

Office of State Procurement
State of Louisiana
Division of Administration

JEFF LANDRY
GOVERNOR



TAYLOR F. BARRAS
COMMISSIONER OF ADMINISTRATION

March 18, 2025

ADDENDUM NO. 02

Your reference is directed to RFx Number 3000024307 for the Invitation to Bid for an Agency Term Contract for the University of Louisiana System (ULS) to provide exterior cleaning services for the University of Louisiana System's buildings across the State, which is currently scheduled to open at 10:00 A.M. CDT on March 26, 2025.

The following changes are to be made to the referenced solicitation:

Changes to Attachments:

**Attachment A – Special Terms and Conditions is being replaced in its entirety.
See Revised Attachment A – Special Terms and Conditions (attached).**

**Attachment C – Price Sheet is being replaced in its entirety.
See Revised Attachment C – Price Sheet (attached).**

Attachment D – Buildings by Campus is being deleted in its entirety.

Following are the Vendors' Written Inquiries received by the inquiry deadline date of March 10, 2025 and the State's Responses:

Vendor's Inquiry 1: In regards to the stadium cleaning "if necessary" when it says price per seat? Do you have specifics on the occupancy or seats per each stadium so that we can reverse engineer the prices per seat as requested?

State's Response 1: That information is unavailable.

Vendor's Inquiry 2: Is this contract for only these three (3) university campuses?

State's Response 2: The solicitation is for nine university campuses. Please refer to Revised Attachment C – Price Sheet – Page 1.

Vendor's Inquiry 3: If this contract is for nine (9) campuses can you update the contract "price sheet" and let us know what the other six (6) campuses are.

State's Response 3: Please refer to Revised Attachment C – Price Sheet – Page 1.

Vendor's Inquiry 4: Can you please provide a procurement history of this bid?

State's Response 4: For any past contract information, please submit a public records request to DOAPublicrecords@la.gov.

Vendor's Inquiry 5: In the scope of work, it mentions that a license is needed. Can you specify what type of license that is required?

State's Response 5: A commercial license is needed.

Vendor's Inquiry 6: On the price sheet there are only three campuses listed but in the scope of work, it says that nine campuses will need services, and in attachment "D" there are several other campuses listed. Can you please provide any clarity to how many campuses will be cleaned?

State's Response 6: Please refer to State's Response 2.

Vendor's Inquiry 7: Are we required pressure washing or soft wash?

State's Response 7: The awarded Contractor(s) will be expected to pressure wash.

Vendor's Inquiry 8: Are we required to prime/paint the exterior?

State's Response 8: No.

Vendor's Inquiry 9: What's the time limit on completion of the job?

State's Response 9: 30 days.

Vendor's Inquiry 10: Can you please provide previous pricing for this project?

State's Response 10: Current pricing can be found on LAeCat at [LA eCat](#). For any previous contract pricing, please refer to State's Response 4.

Vendor's Inquiry 11: Once awarded, when will be the anticipated start date for this project?

State's Response 11: The anticipated start date of the contract will be April 28, 2025, or date of award, whichever is later and ending 12 months later.

Vendor's Inquiry 12: What is the estimated project start and end date?

State's Response 12: Please refer to State's Response 11.

Vendor's Inquiry 13: On page 4 of the solicitation in the instructions to bidders, it states that the amount of the bid and payment bond will be addressed in the special terms and conditions section. I do not see a section dedicated to the bid and payment bond.

State's Response 13: Attachment A – Special Terms and Conditions does not reference a bid and payment bond therefore it is not a requirement for this solicitation.

Vendor's Inquiry 14: Will there be a bid walk or informational meeting to discuss the project?

State's Response 14: No.

Vendor's Inquiry 15: Are there any parking fees that need to be accounted for at each university?

State's Response 15: No.

Vendor's Inquiry 16: Is the gross area sq ft listed Attachment D the amount of sq ft to be pressure washed for each campus?

State's Response 16: Attachment D – Buildings by Campus is being deleted in its entirety.

Vendor's Inquiry 17: Will there be a requirement to hold a Louisiana Commercial Contractor's License to be considered?

State's Response 17: Yes. Please refer to State's Response 5.

Vendor's Inquiry 18: Can you please tell me if there is a budget for this ITB?

State's Response 18: The estimated budget is \$359,300.00.

Vendor's Inquiry 19: I was reviewing bid number 3000024307 for the exterior cleaning of Grambling, Louisiana Tech, McNeese, and stadiums and I wanted to reach out to discuss the best approach to meet your needs.

I previously owned a soft wash/pressure washing company for the last nine years, which we recently sold to focus on providing the best value to our great state of Louisiana. Given my experience in this field, I wanted to see how I could be of service to you.

