

LAKE CHARLES, LOUISIANA 70609

AN EQUAL OPPORTUNITY INSTITUTION

PHONE: (337) 475-5087

FAX: (337) 475-5082

REQUEST FOR BID

DATE	BID NUMBER
02/26/25	L2500067

PURCHASING CONTACT	PHONE	REQUEST NO.	DEPARTMENT	VENDOR I.D. NO.
Kayla DeVillier		R2503360	Maintenance	000010313

SEE STANDARD TERMS & CONDITIONS TO BIDDERS. VENDOR MUST SIGN AND RETURN BID FORM TITLED "STANDARD TERMS & CONDITIONS TO BIDDERS" WITH BID RESPONSE TO BE CONSIDERED FOR BID AWARD.

VENDOR:



Return this bid to McNeese State University Purchasing Department, 150 Lawton Drive, Small Hall room 120A, Lake Charles, LA 70605 or MSU Box 92415, Lake Charles, LA 70609

		RESPONSE DUE	03	/12/25	Bid	due @ 2:00	PM)
No.	Quantity	Description	Unit	Unit	Price	Extension	
		Request for Sealed Bid (SB)					

		THIS BID MUST BE RETURNED IN A SEALED ENVELOPE/ PACKAGE. PLEASE WRITE THE BID NUMBER ON THE ENVELOPE/PACKAGE. RETURN TO ONE OF THE ADDRESSES LISTED BELOW.					
		Your sealed bid may be mailed or delivered by hand or courier service.					
		NOTE: FAX, EMAIL OR ANY OTHER ELECTRONIC SUBMISSIONS ARE NOT ACCEPTABLE.					
		*The address for mailing (U.S. Postal Service): McNeese State University, Purchasing Department Box 92415, Lake Charles, LA 70609					
		**The address for hand or courier service: McNeese State University, Purchasing Department 150 Lawton Drive, Smith Hall Room 120A Lake Charles, LA 70609		365			
eff ope Del	fect until tening date. livery	gned below. I hereby certify that the above bid prices withe goods are delivered if the order is placed within 30 da Validity of this bid is dependent on the following inform days ARO/TERMS			1		
A1	one () _ l bids inclu	nde prepaid delivery, F.O.B. to McNeese State University					

THIS IS NOT A PURCHASE ORDER

TOTAL	CONTINUED
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Signature	Date	_
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No.	Quantity	Description	Unit	Unit I	rice	Extension	
•		Request for Sealed Bid (SB)				:	
1		(Continued)				ļ	
		*Bidder is hereby advised that the U.S. Postal Service (USPS) does not make deliveries to the McNeese Purchasing Departments physical location. If delivering by USPS to the Box listed above, please allow sufficient time for the mail to then be transmitted to the McNeese Purchasing Department. The McNeese Purchasing Department must receive the sealed bid at its physical location by the date and time specified in this bid. Failure to meet the bid opening date and time shall result in rejection of the bid. **Bidder is solely responsible for ensuring that its courier service provider makes inside deliveries to the McNeese Purchasing Departments physical location. The McNeese Purchasing Department is not responsible for any delays caused by the Bidders chosen means means of delivery. Bidder is solely responsible	ill rea	main in			
eff ope Del	ect until tening date.	the goods are delivered if the order is placed within 50 to Validity of this bid is dependent on the following information to the delivered in the following information to the following info	435 42				
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Signature	Date
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03/12/25 Bid due @ 2:00 PM

			TTm	Unit Pric	e Extension
No.	Quantity	Description	Unit	Unit Pric	G HACCUBION
		Request for Sealed Bid (SB)		-	
		for the timely delivery of its bid. Failure to meet the bid opening date and time shall result in rejection of the bid. ***********************************	ll recys af		
De1	ivery	days ARO/TERMS			
	_	ide prepaid delivery, F.O.B. to McNeese State University			
YT.	Dids inch	THIS IS NOT A PURCHASE ORDER		TOTAL	CONTINUED

