



Purchasing Department

Purchasing Department
P.O. Box 9534
Baton Rouge, LA 70813
Phone: (225) 771-4580
Fax: (225) 771-2026

Addendum Number 2

April 21, 2025

REQUEST FOR PROPOSAL
LEASE OF SPACE FOOD SERVICE OPERATIONS
Southern University and A&M College System
Baton Rouge, Louisiana 70813

Bid # 50016-10333

3:00 PM

APRIL 30, 2025

The following modifications to the referenced project shall be incorporated into the original specifications and/or plans. Unless a change is specifically made by addendum, the specifications and/or plans as issued, shall govern.

Note: Vendors are required to acknowledge receipt of this addendum

ATTACHMENT:

General Information for:

- Southern University Baton Rouge
- Southern University New Orleans
- Southern University Shreveport

Addendum #2 _____

Company _____

Signature _____


Linda Antoine-Director of Purchasing

Return this sheet with proposal

www.suabr.edu

CAMPUS: SOUTHERN UNIVERSITY - BATON ROUGE					
1	Current Enrollment:	Full-time	6366	Part-time	1913
2	Number of Staff:	Full-time	998	Part-time	187
3	Number of Residential Students:	2177			
4	Number of Meal Plan participants:	Student (residential)	Commuter	Other	
	Spring 2025	2051	613		
	Fall 2024	2194	449		
	Spring 2024	2047	529		
	Fall 2023	2049	351		
5	Cost of all Meal Plans	see www.subr.campusdish.com/MealPlans and below			
6	Gross food sales, including meal plans, for:				
	FY 2023-2024	\$	9,150,115.08		
7	Catering revenues for:				
	FY 2023-2024	\$	1,531,340.92		
8	Concession revenue for:				
	FY 2023-2024	\$	184,797.90		
9	Unused declining balance funds left over at the end of the year for the last two fiscal years.	FY 2023-24	\$ 60,000.00	FY 2024-25	Est. \$30,000
10	Current meal plan participation (usage) rate.	36.20%			
11	Additional dining dollars sold beyond standard meal plan	FY 2023-24	Information not available	FY 2024-25	Information not available
12	Customer count by meal period for each retail location:				
	Avg total meal plan residential daily transactions: 2,875				
13	Current Hours of operation for Dining Hall(s) and other area(s) if applicable.				
	THIS INFORMATION IS INCLUDED WITH ADDENDUM #1 DATED APRIL 17, 2025				

CAMPUS: SOUTHERN UNIVERSITY - NEW ORLEANS

1

Current Enrollment:

Full-time

1113 S/1103 F

Part-time

238 S/260 F

2

Number of Staff:

Full-time

270

Total

Part-time

3

Number of Residential Students:

221

4

Number of Meal Plan participants:

	Student (residential)	Commuter	Other
Spring 2025	221	628	
Fall 2024	237	683	
Spring 2024	149	724	
Fall 2023	181	762	

5

Cost of all Meal Plans

\$1,748,546.55

6

Gross food sales, including meal plans, for:

Spring 2025	Information not available
Fall 2024	Information not available
Spring 2024	Information not available
Fall 2023	Information not available

7

Catering revenues for:

Spring 2025	Information not available
Fall 2024	Information not available
Summer 2024	Information not available
Spring 2024	Information not available
Fall 2023	Information not available

8

Concession revenue for:

FY 2023-24	Information not available	FY 2024-25	Information not available
------------	---------------------------	------------	---------------------------

9

Unused declining balance funds left over at the end of the year for the last two fiscal years.

Information not available

10

Current meal plan participation (usage) rate.

61.4%

11

Additional dining dollars sold beyond standard meal plan

FY 2023-24	Information not available	FY 2024-25	Information not available
------------	---------------------------	------------	---------------------------

12

Customer count by meal period for each retail location:

Not currently applicable for SUNO

13

Current Hours of operation for Dining Hall(s) and other area(s) if applicable.

Knights Dining Hall	Breakfast	Mon- Fri	7:45 am - 10:00 am
	Lunch	Mon- Fri	11:00 am - 2:00 pm
	Dinner	Mon- Thr	5:00 pm - 7:00 pm
	Brunch	Sat - Sun	11:00 am - 3:00 pm
Knights Market		Friday	3:30 pm - 7:00 pm
		Sun	10 am - 2 pm

CAMPUS: SOUTHERN UNIVERSITY - SHREVEPORT					
1	Current Enrollment:	Full-time	1341	Part-time	551
2	Number of Staff:	Full-time	182	Part-time	143
3	Number of Residential Students:				109
4	Number of Meal Plan participants:	Student (residential)	Commuter	Other	
	Spring 2025	147	7		
	Fall 2024	155	13		
	Spring 2024	159	13		
	Fall 2023	127	33		
5	Cost of all Meal Plans	week plus \$300 DB) - \$2,121, Plan 3 (13 meals per week plus			
6	Gross food sales, including meal plans , for:				
	Spring 2025	\$	204,152		
	Fall 2024	\$	212,981		
	Spring 2024	\$	195,134		
	Fall 2023	\$	200,611		
7	Catering revenues for:				
	Spring 2025	Information not available			
	Fall 2024	Information not available			
	Summer 2024	Information not available			
	Spring 2024	Information not available			
	Fall 2023	Information not available			
8	Concession revenue for:	FY 2023-24	Information not available	FY 2024-25	Information not available
9	Unused declining balance funds left over at the end of the year for the last two fiscal years.	Information not available			
10	Current meal plan participation (usage) rate.	10.1%			
11	Additional dining dollars sold beyond standard meal plan	FY 2023-24	Information not available	FY 2024-25	Information not available
12	Customer count by meal period for each retail location:	Not Applicable - No applicable retail SUSLA			
13	Current Hours of operation for Dining Hall(s) and other area(s) if applicable.				
	Breakfast	Mon - Thu 8:00AM - 9:30AM			
	Brunch	Fri - Sat 10:30AM - 1:30PM			
	Lunch	Mon - Thu 11:00AM - 2:00PM			
	Dinner	Mon - Thu 4:00PM - 7:00PM			
		Fri - Closed			
		Sat - Sun - Closed			