT THAT ANY FEDERAL OR STATE LAW, RULE, OR REGULATION WOULD REQUIRE THAT THIS SECTION BE MODIFIED OR VOIDED, THE PARTIES AGREE THAT SUCH PROVISION CAN BE AMENDED OR SEVERED FROM THE AGREEMENT WITHOUT AFFECTING ANY OF THE OTHER TERMS OF THE AGREEMENT.</p> <p>2. FILL IN ALL BLANK SPACES.</p> <p>3. ALL BID PRICES MUST BE TYPED OR WRITTEN IN INK. ANY CORRECTIONS, ERASURES OR OTHER FORMS OF ALTERATION TO UNIT PRICES SHOULD BE INITIALIZED BY THE BIDDER.</p> <p>4. BID PRICES SHALL INCLUDE DELIVERY OF ALL ITEMS F.O.B. DESTINATION OR AS OTHERWISE PROVIDED. BIDS CONTAINING "PAYMENT IN ADVANCE" OR "C.O.D." REQUIREMENTS MAY BE REJECTED. PAYMENT IS TO BE MADE WITHIN 30 DAYS AFTER RECEIPT OF PROPERLY EXECUTED INVOICE OR DELIVERY, WHICHEVER IS LATER.</p> <p>5. SPECIFY YOUR PAYMENT TERMS: _____ . CASH DISCOUNTS FOR LESS THAN 30 DAYS OR LESS THAN 1% WILL BE ACCEPTED, BUT WILL NOT BE CONSIDERED IN DETERMINING AWARDS</p> <p>_____</p> <p>BY SIGNING THIS BID, THE BIDDER CERTIFIES:</p> <p style="margin-left: 20px;">* THAT NEITHER THIS BUSINESS ENTITY NOR ANY OF ITS EMPLOYEES OR SUBCONTRACTORS IS CURRENTLY LISTED AS EXCLUDED OR SANCTIONED BY EITHER THE DEPARTMENT OF HEALTH AND HUMAN SERVICES, OFFICE OF INSPECTOR GENERAL (OIG) OR THE GENERAL SERVICES ADMINISTRATION (GSA).</p> <p style="margin-left: 20px;">* THAT IF THIS BUSINESS ENTITY OR ANY OF ITS EMPLOYEES OR SUBCONTRACTORS APPEAR ON EITHER LISTING, MY BID WILL</p>					
VENDOR PHONE NUMBER:		TITLE		DATE	
EMAIL ADDRESS:					
SIGNATURE OF AUTHORIZED BIDDER (MUST BE SIGNED)			NAME OF BIDDER (TYPED OR PRINTED)		

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BE REJECTED.

\* THAT IF AT ANY TIME DURING THE TERM OF THE CONTRACT AWARDED AS A RESULT OF THIS INVITATION TO BID, THIS ENTITY OR ANY OF ITS EMPLOYEES OR SUBCONTRACTORS APPEARS ON EITHER LISTING, MY COMPANY WILL NOTIFY THE CONTRACTING AGENCY, AND THE CONTRACT WILL BE TERMINATED. THE CONTRACTING AGENCY WILL NOT BE LIABLE FOR ANY DAMAGES RESULTING FROM SAID TERMINATION.

THE BIDDER FURTHER CERTIFIES:

\* COMPLIANCE WITH ALL INSTRUCTIONS TO BIDDERS, TERMS, CONDITIONS, AND SPECIFICATIONS.

\* THIS BID IS MADE WITHOUT COLLUSION OR FRAUD.

\* THAT ALL TAXES DULY ASSESSED BY THE STATE OF LOUISIANA AND IT'S SUBDIVISIONS, INCLUDING FRANCHISE TAXES, PRIVILEGE TAXES, SALES TAXES AND ALL OTHER TAXES FOR WHICH THE FIRM IS LIABLE HAVE BEEN PAID.

\* THAT IF MY BID IS ACCEPTED WITHIN \_\_\_\_\_ DAYS FROM BID CLOSING TIME, MY FIRM WILL FURNISH ANY OR ALL OF THE ITEMS (OR SECTIONS) AT THE PRICE OPPOSITE EACH ITEM (OR SECTION).

\* DELIVERY WILL BE MADE WITHIN \_\_\_\_\_ DAYS AFTER RECEIPT OF ORDER.

6. DESIRED DELIVERY: 10 DAYS ARO, UNLESS SPECIFIED ELSEWHERE

7. TO ASSURE CONSIDERATION, ALL BIDS SHOULD BE SUBMITTED IN AN ENVELOPE WITH THE BID NUMBER VISIBLE ON THE OUTSIDE. NO BID WILL BE OPENED TO DETERMINE CONTENT.

8. BIDS SUBMITTED ARE SUBJECT TO PROVISIONS OF THE LAWS OF THE STATE OF LOUISIANA INCLUDING BUT NOT LIMITED TO L.R.S. 39:1551-1736; PURCHASING RULES AND REGULATIONS; EXECUTIVE ORDERS; STANDARD TERMS AND CONDITIONS; SPECIAL CONDITIONS; AND SPECIFICATIONS LISTED IN THIS SOLICITATION.

PROHIBITION OF DISCRIMINATORY BOYCOTTS OF ISRAEL:

IN ACCORDANCE WITH EXECUTIVE ORDER NUMBER JBE 2018-15, EFFECTIVE MAY 22, 2018, FOR ANY CONTRACT FOR \$100,000 OR MORE AND FOR ANY CONTRACTOR WITH FIVE OR MORE EMPLOYEES, CONTRACTOR, OR ANY SUBCONTRACTOR, SHALL CERTIFY IT IS NOT ENGAGING IN A BOYCOTT OF ISRAEL, AND SHALL, FOR THE DURATION OF THIS CONTRACT, REFRAIN FROM A BOYCOTT OF ISRAEL. THE STATE RESERVES THE RIGHT TO TERMINATE THIS CONTRACT IF THE CONTRACTOR, OR ANY SUBCONTRACTOR, ENGAGES IN A BOYCOTT OF ISRAEL DURING THE TERM OF THE CONTRACT.

9. IMPORTANT: THIS BID IS TO BE MANUALLY SIGNED IN INK BY A PERSON AUTHORIZED TO BIND THE VENDOR (SEE NO.31).

10. INQUIRIES: ADDRESS ALL INQUIRIES AND CORRESPONDENCE TO THE BUYER AT THE PHONE NUMBER AND ADDRESS SHOWN ABOVE.

11. BID FORMS: ALL WRITTEN BIDS, UNLESS OTHERWISE PROVIDED FOR, SHOULD BE SUBMITTED ON, AND IN ACCORDANCE WITH FORMS PROVIDED, PROPERLY SIGNED (SEE #31). BIDS MUST BE RECEIVED AT THE ADDRESS SPECIFIED IN THE SOLICITATION PRIOR TO BID OPENING TIME IN ORDER TO BE CONSIDERED.

12. STANDARDS OR QUALITY. ANY PRODUCT OR SERVICE BID SHALL CONFORM TO ALL APPLICABLE FEDERAL AND STATE LAWS AND REGULATIONS AND THE SPECIFICATIONS CONTAINED IN THE SOLICITATION. UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION, ANY MANUFACTURER'S NAME, TRADE NAME, BRAND NAME, OR CATALOG NUMBER USED IN THE SPECIFICATION IS FOR THE PURPOSE OF DESCRIBING THE STANDARD OF QUALITY, PERFORMANCE, AND CHARACTERISTICS DESIRED AND IS NOT INTENDED TO LIMIT OR RESTRICT COMPETITION. BIDDER MUST SPECIFY THE BRAND AND MODEL NUMBER OF THE PRODUCT OFFERED IN HIS/HER BID. BIDS NOT SPECIFYING BRAND AND MODEL NUMBER SHALL BE CONSIDERED AS OFFERING THE EXACT PRODUCTS SPECIFIED IN THE SOLICITATION.