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-						
No.	Quantity	Description	Unit	Unit Pri	Ce	Extension
		Request for Sealed Bid (SB)				
1		SPEICICATIONS SUBMITTED FOR A PRODUCT SHALL BE VERIFIABLE BY THE MANUFACTURER. IF ITEM(S) BID DO FULLY COMPLY WITH SPECIFICATIONS (INCLUDING BRAND AND/OR PRODUCT NUMBER), BIDDER SHOULD STATE IN WHAT RESPECT ITEM(S) DEVIATE. FAILURE TO NOTE EXCEPTIONS ON THE BID FORM WILL NOT RELIEVE THE SUCCESSFUL BIDDER FROM SUPPLYING THE ACTUAL PRODUCTS REQUESTED. MCNEESE STATE UNIVERSITY IS TAX EXEMPT. SUCCESSFUL VENDOR MUST ACCEPT PURCHASE ORDERS. THE DIMENSIONS FOR EACH ITEM MUST NOT EXCEED THE DIMENSIONS STATED IN THE BID SPECIFICATIONS DUE TO THE SPACE GIVEN AS WELL AS OTHER EQUIPMENT BEING ORDERED. VENDOR MUST PROVIDE DIMENSIONS AND SAMPLES OF EACH ITEM IN THEIR BID SUBMISSION AND FABRIC COLOR(S)				
eff ope	ect until t ning date.	Igned below. I hereby certify that the above bid prices withe goods are delivered if the order is placed within 30 day Validity of this bid is dependent on the following information.				
De1	ivery					
WI.	. DIGS INCI	MUTG TS NOT A PURCHASE ORDER		TOTAL		CONTINUED

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No.	Quantity	Description	Unit	Unit Pr	rice	Extension	
		Request for Sealed Bid (SB)		i			
1		(Continued) FAILURE TO DO SO MAY CAUSE THE BID TO BE REJECTED					
!		PLEASE VIEW THE PHOEBY OUTDOOR SOFT SEATING DOCUMENTS FOLLOWING THE BID FOR SAMPLES.					
	İ	COLOR SELECTED IS SILVERTEX: PLATA - BID SPECIFICATIONS AREA AS FOLLOWS:					
1	1	Model# 84426-WHITE; Hierarch Grow & Roll Board (Large), Color: White	EA				
ŧ		DIMENSIONS: 4X6 HEIGHT: 75.50 WIDTH: 47.50					
	i.	DEPTH: 23.25 ***LOCATED ON HIERARCHY PRODUCT SPECIFICATIONS PAGE.		l.			
2	17	Model# PBA0N1; Phoeby Outdoor Lounge chair no arms; Color: SilverTex Plata	EA				
				:			
				<u> </u>			
oper Del	ect until t ning date. ivery	gned below. I hereby certify that the above bid prices we he goods are delivered if the order is placed within 30 delidity of this bid is dependent on the following informatical days ARO/TERMS	ays ar	COL DIG			
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RESPONSE DUE 03/12/25 Bid due @ 2:00 PM

		REDIONDE DOL	03	/12/25	Bld	due @ 2:00 PM
No.	Quantity	Description	Unit	Unit	Price	Extension
		Request for Sealed Bid (SB)				
2		(Continued) DIMENSIONS: HEIGHT: 35" WIDTH: 22" DEPTH: 31" ***LOCATED ON PHOEBY OUTDOOR PRODUCT LINE PAGE ROW 1; ITEM 1.				
3	1	Model# PBA1L1L; Phoeby Outdoor Lounge Lover Seat w/left arm; Color: SilverTex Plata DIMENSIONS: HEIGHT: 35" WIDTH: 53" DEPTH: 31" ***LOCATED ON PHOEBY OUTDOOR PRODUCT LINE PAGE ROW 1, ITEM 6	EA			
4	1	Lounge Lover Seat w/right arm; Color: SilverTex Plata	EA			
effe oper Del:	ect until t ning date. ivery	gned below. I hereby certify that the above bid prices wi he goods are delivered if the order is placed within 30 da Validity of this bid is dependent on the following informdays ARO/TERMS de prepaid delivery, F.O.B. to McNeese State University	ys aft	ter bid		
		THIS IS NOT A PURCHASE ORDER		TOTAL	Ĺ	CONTINUED

