



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

March 12, 2025

### JEFFERSON PARISH INVITATION TO BID NOTIFICATION

This notification is to inform bidders of the following bid solicitation for Jefferson Parish Government. Please review this notification in its entirety for details on how to access the on-line bidding site to view and download the Invitation to Bid, including all required bidding documents. The notification also states how to submit the bid response to the Jefferson Parish Purchasing Department.

**BID #50-00147401**

**UPPER BARATARIA TERRACE  
PROJECT NO. 2024-022-CM  
DEPARTMENT OF ECOSYSTEM AND COASTAL MANAGEMENT**

All bids must be submitted electronically through Jefferson Parish's E-Procurement site, Central Bidding, which can be accessed by visiting [www.centralbidding.com](http://www.centralbidding.com) or [www.jeffparishbids.net](http://www.jeffparishbids.net). Bids will only be received until 2 p.m., **April 8, 2025**. Bids submitted after 2 p.m. will not be accepted. All bids will be publicly opened and read aloud at 2:30 p.m. the West Bank Purchasing location, 200 Derbigny Street, Suite 4400, Gretna, LA 70053.

**Where to obtain the Invitation to Bid:** This Invitation to Bid may be viewed, and/or downloaded from our on-line bidding site, Central Bidding by clicking, <http://www.jeffparishbids.net>. All vendors are encouraged to register with Central Bidding in order to respond, free of charge, to the Invitation to Bid. This Invitation to Bid is also posted on LaPac (State of Louisiana website) for view and download purposes only, which can be obtained through [www.jeffparish.gov](http://www.jeffparish.gov).

For more information on this bid, please contact the Purchasing Specialist assigned to this bid:

**Ruby Tran, Purchasing Specialist II**  
**504-364-2687**

[ruby.tran@JeffParish.gov](mailto:ruby.tran@JeffParish.gov)

Or you may visit the Purchasing Department's webpage at [www.jeffparish.gov](http://www.jeffparish.gov).

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242  
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST - SUITE 4400 - GRETNA, LA 70053 - PO BOX 9 - GRETNA - LA 70054  
OFFICE 504.364.2678

EMAIL: [PURCHASING@JEFFPARISH.GOV](mailto:PURCHASING@JEFFPARISH.GOV)

WEBSITE: [WWW.JEFFPARISH.GOV](http://WWW.JEFFPARISH.GOV)

**ADVERTISEMENT FOR BIDS**  
**BID NO. 50-00147401**

**Sealed Bids** will be received electronically through our E-Procurement site at [www.jeffparishbids.net](http://www.jeffparishbids.net) until 2:00 p.m., **April 8, 2025** and publicly opened thereafter. At no charge, bidders may submit via Jefferson Parish's electronic procurement page by visiting [www.jeffparishbids.net](http://www.jeffparishbids.net) to register for this **free** site.

**Bids will be accepted and received through Central Bidding until 2 p.m. The public bid opening will be held at the West Bank Purchasing Department at 200 Derbigny Street, Suite 4400, Gretna, LA 70053 beginning at 2:30 p.m. on each bid opening date for the following project:**

**Upper Barataria Terracing Project**  
**Project No. 2024-022-CM**  
**Department of Ecosystem and Coastal Management**

**Purchases for this project shall be exempt from state sales and use tax according to La. R.S. 47:301(8)(c)(i). The successful bidder shall be granted the tax-exempt status of Jefferson Parish via Form R-1020, *Designation of Construction Contractor as Agent of a Governmental Entity Sales Tax Exemption Certificate*. Form R-1020 is distributed by the Louisiana Department of Revenue.**

All bids must be in accordance with the contract documents on file with the Jefferson Parish Purchasing Department, Suite 4400, Jefferson Parish General Government Building, at 200 Derbigny Street, Gretna, Louisiana. **Late bids will not be accepted.**

Each Bid must be accompanied by an electronic bid surety bond in the amount equal to five percent (5%) of the total amount bid, and payable without condition to the owner. Vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.

The drawings and specifications are on file and open for inspection in the Jefferson Parish Purchasing Department, Suite 4400, Jefferson Parish General Government Building, at 200 Derbigny Street, Gretna, Louisiana. A complete set of Contract Documents may be secured from **Freese and Nichols, 900 Camp Street, Suite 354, New Orleans, Louisiana 70130, Phone: 504- 291-3496 by licensed contractors upon receipt of \$100.00 per set. Deposit on the first set of documents furnished bona fide prime bidders will be fully refunded upon return of documents in good condition no later than ten (10) days after receipts of bids.**

The successful bidder will be required to furnish a performance bond guaranteeing faithful performance of the contract. Companies providing the bonds shall comply with the requirements of LA-R.S. 38:2218 and R.S. 38:2219 as applicable.

The Jefferson Parish Council reserves the right to reject all bids and to reject bids for just cause, pursuant to the law. Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

Renny Simno  
Director  
Purchasing Department

Misty A. Camardelle  
Assistant Director  
Purchasing Department

**ADV: The New Orleans Advocate: March 12, 19, and 26, 2025**

For additional information, please visit the Purchasing Webpage at  
<https://www.jeffparish.gov/464/Purchasing> or you may call 504-364-2678.