13. DESCRIPTIVE INFORMATION. BIDDERS PROPOSING AN EQUIVALENT BRAND OR MODEL SHOULD SUBMIT WITH THE BID, INFORMATION (SUCH AS ILLUSTRATIONS, DESCRIPTIVE LITERATURE, TECHNICAL DATA) SUFFICIENT FOR LSUHSC TO EVALUATE QUALITY, SUITABILITY, AND COMPLIANCE WITH THE SPECIFICATIONS IN THE SOLICITATION. FAILURE TO SUBMIT DESCRIPTIVE INFORMATION MAY CAUSE BID TO BE REJECTED. ANY CHANGE MADE TO A MANUFACTURER'S PUBLISHED SPECIFICATION SUBMITTED FOR A PRODUCT SHALL BE VERIFIABLE BY THE MANUFACTURER. IF ITEM(S) BID DO NOT FULLY

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<p>COMPLY WITH SPECIFICATIONS (INCLUDING BRAND AND/OR PRODUCT NUMBER), BIDDER MUST STATE IN WHAT RESPECT ITEMS(S) DEVIATE. FAILURE TO NOTE EXCEPTIONS ON THE BID FORM WILL NOT RELIEVE THE SUCCESSFUL BIDDER(S) FROM SUPPLYING THE ACTUAL PRODUCTS REQUESTED.</p> <p>14. BID OPENING. BIDDERS MAY ATTEND THE BID OPENING, BUT NO INFORMATION OR OPINIONS CONCERNING THE ULTIMATE CONTRACT AWARD WILL BE GIVEN AT THE BID OPENING OR DURING THE EVALUATION PROCESS. BIDS MAY BE EXAMINED WITHIN 72 HOURS AFTER BID OPENING. INFORMATION PERTAINING TO COMPLETED FILES MAY BE SECURED BY VISITING LSUHSC DURING NORMAL WORKING HOURS. WRITTEN BID TABULATIONS WILL NOT BE FURNISHED.</p> <p>15. AWARDS. AWARD WILL BE MADE TO THE LOWEST RESPONSIBLE AND RESPONSIVE BIDDER. LSUHSC RESERVES THE RIGHT TO AWARD ITEMS SEPARATELY, GROUP, OR IN TOTAL, AND TO REJECT ANY OR ALL BIDS AND WAIVE ANY INFORMALITIES.</p> <p>16. PRICES. UNLESS OTHERWISE SPECIFIED BY LSUHSC IN THE SOLICITATION, BID PRICES MUST BE COMPLETE, INCLUDING TRANSPORTATION PREPAID BY BIDDER TO DESTINATION AND FIRM FOR ACCEPTANCE FOR A MINIMUM OF 30 DAYS. IF ACCEPTED, PRICES MUST BE FIRM FOR THE CONTRACTUAL PERIOD. BIDS OTHER THAN F.O.B. DESTINATION MAY BE REJECTED. PRICES SHOULD BE QUOTED IN THE UNIT (EACH, BOX, CASE, ETC.) AS SPECIFIED IN THE SOLICITATION.</p> <p>17. DELIVERIES. BIDS MAY BE REJECTED IF THE DELIVERY TIME INDICATED IS LONGER THAN THAT SPECIFIED IN THE SOLICITATION.</p> <p>18. TAXES. VENDOR IS RESPONSIBLE FOR INCLUDING ALL APPLICABLE TAXES IN THE BID PRICE. LSUHSC AGENCIES ARE EXEMPT FROM ALL STATE AND LOCAL SALES AND USE TAXES.</p> <p>19. NEW PRODUCTS. UNLESS SPECIFICALLY CALLED FOR IN THE SOLICITATION, ALL PRODUCTS FOR PURCHASE MUST BE NEW, NEVER PREVIOUSLY USED, AND THE CURRENT MODEL AND/OR PACKAGING. NO REMANUFACTURED, DEMONSTRATOR, USED OR IRREGULAR PRODUCT WILL BE CONSIDERED FOR PURCHASE UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION. THE MANUFACTURER'S STANDARD WARRANTY WILL APPLY UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION.</p> <p>20. CONTRACT CANCELLATION. THE STATE OF LOUISIANA HAS THE RIGHT TO CANCEL ANY CONTRACT, IN ACCORDANCE WITH PURCHASING RULES AND REGULATIONS, FOR CAUSE INCLUDING BUT NOT LIMITED TO THE FOLLOWING:</p> <ul style="list-style-type: none"><li>(1) FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE CONTRACT;</li><li>(2) FAILURE OF THE PRODUCT OR SERVICE TO MEET SPECIFICATIONS, CONFORM TO SAMPLE QUALITY OR TO BE DELIVERED IN GOOD CONDITION;</li><li>(3) MISREPRESENTATION BY THE CONTRACTOR;</li><li>(4) FRAUD, COLLUSION CONSPIRACY OR OTHER UNLAWFUL MEANS OF OBTAINING ANY CONTRACT WITH THE STATE;</li><li>(5) CONFLICT OF CONTRACT PROVISIONS WITH CONSTITUTIONAL OR STATUTORY PROVISIONS OF STATE OR FEDERAL LAW;</li><li>(6) ANY OTHER BREACH OF CONTRACT.</li></ul> <p>21. DEFAULT OF CONTRACT. FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE BID WILL CONSTITUTE A DEFAULT AND MAY CAUSE CANCELLATION OF THE CONTRACT. WHERE THE UNIVERSITY HAS DETERMINED THE CONTRACTOR TO BE IN DEFAULT, THE UNIVERSITY RESERVES THE RIGHT TO PURCHASE ANY OR ALL PRODUCTS OR SERVICES COVERED BY THE CONTRACT ON THE OPEN MARKET AND TO CHARGE THE CONTRACTOR WITH COST IN EXCESS OF THE CONTRACT PRICE. UNTIL SUCH ASSESSED CHARGES HAVE BEEN PAID, NO SUBSEQUENT BID FROM THE DEFAULTING CONTRACTOR WILL BE CONSIDERED.</p> <p>22. ORDER OF PRIORITY. IN THE EVENT THERE IS A CONFLICT BETWEEN THE INSTRUCTIONS TO BIDDERS OR STANDARD CONDITIONS AND THE SPEICAL CONDITIONS, THE SPECIAL CONDITIONS SHALL GOVERN.</p> <p>23. APPLICABLE LAW. ALL CONTRACTS SHALL BE CONSTRUED IN ACCORDANCE WITH AND GOVERNED BY THE LAWS OF THE STATE OF LOUISIANA.</p> <p>24. EQUAL OPPORTUNITY. BY SUBMITTING AND SIGNING THIS BID, BIDDER AGREES THAT HE/SHE WILL NOT DISCRIMINATE IN THE RENDERING OF SERVICES TO AND/OR EMPLOYMENT OF INDIVIDUALS BECAUSE OF RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, AGE, NATIONAL ORIGIN, HANDICAP, DISABILITY, VETERAN STATUS, OR ANY OTHER NON-MERIT FACTOR.</p> <p>25. SPECIAL ACCOMMODATIONS. ANY "QUALIFIED INDIVIDUAL WITH DISABILITY" AS DEFINED BY THE AMERICANS WITH DISABILITIES ACT WHO HAS SUBMITTED A BID AND DESIRES TO ATTEND THE BID OPENING, MUST NOTIFY THIS OFFICE IN</p>	

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WRITING NOT LATER THAN SEVEN DAYS PRIOR TO THE BID OPENING DATE OF THEIR NEED FOR SPECIAL ACCOMMODATIONS. IF THE REQUEST CANNOT BE REASONABLY PROVIDED, THE INDIVIDUAL WILL BE INFORMED PRIOR TO THE BID OPENING.

