



RECREATION AND PARK COMMISSION
FOR THE PARISH OF EAST BATON ROUGE

Addendum No. 3
March 26, 2025

Solicitation No. 230 – Request for Qualifications
Professional Engineering Services for a
Scotlandville Parkway Mobility Network Project
Submittal Deadline 11:00 a.m. CT on April 1, 2025
Recreation and Park Commission for the Parish of East Baton Rouge
BREC Planning & Engineering Department

The following corrections are being made to the solicitation:

PART I. PROJECT BACKGROUND AND SCOPE OF SERVICES

1.3 Scope of Services

- Remove “6) Provide Bid Phase Services” and “8) Conduct Project Closeout.” Remove all subheadings from “7) Provide Construction Administration Services” and add the following subheading: **a. Assist in answering questions about the design as needed during construction.**
- Remove the following statement: BREC will provide a topographic survey for the project area upon completion of the grant agreement with FHWA. The consultant shall coordinate with BREC if additional survey services are needed.
- Add “1) Topographic Surveying Services” as the first line item and adjust numbering accordingly

1.4 Deliverables

- Remove “E. Bid Phase Services” and “G. Project Closeout” and adjust lettering accordingly
- Add “1) Topographic Surveying Services” as the first line item and adjust numbering accordingly.

1.5 Period of Agreement

The term of any contract resulting from this solicitation is anticipated to begin on or about Monday, May 12, 2025, and is expected to conclude within two years.

PART II. STATEMENT OF QUALIFICATIONS

2.2 Schedule of Events

- Rename event 10 from “Contract Negotiations and Start of Work” to “Drafting and Executing Contract” and change the corresponding date under the anticipated schedule to “April 18, 2025 - April 29, 2025”



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- Note: BREC requires approval from the BREC Commission for the selected firm, along with a not-to-exceed fee. Once we inform the selected firm (April 18th), we will request that they send us a line-item proposal detailing fees and a not-to-exceed amount. With an agreed-upon fee and proposal, BREC will bring both the selected firm and the fee amount to the commission for approval. After commission approval, BREC will draft a contract for all parties to review and provide any edits or comments. Once finalized, BREC will execute the contract and send a Notice to Proceed. The goal is to bring the selection and proposed fee to the April 24th Commission meeting, which means BREC and the chosen consultant have less than a week to agree upon a fee to present to the commission.

BREC Response to Questions

Question 1: Is CE&I required? Should they include it in the proposal?

Response: CE&I is required, but it does not need to be included in the proposal. BREC will coordinate with DOTD to determine who is responsible for CE&I.

Question 2: What environmental permits are required?

Response: The consultant may be required to submit a stormwater discharge permit, which is a regional permit required for projects exceeding 5 acres. HNTB will handle the NEPA permitting, and it is not the responsibility of the consultant for this request. It is the consultant's responsibility to determine if any additional environmental permits are required.

Question 3: What is required of EBRP coordination for tie-in points to bike lanes

Response: BREC will coordinate with the City-Parish to determine tie-in points and communicate this information to the designer.

Question 4: Do consultants need to use the provided form for corporate resolutions (Attachment C)? Or can they use their form?

Response: Please use the provided forms for all aspects of the submittal.

Question 5: Any chance of not meeting the timeline?

Response: Yes, but the proposal should assume that we will adhere to the timeline

Question 6: Any chance of getting an extension on the timeline?

Response: It's unlikely, as an Act of Congress established the timeframe.

Question 7: Will the city-parish be designing the on-street bike access/connections:

Response: Yes, BREC will coordinate with City-Parish to determine on-road connections and communicate this to the designer.

Question 8: Is a permit required for Interstate access?

Response: Yes, since some survey work involves activity within the highway right-of-way, including areas under an interstate, you will likely need a geophysical permit from the Louisiana Department of Transportation and Development (LaDOTD). [Geophysical Permit](#)



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Question 9: When can we assume contract execution due to the tight deadline?

Response: Please assume that contract execution and the start of work will be no later than Monday, May 12, 2025.

