

OFFICE OF PURCHASING
O'KEEFE ADMINISTRATION BUILDING
501 City Park Avenue, Bldg 37
New Orleans, LA 70119
(504) 762-3027 FAX: (504) 762.3089
www.dcc.edu

Addendum No: (1)

Bid No: 40006-060
Bid Name: Commencement Program Printing
Bid Opening Date: April 1, 2025 at 2:00PM CST

Addendum No: 1 (2 pages)
Date Issued: March 25, 2025

This addendum is hereby officially made a part of the referenced solicitation. The questions submitted have been answered and specifications clarified as follows.

1.	<p>Are you open to any minor changes that could save you all a lot of money. There could be a lot of paper waste due to the Astroparch paper only comes in 1 parent size.</p> <p>There are a couple options. One, we can do a minor tweak to the size of the program – perhaps ⅛” – some little tweaking on the size of the program. Another option would be for us to suggest a similar and more economical paper.</p>	<p>In order to keep with the consistency and standards established by the College, the size and type of paper must be the same as stated in the bid specifications.</p> <p>Bidders must be fully prepared to provide the exact items as stated and be able to stock enough of a supply to be able to print and provide the materials consistently as needed.</p>
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Acknowledgement: Acknowledgement of this addendum is required. **Bidder must acknowledge this Addenda on the Bid Form where indicated.**

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*If your bid has already been submitted, please sign below where indicated and fax this form in its entirety to (504) 762-3089 or mail to the address stated in the General Conditions section of the bid documents. Whether by fax or mail, this form must be received prior to the opening date and time indicated in the bid documents. **Failure to acknowledge and submit addenda by the bid due date and time will cause your bid to be rejected.***

The below signed acknowledges receipt of this addendum

Company: _____ Signature: _____

Printed
Name _____