26. IDEMNITY. CONTRACTOR AGREES, UPON RECEIPT OF WRITTEN NOTICE OF A CLAIM OR ACTION, TO DEFEND THE CLAIM OR ACTION, OR TAKE OTHER APPROPRIATE MEASURE, TO IDEMNIFY, AND HOLD HARMLESS, LSUHSC, ITS OFFICERS, ITS AGENTS AND ITS EMPLOYEES FROM AND AGAINST ALL CLAIMS AND ACTIONS FOR BODILY INJURY, DEATH OR PROPERTY DAMAGES CAUSED BY THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. CONTRACTOR IS OBLIGATED TO INDEMNIFY ONLY TO THE EXTENT OF THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. HOWEVER, THE CONTRACTOR SHALL HAVE NO OBLIGATION AS SET FORTH ABOVE WITH RESPECT TO ANY CLAIM OR ACTION FROM BODILY INJURY, DEATH OR PROPERTY DAMAGES ARISING OUT OF THE FAULT OF THE UNIVERSITY, ITS OFFICERS, ITS AGENTS OR ITS EMPLOYEES.

27. INTERPRETATION OF DOCUMENT: ANY INTERPRETATION OF THE BID OR QUOTATION DOCUMENT WILL ONLY BE MADE BY AN ADDENDUM ISSUED IN WRITING BY THE PURCHASING DEPARTMENT. SUCH ADDENDUM WILL BE MAILED OR DELIVERED TO EACH PERSON RECEIVING A SET OF THE ORIGINAL BID OR QUOTATION DOCUMENTS. LSUHSC WILL NOT BE RESPONSIBLE FOR ANY OTHER EXPLANATION OR INTERPRETATION OF THE DOCUMENTS.

28. ACCEPTANCE OF BID: ONLY THE ISSUANCE OF A PURCHASE ORDER OR A SIGNED CONTRACT CONSTITUTES ACCEPTANCE ON THE PART OF LSUHSC.

29. ADHERENCE TO JCAHO STANDARDS: WHERE APPLICABLE, LSUHSC IS ACCREDITED BY THE JOINT COMMISSION ON ACCREDITATION OF HEALTHCARE ORGANIZATIONS AND AS SUCH ALL CONTRACTORS, SUBCONTRACTORS, AND VENDORS AGREE TO ADHERE TO THE APPLICABLE STANDARDS PROMULGATED BY THE COMMISSION.

30. PREFERENCE: IN ACCORDANCE WITH LOUISIANA REVISED STATUTES 39:1595, A PREFERENCE MAY BE ALLOWED FOR PRODUCTS MANUFACTURED, PRODUCED, GROWN, OR ASSEMBLED IN LOUISIANA OF EQUAL QUALITY.  
 DO YOU CLAIM THIS PREFERENCE?    YES \_\_\_\_\_ NO \_\_\_\_\_  
 SPECIFY THE LINE NUMBER (S) \_\_\_\_\_  
 SPECIFY LOCATION WITHIN LOUISIANA WHERE THIS PRODUCT IS MANUFACTURED, PRODUCED, GROWN OR ASSEMBLED \_\_\_\_\_  
 (NOTE: IF MORE SPACE IS REQUIRED, INCLUDE ON SEPARATE SHEET.)  
 DO YOU HAVE A LOUISIANA BUSINESS WORK FORCE?    YES \_\_\_\_\_ NO \_\_\_\_\_  
 IF SO, DO YOU CERTIFY THAT AT LEAST FIFTY PERCENT (50%) OF YOUR LOUISIANA WORKFORCE IS COMPRISED OF LOUISIANA RESIDENTS?  
 YES \_\_\_\_\_ NO \_\_\_\_\_  
 FAILURE TO SPECIFY ABOVE INFORMATION MAY CAUSE ELIMINATION FROM PREFERENCES.  
 PREFERENCES SHALL NOT APPLY TO SERVICE CONTRACTS.

31. SIGNATURE AUTHORITY. IN ACCORDANCE WITH L.R.S. 39:1594 (ACT 121), THE PERSON SIGNING THE BID MUST BE:

31.1.A CURRENT CORPORATE OFFICER, PARTNERSHIP MEMBER OR OTHER INDIVIDUAL SPECIFICALLY AUTHORIZED TO SUBMIT A BID AS REFLECTED IN THE APPROPRIATE RECORDS ON FILE WITH THE SECRETARY OF STATE;  
 OR

31.2.AN INDIVIDUAL AUTHORIZED TO BIND THE VENDOR AS REFLECTED BY AN ACCOMPANYING CORPORATE RESOLUTION, CERTIFICATE OR AFFIDAVIT;  
 OR

31.3.AN INDIVIDUAL LISTED ON THE STATE OF LOUISIANA BIDDER'S APPLICATION AS AUTHORIZED TO EXECUTE BIDS.  
 BY SIGNING THE BID, THE BIDDER CERTIFIES COMPLIANCE WITH THE ABOVE.

32. AUDIT OF RECORDS: THE STATE LEGISLATIVE AUDITOR, FEDERAL AUDITORS, AND INTERNAL AUDITORS OF THE STATE SHALL HAVE THE RIGHT TO INSPECT AND AUDIT ALL TIMEKEEPING AND EXPENSE RECORDS OF THE CONTRACTING ENTITY OR ANY SUBCONTRACTOR OF THE CONTRACTING ENTITY TO SUBSTANTIATE AMOUNTS INVOICED BY SUPPLIER WITH RESPECT TO THIS AGREEMENT. THE RIGHTS OF INSPECTION AND AUDIT SHALL COMMENCE AS OF THE DATE OF THIS AGREEMENT AND SHALL



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<p>CONTINUE FOR A PERIOD OF FIVE (5) YEARS AFTER PROJECT ACCEPTANCE OR AS REQUIRED BY APPLICABLE STATE AND FEDERAL LAW. THE CONTRACTING ENTITY AND ANY SUBCONTRACTOR OF THE CONTRACTING ENTITY SHALL MAINTAIN ALL TIMEKEEPING AND EXPENSE RECORDS RELATED TO THIS AGREEMENT FOR THE ENUMERATED FIVE (5) YEAR PERIOD.</p> <p>33. CYBERSECURITY TRAINING: IN ACCORDANCE WITH LA. R.S. 42:1267(B)(3) AND THE STATE OF LOUISIANA'S INFORMATION SECURITY POLICY, IF THE CONTRACTOR, ANY OF ITS EMPLOYEES, AGENTS, OR SUBCONTRACTORS WILL HAVE ACCESS TO STATE GOVERNMENT INFORMATION TECHNOLOGY ASSETS, THE CONTRACTOR'S EMPLOYEES, AGENTS, OR SUBCONTRACTORS WITH SUCH ACCESS MUST COMPLETE CYBERSECURITY TRAINING ANNUALLY, AND THE CONTRACTOR MUST PRESENT EVIDENCE OF SUCH COMPLIANCE ANNUALLY AND UPON REQUEST. THE CONTRACTOR MAY USE THE CYBERSECURITY TRAINING COURSE OFFERED BY THE LOUISIANA DEPARTMENT OF STATE CIVIL SERVICE WITHOUT ADDITIONAL COST OR MAY USE ANY ALTERNATE COURSE APPROVED IN WRITING BY THE OFFICE OF TECHNOLOGY SERVICES.</p> <p>FOR PURPOSES OF THIS SECTION, "ACCESS TO STATE GOVERNMENT INFORMATION TECHNOLOGY ASSETS" MEANS THE POSSESSION OF CREDENTIALS, EQUIPMENT, OR AUTHORIZATION TO ACCESS THE INTERNAL WORKINGS OF STATE INFORMATION TECHNOLOGY SYSTEMS OR NETWORKS. EXAMPLES WOULD INCLUDE BUT NOT BE LIMITED TO STATE-ISSUED LAPTOPS, VPN CREDENTIALS TO ACCESS THE STATE NETWORK, BADGING TO ACCESS THE STATE'S TELECOMMUNICATIONS CLOSETS OR SYSTEMS, OR PERMISSIONS TO MAINTAIN OR MODIFY IT SYSTEMS USED BY THE STATE. FINAL DETERMINATION OF SCOPE INCLUSIONS OR EXCLUSIONS RELATIVE TO ACCESS TO STATE GOVERNMENT INFORMATION TECHNOLOGY ASSETS WILL BE MADE BY THE OFFICE OF TECHNOLOGY SERVICES.</p>	

