



Purchasing Department
P.O. Box 9534
Baton Rouge, LA 70813
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Addendum Number 3
April 24, 2025

REQUEST FOR PROPOSAL
LEASE OF SPACE FOOD SERVICE OPERATIONS
Southern University and A&M College System
Baton Rouge, Louisiana 70813

Bid # 50016-10333

3:00 PM

MAY 7, 2025

PLEASE NOTE: DATE TO SUBMIT PROPOSAL IS CHANGED TO MAY 7, 2025 @ 3:00 PM

The following modifications to the referenced project shall be incorporated into the original specifications and/or plans. Unless a change is specifically made by addendum, the specifications and/or plans as issued, shall govern.

Note: Vendors are required to acknowledge receipt of this addendum

ATTACHMENT:

General Information for:

- *Southern University New Orleans*

Addendum #3 _____

Company _____

Signature _____


Linda Antoine-Director of Purchasing

Return this sheet with proposal

www.suwr.edu

CAMPUS: SOUTHERN UNIVERSITY - NEW ORLEANS
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- | | | | | | |
|---|-----------------------------------|------------------------------|-----------------|--------------|-------------|
| 1 | Current Enrollment: | Full-time | 1113 S/1103 F | Part-time | 238 S/260 F |
| 2 | Number of Staff: | Full-time | 270 Total | Part-time | |
| 3 | Number of Residential Students: | 221 | | | |
| 4 | Number of Meal Plan participants: | Student (residential) | Commuter | Other | |
| | Spring 2025 | 221 | 628 | | |
| | Fall 2024 | 237 | 683 | | |
| | Spring 2024 | 149 | 724 | | |
| | Fall 2023 | 181 | 762 | | |
- 5 Cost of all Meal Plans \$1,748,546.55
- 6 Gross food sales, including meal plans, for:
- | | | |
|-------------|----|------------|
| Spring 2025 | \$ | 403,143.00 |
| Fall 2024 | \$ | 659,768.00 |
| Spring 2024 | \$ | 380,721.00 |
| Fall 2023 | \$ | 415,736.00 |
- 7 Catering revenues for:
- | | | |
|-------------|----|-----------|
| Spring 2025 | \$ | 28,855.00 |
| Fall 2024 | \$ | 46,935.00 |
| Summer 2024 | \$ | 41,342.00 |
| Spring 2024 | \$ | 21,768.00 |
| Fall 2023 | \$ | 41,166.00 |
- 8 Concession revenue for: FY 2023-24 Not Applicable FY 2024-25 Not Applicable
- 9 Unused declining balance funds left over at the end of the year for the last two fiscal years.
- | |
|---|
| FY 24 - \$50,000 FY 25-estimated \$40,000 |
|---|
- 10 Current meal plan participation (usage) rate. 61.4%
- 11 Additional dining dollars sold beyond standard meal plan
- | | | | |
|------------|---------------------------|------------|---------------------------|
| FY 2023-24 | Information not available | FY 2024-25 | Information not available |
|------------|---------------------------|------------|---------------------------|
- 12 Customer count by meal period for each retail location:
- | | | | |
|-----------------------------------|--|--|--|
| Not currently applicable for SUNO | | | |
|-----------------------------------|--|--|--|
- 13 Current Hours of operation for Dining Hall(s) and other area(s) if applicable.
- | | | | |
|---------------------|-----------|-----------|--------------------|
| Knights Dining Hall | Breakfast | Mon- Fri | 7:45 am - 10:00 am |
| | Lunch | Mon- Fri | 11:00 am - 2:00 pm |
| | Dinner | Mon- Thr | 5:00 pm - 7:00 pm |
| | Brunch | Sat - Sun | 11:00 am - 3:00 pm |
| Knights Market | | Friday | 3:30 pm - 7:00 pm |
| | | Sun | 10 am - 2 pm |