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No. Quantity	Description	Unit	Unit Price	Extension
NO. Quantity	Request for Sealed Bid (SB)			
4	(Continued) DIMENSIONS: HEIGHT: 35" WIDTH: 53" DEPTH: 31" ***LOCATED ON PHOEBY OUTDOOR PRODUCT LINE PAGE ROW 2, ITEM 1			
5	1 Model# PBA5N1L; Phoeby Outdoor Lounge Curved Lounge, No Arms; Color: SilverTex Plata DIMENSIONS: HEIGHT: 35" WIDTH: 60" DEPTH: 31" ***LOCATED ON PHOEBY OUTDOOR PRODUCT LINE PAGE ROW 2, ITEM 3	EA	i	
6	3 Model# PBA9N1L; Phoeby Outdoor Large Ottoman Color: SilverTex Plata	EA		
effect unti opening dat Delivery	signed below. I hereby certify that the above bid prices we the goods are delivered if the order is placed within 30 delivered. Validity of this bid is dependent on the following information and the following information of the following information and the following information are the following information.			
All bids in	this is NOT A PURCHASE ORDER		TOTAL	CONTINUED

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SIIG SPHOUSE

02/12/25

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		ABSIVABL	204	03.	/12/25	PIG (due w Z:00 FM
No.	Quantity	Description		Unit	Unit P	rice	Extension
		Request for Sealed Bid (SB)		:			
6		(Continued) DIMENSIONS: HEIGHT: 18" WIDTH: 45" DEPTH: 31" ***LOCATED ON PHOEBY OUTDOOR PRODUCT LINE PA	age				
		ROW 5, ITEM 3		1			
7	2	Model # PBA8N1L: Phoeby Outdoor Medium Ottoman Color: SilverTex Plata		EA	į		
i		DIMENSIONS: HEIGHT: 18" WIDTH: 22" DEPTH: 31" ***LOCATED ON PHOEBY OUTDOOR PRODUCT LINE PARTY SEED THE PARTY SE	AGE				
8	4	Model# PBA7N1L; Phoeby Outdoor Small Ottoman Color: SilverTex Plata		EA			
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eff ope Del	Bid must be signed below. I hereby certify that the above bid prices will remain in effect until the goods are delivered if the order is placed within 30 days after bid opening date. Validity of this bid is dependent on the following information: Delivery days ARO/TERMS Phone () All bids include prepaid delivery, F.O.B. to McNeese State University						
		THIS IS NOT A PURCHASE ORDER			TOTAL	!	CONTINUED

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VI.	Dids incl	THIS IS NOT A PURCHASE ORDER	_	TOTAL	

___ Date __

STANDARD TERMS & CONDITIONS TO BIDDERS FAX #337-475-5082

- PROPOSALS: The proposal must be received by the Purchasing Department, McNeese State University, before the time set for receiving bids. Bids received after the time set will not be considered. Bidder shall assume full responsibility for timely delivery at location designated for receipt of bids. Prices must be clear and be written in ink or typewritten, and the ITB AND Terms & Conditions must be signed in ink. Be sure bid number and due date are clearly shown on outside of package or envelope. Please see return address on the face of the bid form.
- STANDARDS OF QUALITY AND ANY ALTERNATE: Any product or service bid shall corform to all applicable Federal ans State Laws and Regulations and the specifications contained in the solicitation. Unless otherwise specified in the solicitation, any m anufacturer's name, trade name, brand name, or catalog number used in the specification is for the purpose of describing the standard of quality, performance, and characteristics desired and is not intended to limit or restrict competition. Bidder must specify the brand and model number of the product offered in his bid. Bids not specifying brand and model number shall be considered as offering the exact products specified in the solicitation.