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<b>UNLESS SPECIFIED ELSEWHERE SHIP TO:</b>  <b>1501 Kings Highway</b> <b>Shreveport LA 71103</b>					
Line No.	Description	Qty	UOM	Unit Price	Extended Amount
1	Square Dining Table - Outdoor furniture Specify brand, model bid(if applicable)	35.00	EA		
2	Round Café Table - Outdoor furniture Specify brand, model bid(if applicable)	5.00	EA		
3	Dining Chair - Outdoor furniture Specify brand, model bid(if applicable)	150.00	EA		
4	Balcony Sofa - Outdoor furniture Specify brand, model bid(if applicable)	3.00	EA		
5	Balcony Lounge Chair - Outdoor furniture Specify brand, model bid(if applicable)	5.00	EA		
6	Balcony Side Table - Outdoor furniture Specify brand, model bid(if applicable)	5.00	EA		
7	Balcony Coffee Table - Outdoor furniture Specify brand, model bid(if applicable)	3.00	EA		
8	Balcony Dining Chair - Outdoor furniture Specify brand, model bid(if applicable)	12.00	EA		
9	Balcony Dining Table - Outdoor	6.00	EA		

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UNLESS SPECIFIED ELSEWHERE SHIP TO: <div style="text-align: center;">           1501 Kings Highway            Shreveport LA 71103         </div>					
Line No.	Description	Qty	UOM	Unit Price	Extended Amount
	furniture Specify brand, model bid(if applicable) <hr/> <div style="text-align: center; margin-top: 20px;">SEE ATTACHED SPECIFICATIONS</div>				

**LSU Health Medical  
Education-Wellness Center**  
1501 Kings HWY  
Shreveport, LA 71103

**LSU HEALTH SHREVEPORT  
FF&E Bid Package  
FF&E BID DOCUMENT**

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**CONTRACT DOCUMENT  
05 JUNE 2024**



**Coleman Partners** ARCHITECTS L.L.C.  
3377 North Blvd.  
Baton Rouge, Louisiana 70806, USA

225.387.4414 TELEPHONE  
225.214.5365 FACSIMILE  
cparch.com WEBSITE

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Education-Wellness Center**  
1501 Kings HWY  
Shreveport, LA 71103

**LSU HEALTH SHREVEPORT  
FF&E Bid Package  
FF&E BID DOCUMENT**

***GENERAL REQUIREMENTS***

**CONTRACT DOCUMENT  
05 JUNE 2024**



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## GENERAL CONDITIONS LSU HEALTH SHREVEPORT

These specifications describe furniture to be furnished at LSU Health Shreveport and to establish a minimal performance standard acceptable to LSU. LSU reserves the right to reject any and all bids, to waive any informalities, and to award the contract to the lowest responsive and responsible bidder, in the best interest of the University. Please read and adhere to the following General Conditions:

1. In order to simplify the presentation of this specification, one manufacturer will be specified as a standard for each item of furnishing required to complete this project. This standard includes quality of construction and design features.
2. Furnishings manufactured by others may be submitted as "or equals" if they can meet or exceed the construction and design standards as set forth in these specifications. **It is MANDATORY that the vendor submits a complete product listing, including manufacturer's literature and verification that any "or equals" do in fact meet or exceed the standards and warranties as set forth in this specification. Also required with "or equals" are submittal of proposed fabrics and finishes. This information must be submitted with the completed bid package for review at the time of the bid opening. Failure to do so will be sufficient grounds for rejecting such submittals.**
3. The intention of these specifications is to match each furniture item in design, quality, color, appearance and interchangeability. Color coordination with existing finishes and furniture within the facility will also be a consideration in the award.
4. The University reserves the right to request samples of "or equal" item (s). If requested, samples are to be received at Coleman Partners Architects within (10) working days and at no cost to the University. Failure to do so is cause to reject the bid.
5. All bids are to include freight charges, **delivery inside the building to proper location**, uncrating and installation for each group. Installation is to conform to the satisfaction of the Architect/Designer (Coleman Partners Architects).
6. **Vendor to coordinate acceptable delivery date and time with the Architect/Designer. Confirmation of these delivery dates shall be coordinated prior to delivery. No deliveries are to be made without a minimum of 72 hours notification to the Owner's Representative, Contact: Justin Roy, LSU Health Shreveport, ph (318) 235-2048.**
7. Location of delivery: **LSU Health Shreveport**. Floor plans denoting room numbers are included for your use.

8. Installation must be completed in accordance with the manufacture's recommended procedures. Furniture placement will be as shown on plan and will be done under the direction of the Vendor, in coordination with the Architect / Designer. Contact: Danielle Matherne, Coleman Partners Architects, ph (225) 387-4414.
9. Vendor is responsible to maintain property insurance on all furniture and furnishings until such time installation is complete and accepted by the University.
10. Vendor is responsible for unloading and placement of FFE as well as trash (cartons and all debris, etc) removal from campus. No dumpster is available at the site for use by the vendor. If a dumpster is required, the vendor shall be responsible for providing. Vendor is responsible for and all damages caused by the delivery and installation of FFE. Vendor shall be responsible to pay for repairs of these damages.
11. Any warranty issues must be handled within 5 working days. Vendor will be required to visit site and coordinate the repair of damages covered under warranty. Any replacement parts covered under warranty will be changed out at the vendor's expense.
12. Once furniture is installed by the vendor, and the vendor conducts a list of deficient items "punchlist"; the design team (Coleman Partners Architects) and LSU reserves the right to conduct a separate "punchlist" which will be issued for immediate address by the furniture vendor. The vendor shall forward a copy of the vendors "punchlist" to the design team once completed by the vendor.

**End General Conditions**



**LSU Health Medical  
Education-Wellness Center**  
1501 Kings HWY  
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FF&E BID DOCUMENT**

***DRAWINGS***

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**LSU Health Medical  
Education-Wellness Center**  
1501 Kings HWY  
Shreveport, LA 71103

**LSU HEALTH SHREVEPORT  
FF&E Bid Package  
FF&E BID DOCUMENT**

***FF&E SPECIFICATIONS***

**CONTRACT DOCUMENT  
05 JUNE 2024**



**Coleman Partners ARCHITECTS L.L.C.**  
3377 North Blvd.  
Baton Rouge, Louisiana 70806, USA

225.387.4414 TELEPHONE  
225.214.5365 FACSIMILE  
cparch.com WEBSITE

## Room Types/SubAreas Listing

**Project Name:** LSU Health Shreveport

**Project #:** 19036

OU OUTDOOR		2
Room Type/ SubArea	Description	Room Qty
BAL	2ND FLOOR BALCONY	1
DIN	DINING PAVILLION	1

## Index by Item Type

**Project Name:** LSU Health Shreveport

**Project #:** 19036

Issue Dt	Item Number	Item Description	Item Qty	
OUTDOOR FURNITURE				
	OUT-100	Square Dining Table	35	ea
	OUT-101	Round Café Table	5	ea
	OUT-102	Dining Chair	150	ea
	OUT-200	Balcony Sofa	3	ea
	OUT-201	Balcony Lounge Chair	5	ea
	OUT-202	Balcony Side Table	5	ea
	OUT-203	Balcony Coffee Table	3	ea
	OUT-204	Balcony Dining Chair	12	ea
	OUT-205	Balcony Dining Table	6	ea

Project Name: **LSU Health Shreveport**

Project #: **19036**

Issue Date:

Item Number: **OUT-100**

Item Description: **Square Dining Table**

Area Name: **OUTDOOR**

Item Quantity: 35 ea

Room Qty(s): DIN(35): 35

Manufacturer: Landscape Forms Inc.

