



**PURCHASING DEPARTMENT**

**March 10, 2025**

**Addendum #1**

**IFB #50018-250024**

**Football Locker Installation**

**1. Bid Opening Date Update:**

The Bid Opening has been **rescheduled** to **Thursday, March 6, 2025**. Vendors should take note of this new deadline and ensure all submissions are made accordingly.

**2. Delivery & Installation Requirements:**

Delivery and installation shall be completed in a one-time delivery process. The final **delivery deadline** is **June 30, 2025**, and all installation work must be completed accordingly. Vendors must coordinate logistics to meet this deadline.

**3. Delivery Address & Logistics:**

The bid document specifies the delivery address. Vendors must ensure that the delivery site is equipped with a forklift and lift gate for unloading. If additional equipment or special handling is required, vendors should make necessary arrangements to facilitate a smooth delivery process.

**4. Logo & Branding Requirements:**

The required LOGO, as mentioned in the specifications and standards, will be provided to the awarded vendor upon contract execution. Vendors should ensure proper placement and integration of branding elements.

**5. Licensing Requirements:**

All contractors performing the installation work must possess a valid contractor's license. If a subcontractor is handling the work, the subcontractor must hold the necessary licensing. The vendor is responsible for ensuring compliance with licensing requirements.

**6. Current Lockers:**

Details and specifications of the current lockers are provided below for reference. Vendors should review this information to ensure the proposed installation aligns with existing structures and facility needs.

For any further clarifications, please reach out to the procurement office.

Erin Walker

Purchasing Director

Grambling State University

**NOTE: PLEASE SIGN AND DATE AND RETURN WITH BID:**

**SIGN** \_\_\_\_\_ **DATE** \_\_\_\_\_