When a Pre-Bid Conference is scheduled, no alternative will be considered unless the above conditions are complied with and the "Request for Approval of Alternate" form is completed and returned. This form will be attached when applicable. Only alternates which are approved and acknowledged by addendum following the Pre-Bid Conference will be considered for award at the bid opening. DO NOT SUBMIT BIDS ON UNAPPROVED ALTERNATES.

The burden of proof of the merit of the proposed substitute is upon the proposer. The Purchasing Director's decision of approval or rejection of a proposed substitute shall be final.

SAMPLES/DESCRIPTIVE LITERATURE: The envelope/package containing samples and/or descriptive literature submitted by mail for consideration at the Pre-Bid Conference must be labeled in accordance with the instructions given on the "Request for Approval of Alternate" form.

When requested, samples submitted will be returned at bidder's risk and expense provided they have not been made useless through tests.

- PRICES: Unless otherwise specified by McNeese in the solicitation, bid prices must be complete, including transportation prepaid by bidder to destination and firm for acceptance for a minimum of 30 days. If accepted, prices must be firm for the contractual period. Bids other than F.O.B. destination may be rejected. Prices should be quoted in the unit (each, box, case, etc.) as specified in the solicitation.
- BID OPENING: Bidders may attend the bid opening, but no information or opinions concerning the ultimate contract award will be given at the bid opening or during the evaluation process. Bids may be examined within 72 hours after bid opening. Information pertaining to completed files may be secured by visiting McNeese during normal working hours. Written bid tabulations will not be furnished.
- AWARD OF BIDS: McNeese State University reserves the right to award items separately, grouped, or on an all-or-none basis, and to reject any or all bids and waive any informalities incident thereto.
- DELIVERY FAILURE: If the vendor fails to make delivery within the time specified on bid documents or within a reasonable time if no delivery time is specified McNeese reserves the right to cancel the item and to purchase it elsewhere. Any increase in price and/or cost of handling will be charged to the vendor making the original unsatisfactory delivery. Consistent unsatisfactory deliveries will be considered just cause for deleting a vendor from bid lists.
- TERMINATION OF THIS AGREEMENT FOR CAUSE/CONVENIENCE: McNeese may terminate this agreement for cause based upon the failure of Contractor to comply with the terms and/or conditions of the Agreement, or failure to fulfill its performance obligations pursuant to this agreement, provided that McNeese shall give the Contractor written notice specifying the Contractor's failure. If within thirty (30) days after receipt of such notice, the Contractor shall not have corrected such failure or, in the case of failure which cannot be corrected in thirty (30) days, begun in good faith to correct such failure and thereafter proceeded diligently to complete such correction, then McNeese may, at its option, place the Contractor in default and the Agreement shall terminate on the date specified in such notice.

The Contractor may exercise any rights available to it under Louisiana law to terminate for cause upon the failure of McNeese to comply with the terms and conditions of this agreement, provided the Contractor shall give McNeese written notice specifying McNeese's failure and a reasonable opportunity for McNeese to cure the defect.

McNeese may terminate the Contract at any time by giving thirty (30) days written notice to the Contractor of such termination or negotiating with the Contractor an effective date.

SOLICITATIONS FOR (MOST) GOODS, NOT SERVICES, INCLUDE THE LOUISIANA PRODUCT PREFERENCE AS STATED BELOW:
IN ACCORDANCE WITH LOUISIANA REVISED STATUTES 39:1604, A PREFERENCE MAY BE ALLOWED FOR PRODUCTS MANUFACTURED,
PRODUCED, GROWN, OR ASSEMBLED IN LOUISIANA OF EQUAL QUALITY.

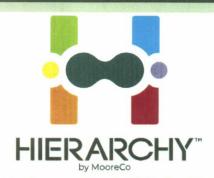
PREFERENCES SHALL NOT APPLY TO SERVICE CONTRACTS.