Address: 7800 E. Michigan Ave.  
Kalamazoo MI 49048-

Phone: (800) 430-6209 800# : (800) 333-1764

Fax: Other:

Contact: Cathy A Comeaux-Wright

E-mail: cathy@landscapeforms.com

Web: www.landscapeforms.com

Description: Square Dining Table

Model Name: Chipman Table

Material/Finish: Titanium Metallic

Dimensions: 37"W x 37"D x 29"H

Ship To: LSUHS Shreveport

Required Item(s) for Designer Approval Prior to Fabrication:

Prepared By: DWM

☐ Seaming Diagram ☐ Strike-Off ☒ Finish Sample ☐ Cutting ☐ Shop Dwgs ☐ Prototype ☐ Flame Certificate

Instructions:

- Cast aluminum base attached to a cast aluminum support tube. Support tube is bolted to a cast aluminum frame supporting a steel sheet top.
- Embedded mount system that allows for leveling adjustment.
- Metal is finished with powdercoat that resists rusting, chipping, peeling and fading.
- Table shall be freestanding with no umbrella hole.
- All materials must be suitable for use in tropical and high humidity areas.
- Must be contract quality and suitable for commercial use.

Project Name: **LSU Health Shreveport**

Project #: **19036**

Issue Date:

Item Quantity: 35 ea

Item Number: **OUT-100**

Item Description: **Square Dining Table**

Area Name: **OUTDOOR**

Room Qty(s): DIN(35): 35

Manufacturer: Landscape Forms Inc.





Project Name: **LSU Health Shreveport**  
 Project #: **19036**  
 Issue Date:

Item Number: **OUT-101**  
 Item Description: **Round Café Table**  
 Area Name: **OUTDOOR**

Item Quantity: 5 ea

Room Qty(s): DIN(5): 5

Manufacturer: Landscape Forms Inc.  
 Address: 7800 E. Michigan Ave.  
 Kalamazoo MI 49048-  
 Phone: (800) 430-6209 800# : (800) 333-1764  
 Fax: Other:  
 Contact: Cathy A Comeaux-Wright  
 E-mail: cathy@landscapeforms.com  
 Web: www.landscapeforms.com

Description: Round Café Table

Model Name: Chipman  
 Material/Finish: Titanium Metallic  
 Dimensions: 31" Dia x 29"H

Ship To: LSUHS Shreveport

Required Item(s) for Designer Approval Prior to Fabrication:

Prepared By: DWM

☐ Seaming Diagram ☐ Strike-Off ☒ Finish Sample ☐ Cutting ☐ Shop Dwgs ☐ Prototype ☐ Flame Certificate

Instructions:

- Cast aluminum base attached to a cast aluminum support tube. Support tube is bolted to a cast aluminum frame supporting a steel sheet top.
- Embedded mount system that allows for leveling adjustment.
- Metal is finished with powdercoat that resists rusting, chipping, peeling and fading.
- Table shall be freestanding with no umbrella hole.
- All materials must be suitable for use in tropical and high humidity areas.
- Must be contract quality and suitable for commercial use.

Project Name: **LSU Health Shreveport**

Project #: **19036**

Issue Date:

Item Number: **OUT-101**

Item Description: **Round Café Table**

Area Name: **OUTDOOR**

Item Quantity: 5 ea

Room Qty(s): DIN(5): 5

Manufacturer: Landscape Forms Inc.



Project Name: **LSU Health Shreveport**  
 Project #: **19036**  
 Issue Date:

Item Number: **OUT-102**  
 Item Description: **Dining Chair**  
 Area Name: **OUTDOOR**

Item Quantity: 150 ea

Room Qty(s): DIN(150): 150

Manufacturer: Landscape Forms Inc.  
 Address: 7800 E. Michigan Ave.  
 Kalamazoo MI 49048-  
 Phone: (800) 430-6209 800# : (800) 333-1764  
 Fax: Other:  
 Contact: Cathy A Comeaux-Wright  
 E-mail: cathy@landscapeforms.com  
 Web: www.landscapeforms.com

Description: Armless Dining Chair

Model Name: Chipman

Material/Finish: Titanium Metallic

Dimensions: 20"W x 22"D x 33"H

Ship To: LSUHS Shreveport

Required Item(s) for Designer Approval Prior to Fabrication:

Prepared By: DWM

☐ Seaming Diagram ☐ Strike-Off ☒ Finish Sample ☐ Cutting ☐ Shop Dwgs ☐ Prototype ☐ Flame Certificate

Instructions:

- Frame is formed of aluminum castings welded together to make the final form.
- Bumper / glides are made of tough nylon to resist damage from dragging on rough surface.
- Metal is finished with powdercoat that resists rusting, chipping, peeling and fading.
- Table shall be freestanding with no umbrella hole.
- All materials must be suitable for use in tropical and high humidity areas.
- Must be contract quality and suitable for commercial use.

Project Name: **LSU Health Shreveport**

Project #: **19036**

Issue Date:

Item Number: **OUT-102**

Item Description: **Dining Chair**

Area Name: **OUTDOOR**

Item Quantity: 150 ea

Room Qty(s): DIN(150): 150

Manufacturer: Landscape Forms Inc.



Project Name: **LSU Health Shreveport**  
 Project #: **19036**  
 Issue Date:

Item Number: **OUT-200**  
 Item Description: **Balcony Sofa**  
 Area Name: **OUTDOOR**

Item Quantity: 3 ea

Room Qty(s): BAL(3): 3

Manufacturer: Akula Living Ltd.  
 Address: c/o Ivan Gittardi CPA LLC  
 1410 Broadway, Ste. 2104  
 New York NY 10018-  
 Phone:  
 Fax: Other:  
 Contact:  
 E-mail: usa@akulaliving.com  
 Web:

Description: Balcony Sofa  
 Model Number: 33104  
 Model Name: Ray 2 Seater Sofa  
 Material/Finish: Frame: Lava, Arms: Natural Teak, Rope: Graphite  
 Dimensions: 61"W x 32.7"D x 31.5"H  
 Arm Height: 22"H

Notes: Cushion Fabric: Chestnut

Lead Time: 4-6 weeks Ship To: LSUHS Shreveport

Required Item(s) for Designer Approval Prior to Fabrication:

Prepared By: DWM

☐ Seaming Diagram ☐ Strike-Off ☒ Finish Sample ☐ Cutting ☐ Shop Dwgs ☐ Prototype ☐ Flame Certificate

Instructions:

- All materials must be suitable for use in tropical and high humidity areas.
- Must be contract quality and suitable for commercial use.
- Provide commercial grade nylon glides.
- Cast Frame Construction: 100% solid cast aluminum alloy.
- Frames: Pre-treat (clean, chemically etch and coat) prior to powder coating. All frames are to have electrostatic, polyester powder coating or better.
- Hardware: non-corrosive stainless steel (no aluminum or galvanized steel parts).
- Rached assembly: Die cast aluminum "teeth" (nylon is not acceptable).
- Weld joints: Smooth and free of burrs. Screws: buried in frame.



Project Name: **LSU Health Shreveport**

Project #: **19036**

Issue Date:

Item Number: **OUT-200**

Item Description: **Balcony Sofa**

Area Name: **OUTDOOR**

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Item Quantity: 3 ea

Room Qty(s): BAL(3): 3

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Manufacturer: Akula Living Ltd.