Question 10: Are additional survey services to be performed will be the discretion of the design consultant?

Response: BREC is adding topographic surveying services to the scope for the consultant. Details are included in this addendum.

Question 11: The proposed timeline for design completion, including regulatory permitting, is 97 calendar days. Numerous factors affecting the schedule will be beyond the consultant's control. Can liquidated damages be waived in cases where delays occur through no fault of the consultant?

Response: Please refer to the "Notice of Delay" in Attachment D of the original RFQ for the standard procedure.



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Exhibit C
Topographic Survey Scope

Description of topographic surveying services:

- Have One-Call mark all utilities in adjacent rights-of-way. Please notify BREC at least two days prior to the utilities needing to be marked. Delineate all on the survey.

Topography for the trail corridor

- Conduct a topographic survey along the proposed trail corridor as depicted in Exhibit C aerial images. The extent of the survey is subject to change. The contractor will coordinate with BREC to determine if additional surveying is needed.
- The surveyor will coordinate with the contractor to determine the extent of the survey needed to demolish the existing path and design a new 12 ft wide concrete path with a 4 ft buffer space on each side, ensuring a minimum of 20 ft of corridor space.
- Delineate the limits of all features inside the trail corridor, including structures, pavement, bridges, play equipment, signage trees greater than 6" DBH (indicate size), tree line, curbing, posts, poles, fencing, courts, above-grade utilities, boxes, catch basins, drain lines, valve boxes, manholes, pipe rail, servitudes, ROWs, swales, Building FFE, and the edge of limestone parking.
- Provide spot elevations and control points as needed (to be determined by contractor)
- The final survey shall be geo-located using the NAD 1983 State Plane Louisiana South 1702 state plane coordinate system.
- Provide grades of edges of all pavements

Topography for Bridge "B" (East of 70th Avenue)

- Conduct a detailed topographic survey to develop demolition and construction plans for the proposed project site.
- Includes establishing horizontal and vertical control, locating existing bridge remnants, and surveying the topography of existing ground along the connecting trail and laterally along the ditch.
- Prepare a topographic map and digital terrain model to serve as a background for design purposes.

All the above information will be provided to BREC in AutoCAD 2014 LT .dwg compatible format, including digitally signed and stamped layout pages in PDF format.