PREFERENCES SHALL NOT APPLY TO SERVICE CONTRACTS.
Do you claim this Preference? YES NO
Specify Line Number(s):
Specify location within Louisiana where this product is manufactured, produced, grown or assembled: NOTE): If more space is required, include on separate.
sheet.) Do you have a Louisiana business workforce? YES NO
If so, do you certify that at least fifty percent (50%) of your Louisiana business workforce is comprised of Louisiana residents? YESNO
ACCORDANCE WITH L.R.S. 39:1594 (ACT 121), THE PERSON SIGNING THE BID MUST BE:
 A current corporate officer, partnership member or other individual specifically authorized to submit a bid as reflected in the appropriate records on the with the Secretary of State; or
2. An individual authorized to bind the vendor as reflected by a corporate resolution, certificate or affidavit; or
 Other documents indicating authority which are acceptable to the public entity.
signing and returning this document (along with bid), you are certifying compliance with all Terms and Conditions set forth.

Date

IN A

Signature & Company Name



Product Specifications

Hierarchy Grow and Roll Mobile Magnetic Glass Board

Model Number: 84425-XXXX 84426-XXXX

OVERVIEW

The Hierarchy Grown and Roll Board offers up to twice the functional writing surface of a wall-mounted board with a sturdy, mobile, steel frame.

GLASS PANELS

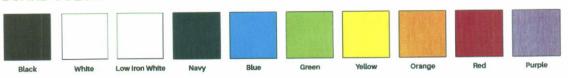
Glass panels are made of 0.15" thick, tempered glass. Boards are available in gloss white, gloss black, low-iron white, red, orange, yellow, green, blue, navy and purple. Visionary glass boards are backed with 20 Ga steel to allow for the attachment of rare earth magnets.

FRAME

The platinum powder coated frame is made up of three crossbars, two uprights, and two legs. The two uprights are 1.88" deep and are made of 14 Ga steel. They are connected by two 1" square 16 Ga upper crossbars with two M6 x 12mm screws at each connection point. The lower crossbar has a .25" channel on each side made of 16 ga steel to hold the visionary boards. This lower crossbar is connected by one M6 x 12mm screw on each side and one M6 x 35mm screw which connects the crossbar and uprights to the foot as well. The feet are 1.78" x 1.125" x 23.25" 16 Ga steel covered by 12 Ga steel plates welded along their length. Attached to the upper crossbar is a 20 Ga steel channel that holds the glass to the frame. Foam adhesive is used on both sides of the frame to assist in holding the glass boards. The frame sits on four 60mm casters (two locking and two non-locking) with M10 x 15mm stems. Fully assembled, the frame stands 75.50" tall x 47.50" wide x 23.25" deep for the tallest option.



BOARD COLOR



FRAME



Page 1 of 2

84426 (LARGE)





84425 (SMALL)



DIMENSIONS

Base Model No.	Description	Height	Width	Depth
84425-XXXX	3x4	51.50"	35.50"	23.25*
84426-XXXX	4x6	75.50"	47.50"	23.25"





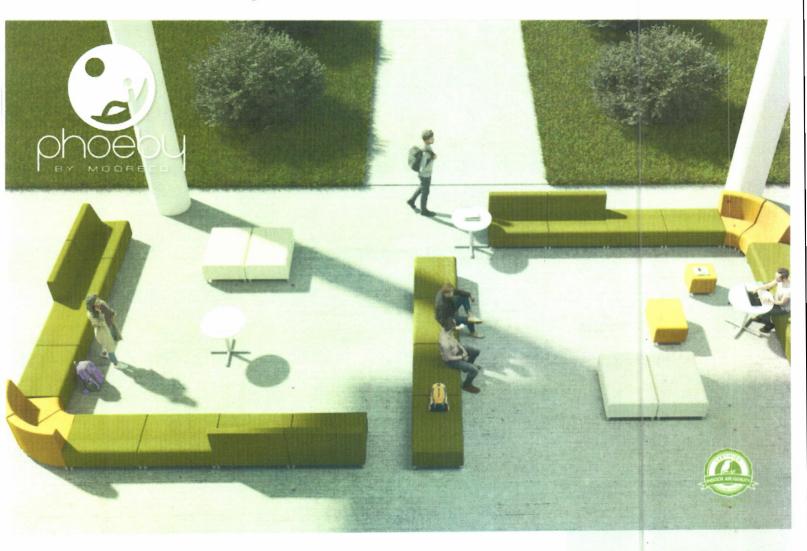
MooreCo | Vanerum North America 2885 Lorraine Avenue | Temple, TX 76501 p: 800.749.2258 | f: 866.888.7483 www.moorecoinc.com | www.vanerumnorthamerica.com