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Instructions:

- Foam: Quick drain fiberfill or reticulated foam construction for outdoors. Provide drain holes if required.
- Cushion: must pass CAL 117. Removable cushion covers with non-corrosive zippers.
- Where wood is provided, use Teak or other hardwood suitable for outdoors. Supplier shall certify product is compliant with California 93120.
- Straps and Wraps: 100% virgin vinyl or injection molded vinyl, minimum thickness of .110. Vinyl to be processed with ultra-violet stabilizers and mildew inhibitors. Attach to frame with a double-wrap, secured with nylon rivet.
- Weights: If required, insert stainless steel inserts or clean sand to be sealed within the frame to achieve appropriate wind resistance.
- Warranties: Extruded vinyl straps to be warranted for 3 years. Synthetic woven wicker/rattan wraps to be warranted for 1 year. All seating must be tested and certified to meet or exceed ANSI/BIFMA specifications.
- Warranties: Provide warranty for use in exterior contract/commercial application. Frames, powder coat finish and injected molded vinyl composite to be warranted for 5 years.

Project Name: **LSU Health Shreveport**

Project #: **19036**

Issue Date:

Item Number: **OUT-200**

Item Description: **Balcony Sofa**

Area Name: **OUTDOOR**

Item Quantity: 3 ea

Room Qty(s): BAL(3): 3

Manufacturer: Akula Living Ltd.



Project Name: **LSU Health Shreveport**  
 Project #: **19036**  
 Issue Date:

Item Number: **OUT-201**  
 Item Description: **Balcony Lounge Chair**  
 Area Name: **OUTDOOR**

Item Quantity: 5 ea

Room Qty(s): BAL(5): 5

Manufacturer: Akula Living Ltd.  
 Address: c/o Ivan Gittardi CPA LLC  
 1410 Broadway, Ste. 2104  
 New York NY 10018-  
 Phone:  
 Fax: Other:  
 Contact:  
 E-mail: usa@akulaliving.com  
 Web:

Description: Balcony Lounge Chair  
 Model Number: 33103  
 Model Name: Ray Lounge Chair  
 Material/Finish: Frame: Lava, Arms: Natural Teak, Rope: Graphite  
 Dimensions: 30"W x 32.5"D x 31.5"H  
 Arm Height: 22"H

Notes: Cushion Fabric: Chestnut

Lead Time: 4-6 weeks Ship To: LSUHS Shreveport

Required Item(s) for Designer Approval Prior to Fabrication:

Prepared By: DWM

☐ Seaming Diagram ☐ Strike-Off ☒ Finish Sample ☐ Cutting ☐ Shop Dwgs ☐ Prototype ☐ Flame Certificate

**Instructions:**

- All materials must be suitable for use in tropical and high humidity areas.
- Must be contract quality and suitable for commercial use.
- Provide commercial grade nylon glides.
- Cast Frame Construction: 100% solid cast aluminum alloy.
- Frames: Pre-treat (clean, chemically etch and coat) prior to powder coating. All frames are to have electrostatic, polyester powder coating or better.
- Hardware: non-corrosive stainless steel (no aluminum or galvanized steel parts).
- Rached assembly: Die cast aluminum "teeth" (nylon is not acceptable).
- Weld joints: Smooth and free of burrs. Screws: buried in frame.



Project Name: **LSU Health Shreveport**Project #: **19036**

Issue Date:

Item Number: **OUT-201**Item Description: **Balcony Lounge Chair**Area Name: **OUTDOOR**

Item Quantity: 5 ea

Room Qty(s): BAL(5): 5

Manufacturer: Akula Living Ltd.

## Instructions:

- Foam: Quick drain fiberfill or reticulated foam construction for outdoors. Provide drain holes if required.
- Cushion: must pass CAL 117. Removable cushion covers with non-corrosive zippers.
- Where wood is provided, use Teak or other hardwood suitable for outdoors. Supplier shall certify product is compliant with California 93120.
- Straps and Wraps: 100% virgin vinyl or injection molded vinyl, minimum thickness of .110. Vinyl to be processed with ultra-violet stabilizers and mildew inhibitors. Attach to frame with a double-wrap, secured with nylon rivet.
- Weights: If required, insert stainless steel inserts or clean sand to be sealed within the frame to achieve appropriate wind resistance.
- Warranties: Extruded vinyl straps to be warranted for 3 years. Synthetic woven wicker/rattan wraps to be warranted for 1 year. All seating must be tested and certified to meet or exceed ANSI/BIFMA specifications.
- Warranties: Provide warranty for use in exterior contract/commercial application. Frames, powder coat finish and injected molded vinyl composite to be warranted for 5 years.

Project Name: **LSU Health Shreveport**

Project #: **19036**

Issue Date:

Item Number: **OUT-201**

Item Description: **Balcony Lounge Chair**

Area Name: **OUTDOOR**

Item Quantity: 5 ea

Room Qty(s): BAL(5): 5

Manufacturer: Akula Living Ltd.



Project Name: **LSU Health Shreveport**  
 Project #: **19036**  
 Issue Date:

Item Number: **OUT-202**  
 Item Description: **Balcony Side Table**  
 Area Name: **OUTDOOR**

Item Quantity: 5 ea

Room Qty(s): BAL(5): 5

Manufacturer: Akula Living Ltd.

Address: c/o Ivan Gittardi CPA LLC  
 1410 Broadway, Ste. 2104  
 New York NY 10018-

Phone:

Fax: Other:

Contact:

E-mail: usa@akulaliving.com

Web:

Description: Balcony Side Table

Model Number: 33113T

Model Name: Ray Coffee Table

Material/Finish: Frame: Natural Teak; Aluminium Top: White

Dimensions: 16.5"Dia x 17"H

Lead Time: 4-6 weeks Ship To: LSUHS Shreveport

Required Item(s) for Designer Approval Prior to Fabrication:

Prepared By: DWM

☐ Seaming Diagram ☐ Strike-Off ☒ Finish Sample ☐ Cutting ☐ Shop Dwgs ☐ Prototype ☐ Flame Certificate

Instructions:

- All materials must be suitable for use in tropical and high humidity areas.
- Must be contract quality and suitable for commercial use.
- Provide commercial grade nylon glides.
- Frames: Pre-treat (clean, chemically etch and coat) prior to powder coating. All frames are to have electrostatic, polyester powder coating or better.
- Cast Frame Construction: 100% solid cast aluminum alloy.
- Weld joints: smooth and free of burrs. Screws: buried in frame.
- Hardware: non-corrosive stainless steel (no aluminum or galvanized steel parts).
- Rached assembly: Die cast aluminum "teeth" (nylon is not acceptable).
- Where wood is provided, use Teak or other hardwood suitable for outdoors. Supplier shall certify product is compliant with California 93120.

Project Name: **LSU Health Shreveport**

Project #: **19036**

Issue Date:

Item Number: **OUT-202**

Item Description: **Balcony Side Table**

Area Name: **OUTDOOR**

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Item Quantity: 5 ea

Room Qty(s): BAL(5): 5

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Manufacturer: Akula Living Ltd.

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Instructions:

- Weights: If required, insert stainless steel inserts or clean sand to be sealed within the frame to achieve appropriate wind resistance.
- Warranties: Provide warranty for use in exterior contract/commercial application. Frames, powder coat finish and injected molded vinyl composite to be warranted for 5 years.

Project Name: **LSU Health Shreveport**

Project #: **19036**

Issue Date:

Item Number: **OUT-202**

Item Description: **Balcony Side Table**

Area Name: **OUTDOOR**

Item Quantity: 5 ea

Room Qty(s): BAL(5): 5

Manufacturer: Akula Living Ltd.





