



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

**March 5, 2025**

### **ADDENDUM # 2**

**Bid Number: 50-00147253**

**Bid Opening Date: March 6, 2025 at 2:00 PM**

**Bid Opening Date Postponed to: March 18, 2025 at 2:00 PM**

**Two (2) Year Contract to Supply Diapers and Baby Items on an as Needed Basis for The Department of Jefferson Community Action Programs (JeffCAP) Head Start Birth-to-Five Program**

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### **Questions & Answers**

**Question 1:** Item 16: Would an equivalent, substitute be acceptable? This product is not worn against the skin and should not cause an allergic reaction.

**Answer 1:** Most substitutes cannot be accepted due to the differences in ingredients and size. The requesting department only orders items with a clear list of ingredients and specific sizes to ensure quantities align with our budget requirements.

**Question 2:** What is the expected delivery timeframe?

**Answer 2:** The expected delivery timeframe is 1-2 weeks.

**Question 3:** When is the bid start date?

**Answer 3:** The exact start date cannot be determined, as the bid must be tabulated and receive the necessary approvals following the bid opening before being awarded to the vendor.

**Question 4:** I wanted to double check on whether this was an all or none bid request or will it be awarded by line item?

**Answer 4:** A line item can be considered; however, it is unlikely to be accepted due to the challenges of using multiple vendors for similar items such as diapers, wipes, and etc. It is preferable for us to award all items with a single vendor. However, a vendor who offers the majority of the items, we may consider moving forward with them.

**Question 5:** If an item is discontinued by manufacturers, should we quote the successor product with a note?

**Answer 5:** Yes, if an item is discontinued by manufacturers vendors should quote the successor product with a note specifying the brand name and stock number.

**This bid has been postponed until March 18, 2025.**

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242  
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PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

Sincerely,

*Sean Dumas*

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Sean Dumas  
Purchasing Specialist, I

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**

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