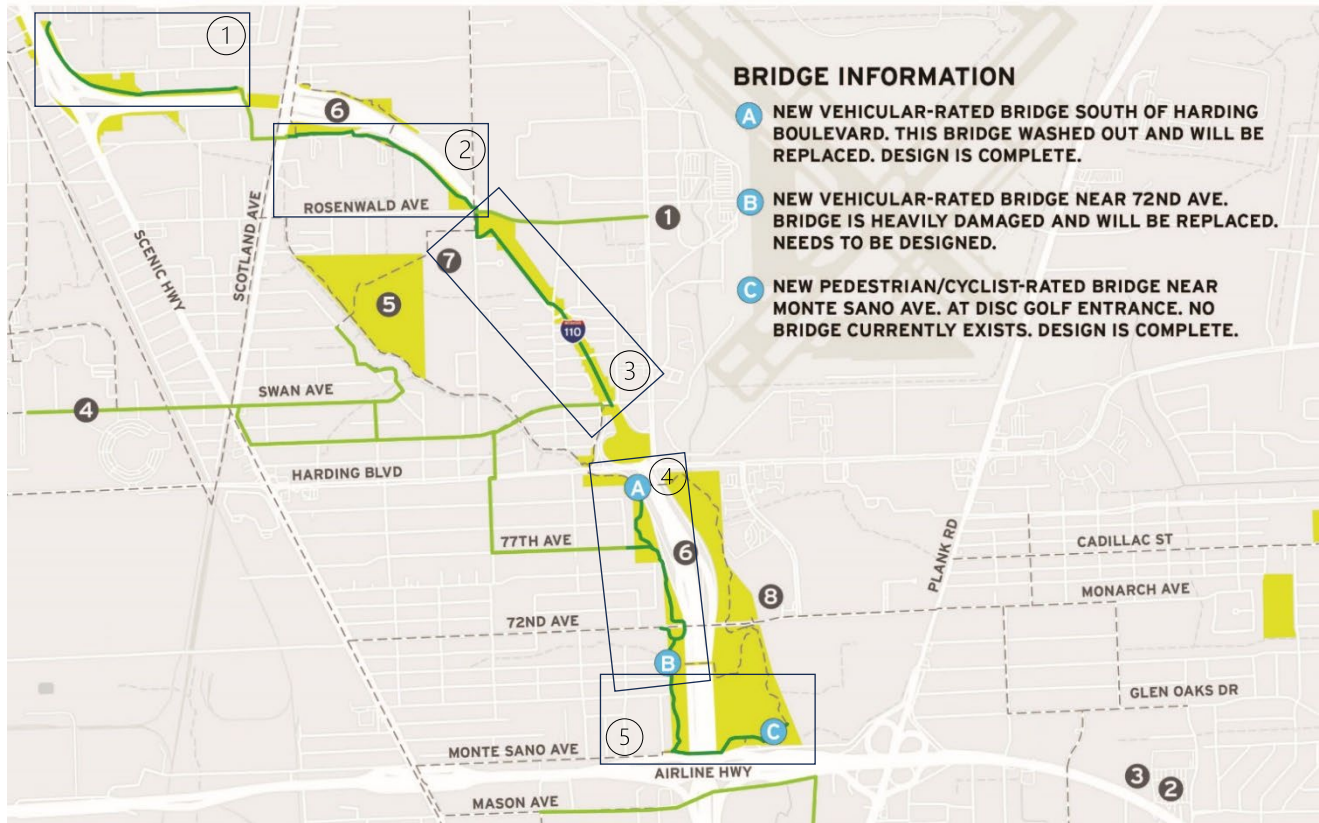
The limits of the Survey are approx. 15 Acres

- Deadline: to be determined by the contractor
- Address: **along Scotlandville Parkway trail (from Airline Hwy to Scenic Hwy)**
- Reference aerial images on the following pages for visual depictions of the corridor to be surveyed



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Note: The rectangular boxes with corresponding numbers (ex. ①) correspond to the screenshot area of the five screenshots on the following pages showing more detail of the survey extent.



City of Baton Rouge, CONANP, Esri, Tom Tom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS

Note: BREC is requesting the design of the “BREC GREENWAYS”(dark green lines) and “NEW BRIDGE B.”

Baton Rouge City-Parish will design the “EBR BICYCLE BOULEVARDS”(light green lines)

LEGEND

INFRA GRANT

- BREC GREENWAYS
- EBR BICYCLE BOULEVARDS

BREC PARKS

BIKE PED ROUTES

NEW BRIDGE

- ① AIRPORT
- ② NORTH TRANSIT CENTER
- ③ OLOL HEALTH CENTER
- ④ SOUTHERN UNIVERSITY
- ⑤ ANNA T JORDAN COMMUNITY PARK
- ⑥ SCOTLANDVILLE PARKWAY
- ⑦ SPEMA
- ⑧ EXXON MOBIL YMCA

0 0.25 0.5 Miles





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Corridor to be surveyed

Note: survey extent to be within the yellow-lined corridor. Area subject to change at the discretion of BREC and the consultant

① **Canada Street to Fletcher Willaims Rd**



② **Scotland Avenue to Rosenwald Road**





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③ **Rosenwald Road to Badley Road (most of this section located under the interstate)**



④ **Harding Blvd to 72nd Ave**

Note: The orange icon denotes where a bridge needs to be designed, and a more detailed survey needed.





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5

72nd Ave to Monte Sano Ave



This addendum is hereby officially made a part of the referenced solicitation and should be attached to the submitter's proposal or otherwise acknowledged therein.

If you have already submitted your proposal and this addendum causes you to revise your original submittal, please indicate changes herein and return to Purchasing prior to submittal opening in an envelope marked with the file number, bid opening date and time. If this addendum does not cause you to revise your submittal, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

(Name and Signature)

Date

(Company Name)