Project Name: **LSU Health Shreveport**  
 Project #: **19036**  
 Issue Date:

Item Number: **OUT-203**  
 Item Description: **Balcony Coffee Table**  
 Area Name: **OUTDOOR**

Item Quantity: 3 ea

Room Qty(s): BAL(3): 3

Manufacturer: Akula Living Ltd.  
 Address: c/o Ivan Gittardi CPA LLC  
 1410 Broadway, Ste. 2104  
 New York NY 10018-  
 Phone:  
 Fax: Other:  
 Contact:  
 E-mail: usa@akulaliving.com  
 Web:

Description: Balcony Coffee Table  
 Model Number: 33111T  
 Model Name: Ray Coffee Table  
 Material/Finish: Frame: Natural Teak, Aluminum Top: White  
 Dimensions: 31.5"Dia x 14"H

Lead Time: 4-6 weeks Ship To: LSUHS Shreveport

Required Item(s) for Designer Approval Prior to Fabrication:

Prepared By: DWM

☐ Seaming Diagram ☐ Strike-Off ☒ Finish Sample ☐ Cutting ☐ Shop Dwgs ☐ Prototype ☐ Flame Certificate

**Instructions:**

- All materials must be suitable for use in tropical and high humidity areas.
- Must be contract quality and suitable for commercial use.
- Provide commercial grade nylon glides.
- Frames: Pre-treat (clean, chemically etch and coat) prior to powder coating. All frames are to have electrostatic, polyester powder coating or better.
- Cast Frame Construction: 100% solid cast aluminum alloy.
- Weld joints: smooth and free of burrs. Screws: buried in frame.
- Hardware: non-corrosive stainless steel (no aluminum or galvanized steel parts).
- Rached assembly: Die cast aluminum "teeth" (nylon is not acceptable).
- Where wood is provided, use Teak or other hardwood suitable for outdoors. Supplier shall certify product is compliant with California 93120.

Project Name: **LSU Health Shreveport**

Project #: **19036**

Issue Date:

Item Number: **OUT-203**

Item Description: **Balcony Coffee Table**

Area Name: **OUTDOOR**

---

Item Quantity: 3 ea

Room Qty(s): BAL(3): 3

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Manufacturer: Akula Living Ltd.

Instructions:

- Weights: If required, insert stainless steel inserts or clean sand to be sealed within the frame to achieve appropriate wind resistance.
- Warranties: Provide warranty for use in exterior contract/commercial application. Frames, powder coat finish and injected molded vinyl composite to be warranted for 5 years.

Project Name: **LSU Health Shreveport**

Project #: **19036**

Issue Date:

Item Number: **OUT-203**

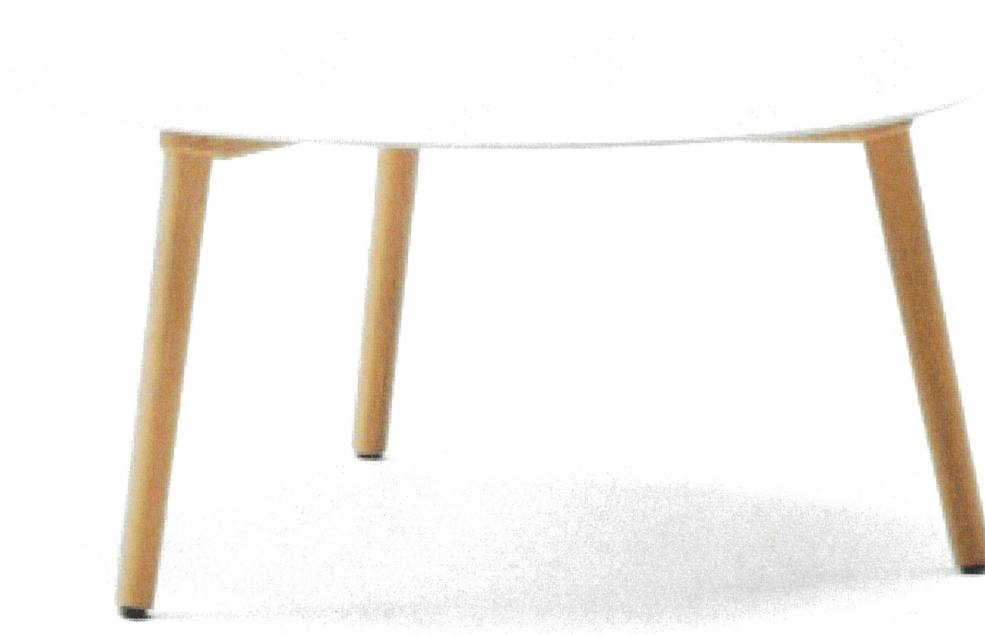
Item Description: **Balcony Coffee Table**

Area Name: **OUTDOOR**

Item Quantity: 3 ea

Room Qty(s): BAL(3): 3

Manufacturer: Akula Living Ltd.





Project Name: **LSU Health Shreveport**  
 Project #: **19036**  
 Issue Date:

Item Number: **OUT-204**  
 Item Description: **Balcony Dining Chair**  
 Area Name: **OUTDOOR**

Item Quantity: 12 ea

Room Qty(s): BAL(12): 12

Manufacturer: Akula Living Ltd.  
 Address: c/o Ivan Gittardi CPA LLC  
 1410 Broadway, Ste. 2104  
 New York NY 10018-  
 Phone:  
 Fax: Other:  
 Contact:  
 E-mail: usa@akulaliving.com  
 Web:

Description: Balcony Dining Chair  
 Model Number: KJ14210  
 Model Name: Silves Dining Armchair  
 Material/Finish: Frame: Lava, Rope: Slate  
 Dimensions: 24"W x 22"D x 32"H  
 Arm Height: 25"H  
 Seat Height: 18"H  
 Seat Cushion Style: Rope: Straight Weaving Knot  
 Back Cushion Style: Rope: Straight Weaving Knot

Lead Time: 4-12 weeks Ship To: LSUHS Shreveport

Required Item(s) for Designer Approval Prior to Fabrication:

Prepared By: DWM

☐ Seaming Diagram ☐ Strike-Off ☒ Finish Sample ☐ Cutting ☐ Shop Dwgs ☐ Prototype ☐ Flame Certificate

**Instructions:**

- All materials must be suitable for use in tropical and high humidity areas.
- Must be contract quality and suitable for commercial use.
- Provide commercial grade nylon glides.
- Frames: Pre-treat (clean, chemically etch and coat) prior to powder coating. All frames are to have electrostatic, polyester powder coating or better.
- Cast Frame Construction: 100% solid cast aluminum alloy.
- Weld joints: smooth and free of burrs. Screws: burried in frame.

Project Name: **LSU Health Shreveport**Project #: **19036**

Issue Date:

Item Number: **OUT-204**Item Description: **Balcony Dining Chair**Area Name: **OUTDOOR**

Item Quantity: 12 ea

Room Qty(s): BAL(12): 12

Manufacturer: Akula Living Ltd.

## Instructions:

- Hardware: non-corrosive stainless steel (no aluminum or galvanized steel parts).
- Rached assembly: Die cast aluminum "teeth" (nylon is not acceptable).
- Where wood is provided, use Teak or other hardwood suitable for outdoors. Supplier shall certify product is compliant with California 93120.
- Straps and Wraps: 100% virgin vinyl or injection molded vinyl, minimum thickness of .110. Vinyl to be processed with ultra-violet stabilizers and mildew inhibitors. Attach to frame with a double-wrap, secured with nylon rivet.
- Synthetic woven wicker: Extruded, to be processed with ultra-violet stabilizers and mildew inhibitors.
- Weights: If required, insert stainless steel inserts or clean sand to be sealed within the frame to achieve appropriate wind resistance.
- Warranties: Extruded vinyl straps to be warranted for 3 years. Synthetic woven wicker/rattan wraps to be warranted for 1 year. All seating must be tested and certified to meet or exceed ANSI/BIFMA specifications.
- Warranties: Provide warranty for use in exterior contract/commercial application. Frames, powder coat finish and injected molded vinyl composite to be warranted for 5 years.