Rev 08/05/20 RMC Page 2 of 2

PHOEBY

Outdoor Soft Seating





CONSTRUCTION & FEATURES:

This truly unique line of modular soft seating is inspired by the remarkable adaptability of amphibians. Just as amphibians effortlessly move between aquatic and terrestrial environments, Phoeby effortlessly blurs the boundaries between indoor comfort and outdoor freedom, revolutionizing the way users connect with nature. Ergonomically curved silhouettes promote inclusiveness, while straight sections convey a sense of structure and order. The balanced aesthetic helps users relax and focus, enhancing the overall ambiance of any outdoor learning or working space.

- Entirely weather-resistant, Phoeby's frame is constructed from outdoor-rated ¾" plywood, contains full moisture barrier protection, Matrex Sytex™ III synthetic webbing suspension, and aluminum legs.
- All hardware, fasteners, staples, ganging, and tie down options are made of corrosion-resistant stainless steel. Dual-density foam is comfortable, supportive, and antimicrobial.
- Phoeby Outdoor is available upholstered with durable outdoor-rated Spradling Silvertex and Sunfield fabrics. The continuous filament bonded polyester fabrics are water- and stain-repellant, are rated at 25,000+ double rubs for abrasion resistance, are mildew-resistant, and 1500 hour UV-
- resistant.

 Phoeby passes the UFAC-Fabric and Class-1 flammability requirements.
- SCS Indoor Advantage Gold Certified.



Designed to be suitable for use in exterior spaces and environments, our curated collection of outdoor-friendly fabrics will provide you with durable and colorful options that are sun, wind, and water resistant.

VIEW OUTDOOR FABRICS

PHOEBY OUTDOOR PRODUCT LINE:

Chair - Armless PBA0N1L



35"H × 22"W × 31"D

Chair - Left Arm PBA0L1L



35"H × 30"W × 31"D

Chair - Right Arm PBAOR1L



35"H × 30"W × 31"D

Chair - Both Arms PBA0B1L



35"H × 38"W × 31"D

Loveseat - Armless PBA1N1L



35"H × 45"W × 31"D

Loveseat - Left Arm PBA1L1L



35"H × 53"W × 31"D 3

Loveseat - Right Arm PBA1R1L



35"H × 53"W × 31"D

Loveseat - Both Arms PBA1B1L



35"H × 61"W × 31"D

Sofa - Armless PBA2N1L



35"H × 60"W × 31"D

Sofa - Left Arm PBA2L1L



35"H × 68"W × 31"D

Sofa - Right Arm PBA2R1L



35"H × 68"W × 31"D

Sofa - Both Arms PBA2B1L



35"H × 76"W × 31"D

Outside Curve Chair -Armless PBA3N1L



35"H × 33.8"W × 32"D

Outside Curve Chair -Left Arm PBA3L1L



35"H × 41.8"W × 33"D

Outside Curve Chair -Right Arm PBA3R1L



35"H × 41.8"W × 33"D

Outside Curve Chair -**Both Arms** PBA3B1L



35"H × 49.8"W × 34"D

Outside Curve Loveseat - Armless PBA4N1L



35"H × 46.5"W × 33"D

Outside Curve Loveseat - Left Arm PBA4L1L



35"H × 54.5"W × 35"D

Outside Curve Loveseat - Right Arm PBA4R1L



35"H × 54.5"W × 35"D

Outside Curve Loveseat - Both Arms PBA4B1L



35"H × 62.5"W × 31"D

Inside Curve Chair -Armless PBA5N1L



35"H × 33.8"W × 32"D

Ottoman - Large

PBA9N1L

Inside Curve Loveseat - Armless PBA4R1L



35"H × 46.5"W × 33"D

Ottoman - Small PBA7N1L



18"H × 18"W × 18"D

Ottoman - Medium PBA8N1L



18"H × 22"W × 31"D



18"H × 45"W × 31"D (6)



Outdoor-Rated Fabrics:





Sunfield



Indoor-Rated Fabrics:



For indoor fabric options, browse more than 250 standard options through our graded-in fabric program (COM available by approval).

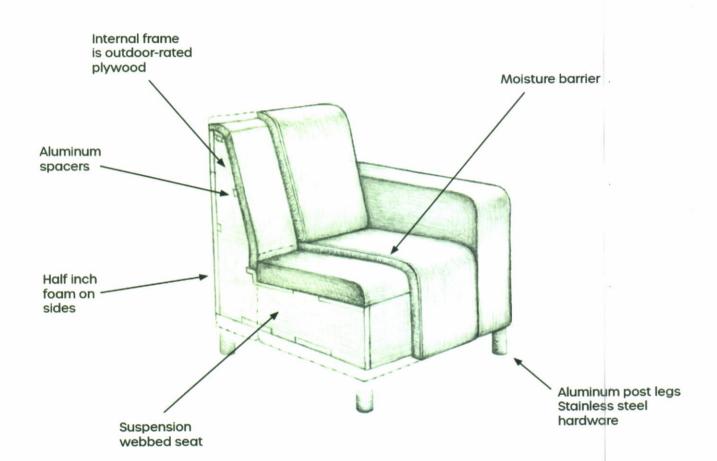
Phoeby Outdoor Construction:

Entirely weather-resistant, Phoeby's frame is constructed from outdoor-rated ¾" plywood, contains full moisture barrier protection, Matrex Sytex™ III synthetic webbing suspension, and aluminum legs. All hardware, fasteners, staples, ganging, and tie down options are made of corrosion-resistant stainless steel. Dual-density foam is comfortable, supportive, and antimicrobial.



Phoeby Outdoor is available upholstered with durable outdoor-rated Spradling Silvertex and Sunfield fabrics. The continuous filament bonded polyester fabrics are water- and stain-repellent, are rated at 25,000+ double rubs for abrasion resistance, are mildew-resistant, and are 1500 hour UV-resistant.

Phoeby passes the UFAC-Fabric, and Class-1 flammability requirements.









- Scrap Styrofoam and polyurethane foam are processed for use as fill materials in our bean bag products.
- Excess polyurethane foam is baled and sold to be remanufactured into other foam products such as carpet
 padding and floor mats.
- Scrap cardboard from packaging materials are baled and sold for reprocessing into liner board for packaging materials.
- MooreCo TN donates excess fabric and wood materials to local schools and daycare centers for use in arts and crafts.
- MooreCo TN collects all paper, plastic, and aluminum waste for recycling through local services.



Materials:

- MooreCo TN uses solvent-free, GREENGUARD Gold Certified, Simalfa® water-based adhesives to bond our foam to the wood frames
- All plywood used is E1 / EPA TSCA Title VI / CARB Phase 2 compliant.
- · All hardwoods used are provided from reforested sources.
- All upholstery foams are highest quality, meet TB 117-2013 standards, and contain no added fire-retardant materials.
- All packaging materials contain at least 25% recycled content.



MooreCo's Sustainable Practices:

- At MooreCo, we take pride in our sustainable approach to manufacturing, material selection, and waste management.
 From recycling to community support, we ensure that 99% of our materials are either recycled or repurposed.
- Scrap Styrofoam and polyurethane foam are processed for use as fill materials in our bean bag products.
- Excess polyurethane foam is baled and sold to be remanufactured into products like carpet padding and floor mats.
- Scrap cardboard from packaging materials is baled and sold for reprocessing into liner board for packaging materials.
- We donate excess fabric and wood materials to local schools and daycare centers for arts and crafts projects.
- All paper, plastic, and aluminum waste is collected and recycled through local services.