Project Name: **LSU Health Shreveport**

Project #: **19036**

Issue Date:

Item Number: **OUT-204**

Item Description: **Balcony Dining Chair**

Area Name: **OUTDOOR**

Item Quantity: 12 ea

Room Qty(s): BAL(12): 12

Manufacturer: Akula Living Ltd.



Project Name: **LSU Health Shreveport**  
 Project #: **19036**  
 Issue Date:

Item Number: **OUT-205**  
 Item Description: **Balcony Dining Table**  
 Area Name: **OUTDOOR**

Item Quantity: 6 ea

Room Qty(s): BAL(6): 6

Manufacturer: Akula Living Ltd.  
 Address: c/o Ivan Gittardi CPA LLC  
 1410 Broadway, Ste. 2104  
 New York NY 10018-  
 Phone:  
 Fax: Other:  
 Contact:  
 E-mail: usa@akulaliving.com  
 Web:

Description: Balcony Dining Table  
 Model Number: 40770/1  
 Model Name: Selecta Bistro Table  
 Material/Finish: Frame: Lava, Top: Ceramic - Black  
 Dimensions: 28"W x 28"D x 29"H

Lead Time: 4-12 weeks Ship To: LSUHS Shreveport

Required Item(s) for Designer Approval Prior to Fabrication:

Prepared By: DWM

☐ Seaming Diagram ☐ Strike-Off ☒ Finish Sample ☐ Cutting ☐ Shop Dwgs ☐ Prototype ☐ Flame Certificate

**Instructions:**

- All materials must be suitable for use in tropical and high humidity areas.
- Must be contract quality and suitable for commercial use.
- Provide commercial grade nylon glides.
- Frames: Pre-treat (clean, chemically etch and coat) prior to powder coating. All frames are to have electrostatic, polyester powder coating or better.
- Cast Frame Construction: 100% solid cast aluminum alloy.
- Weld joints: smooth and free of burrs. Screws: buried in frame.
- Hardware: non-corrosive stainless steel (no aluminum or galvanized steel parts).
- Rached assembly: Die cast aluminum "teeth" (nylon is not acceptable).
- Where wood is provided, use Teak or other hardwood suitable for outdoors. Supplier shall certify product is compliant with California 93120.

Project Name: **LSU Health Shreveport**

Project #: **19036**

Issue Date:

Item Number: **OUT-205**

Item Description: **Balcony Dining Table**

Area Name: **OUTDOOR**

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Item Quantity: 6 ea

Room Qty(s): BAL(6): 6

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Manufacturer: Akula Living Ltd.

Instructions:

- Weights: If required, insert stainless steel inserts or clean sand to be sealed within the frame to achieve appropriate wind resistance.
- Warranties: Provide warranty for use in exterior contract/commercial application. Frames, powder coat finish and injected molded vinyl composite to be warranted for 5 years.



Project Name: **LSU Health Shreveport**

Project #: **19036**

Issue Date:

Item Number: **OUT-205**

Item Description: **Balcony Dining Table**

Area Name: **OUTDOOR**

Item Quantity: 6 ea

Room Qty(s): BAL(6): 6

Manufacturer: Akula Living Ltd.



**\*\* EXHIBIT A \*\***

**INSURANCE REQUIREMENTS FOR CONTRACTORS**

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors. The cost of such insurance shall be included in the Contractor's bid.

**A. MINIMUM SCOPE OF INSURANCE**

Coverage shall be at least as broad as:

1. Insurance Services Office Commercial General Liability "occurrence" coverage form CG 00 01 (current form approved for use in Louisiana). **"Claims Made" form is unacceptable.**
2. Insurance Services Office form number CA 00 01 (current form approved for use in Louisiana). The policy shall provide coverage for owned, hired, and non-owned coverage. If an automobile is to be utilized in the execution of this contract, and the vendor/contractor does not own a vehicle, then proof of hired and non-owned coverage is sufficient.
3. Workers' Compensation insurance as required by the Labor Code of the State of Louisiana, including Employers Liability insurance.

**B. MINIMUM LIMITS OF INSURANCE**

Contractor shall maintain limits no less than:

1. Commercial General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage.
2. Automobile Liability: \$1,000,000 combined single limit per accident, for bodily injury and property damage.
3. Workers Compensation and Employers Liability: Workers' Compensation limits as required by the Labor Code of the State of Louisiana and Employers Liability coverage. Exception: Employers liability limit is to be \$1,000,000 when work is to be over water and involves maritime exposure.

**C. DEDUCTIBLES AND SELF-INSURED RETENTIONS**

Any deductibles or self-insured retentions must be declared to and approved by the Agency. The Contractor shall be responsible for all deductibles and self-insured retentions. At the option of the Agency, the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

**D. OTHER INSURANCE PROVISIONS**

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverages
  - a. The Agency, its officers, officials, employees, Boards and Commissions and volunteers are to be added as "additional insured's" as respects liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor, premises owned, occupied or used by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the Agency, its officers, officials, employees or volunteers.

- b. The Contractor's insurance shall be primary insurance as respects the Agency, its officers, officials, employees, Boards and Commissions or volunteers. Any insurance or self-insurance maintained by the Agency shall be excess and non-contributory of the Contractor's insurance.
- b. Any failure to comply with reporting provisions of the policy shall not affect coverage provided to the Agency, its officers, officials, employees, Boards and Commissions or volunteers.
- c. The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

## 2. Workers' Compensation and Employers Liability Coverage

The insurer shall agree to waive all rights of subrogation against the Agency, its officers, officials, employees and volunteers for losses arising from work performed by the Contractor for the Agency.

## 3. All Coverages

Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, or reduced in coverage or in limits except after thirty (30) days' prior written notice has been given to the Agency.

## **E. ACCEPTABILITY OF INSURERS**

Insurance is to be placed with insurers with a Best's rating of **A-:VI or higher**. This rating requirement may be waived for workers' compensation coverage only.

## **F. VERIFICATION OF COVERAGE**

Contractor shall furnish the Agency with certificates of insurance affecting coverage required by this clause. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates are to be received and approved by the Agency before work commences. The Agency reserves the right to require complete, certified copies of all required insurance policies, at any time.

## **G. SUBCONTRACTORS**

Contractor shall include all subcontractors as insured's under its policies OR shall furnish separate certificates for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.



## INDEMNIFICATION AGREEMENT

The \_\_\_\_\_ agrees to protect, defend, indemnify, save and hold  
Contractor/Subcontractor  
harmless the University, State of Louisiana, all State Departments, Boards and Commissions, its  
officers, agents, servants and employees, including volunteers, from and against any and all  
claims, demands, expense and liability arising out of injury or death to any person or the damage,  
loss or destruction of any property which may occur or in any way grow out of any act or  
omission of \_\_\_\_\_, its agents, servants, and \_\_\_\_\_  
\_\_\_\_\_ employees or any and all costs,  
Contractor/Subcontractor  
expense and/or attorney fees incurred by \_\_\_\_\_, as a result of any  
Contractor/Subcontractor  
claims demands and/or causes of action except of those claims, demands, and/or causes of action  
arising out of the negligence of the University, State of Louisiana, all State Departments, Boards,  
Commissions, its agents, representatives, and/or employees.

\_\_\_\_\_ agrees to investigate, handle, respond to,  
Contractor/Subcontractor  
provide defense for and defend any such claims, demand, or suit at its sole expense and agrees to  
bear all other costs and expenses related thereto, even if it (claims, etc.) is groundless, false or  
fraudulent.

Accepted by \_\_\_\_\_

Company Name

Signature \_\_\_\_\_

Title \_\_\_\_\_

Date Accepted \_\_\_\_\_

Is Certificate of Insurance Attached \_\_\_\_ Yes \_\_\_\_ No

Contract No. \_\_\_\_\_ for \_\_\_\_\_

Louisiana State University & A & M College

PURPOSE OF CONTRACT: \_\_\_\_\_