I also noticed the significant distance between the three universities and wanted to explore the most efficient way to manage this contract. To optimize time and cost savings, would it be possible to use three different companies to clean each university? I didn't want to assume, so I wanted to check with you first.

State's Response 19: The awarded Contractor(s) is expected to perform the services outlined in this ITB.

Vendor's Inquiry 20: The scope of work says that the work "will include all of the University of Louisiana Systems' (ULS) **nine** campuses, which are statewide."

The price sheet only shows **three** campuses, and the building list shows **58** "institutions and other facilities". Could we receive clarification on this scope of work?

State's Response 20: Please refer to State's Response 2.

Vendor's Inquiry 21: There is rust removal included in the scope of work, which is a more time consuming and expensive process than the building wash itself. Could we have a separate line item for rust removal?

State's Response 21: No. A separate line for rust removal will not be added to the price sheet.

Vendor's Inquiry 22: The scope of work states "Within the scope of the contract, "primer" is defined as: A one to one mixture of 12.5% Sodium Hypochlorite and water as well as an approved surfactant (this surfactant must equal 1/2 ounce per one gallon of the above "one to one mix") that must be applied to the

building in order to perform the specified cleaning of the exterior."

This is a very strong mix that is a safety hazard to be used in full building washes. This strong of a mix can burn skin and kill surrounding plant life if not used sparingly and surgically. While it does have its uses, it is ill advised to require this strong of a mix as a standard for building wash. Most buildings can be cleaned with a mixture in the range of 1.25%-2.5%. Will this be a requirement if awarded this bid?

State's Response 22: Yes. The mixture stated in Attachment B – Scope of Work, System Specifications is required and will not be changed.

Vendor's Inquiry 23: I am reviewing solicitation 300024307 for exterior cleaning services under the University of Louisiana System. The scope of work states that services include non-campus locations statewide. However, in Attachment D, "Building by Campus," there is an extensive list of campuses outlined.

Could you please clarify whether the contract is limited to nine specific campuses statewide, or if the entire list in Attachment D applies? If the scope is limited to nine campuses, could you provide a definitive list specifying those locations?

State's Response 23: Please refer to State's Responses 2 and 16.

Vendor's Inquiry 24: Building List & Campus Count – Can you confirm whether the total number of campuses requiring services is nine or fifteen? Additionally, is there a detailed breakdown available that outlines the number of buildings per campus that will require services? The current solicitation includes a list by campus with 15 locations and their respective buildings. Please confirm if this information is accurate.

State's Response 24: The total number of campuses requiring services is nine. Please refer to Revised Attachment C – Price Sheet for campuses covered under the contract.

Vendor's Inquiry 25: Incumbent Contractor – Was there a previous contractor who performed these services? If so, could you provide the name of the incumbent?

State's Response 25: Yes. The current Contractor is Jet Set II LLC. For any previous contract information, please refer to State's Response 4.

Vendor's Inquiry 26: Pricing Structure – Could you provide insight into the pricing structure currently in place for these services? Understanding the financial framework will help ensure an aligned and competitive proposal

State's Response 26: Please refer to State's Response 10.

Vendor's Inquiry 27: Service Timeframe – What is the expected start and end date for the requested services?

State's Response 27: Please refer to State's Response 11.

Vendor's Inquiry 28: MDS Requirements – Is there a requirement to submit an MDS (Material Data Safety) list detailing all chemicals that will be utilized?

State's Response 28: Yes. Per Attachment B – Scope of Work, Documentation of Each Substance Used, the successful Contractor must submit MSDS sheets on all chemicals to be used to the requesting entity prior to commencing any job.

All else remains as on original bid.

THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED SOLICITATION.

ACKNOWLEDGEMENT: If you have already submitted your bid and this Addendum does not cause you to revise your bid, you should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgement by mail, by hand delivery or courier to: Office of State Procurement, 1201 N. 3rd Street, Claiborne Building - Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the bidder from complying with the terms of its bid.

Addendum Acknowledged/No changes:

For: _____ By: _____

REVISION: If you have already submitted your bid and this Addendum requires you to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to bid opening by mail, by hand or courier to: Office of State Procurement, 1201 N. 3rd Street, Claiborne Building - Ste. 2-160, Baton Rouge, LA 70802, and indicate the RFx number and the bid opening date and time on the outside of the envelope for proper identification, or by fax to: (225) 342-9756. Electronic transmissions other than by fax are not being accepted at this time

Revisions received after bid opening shall not be considered and you shall be held to your original bid.

Revision:

For: _____ By: _____

By: Kim Mulder
Office of State Procurement
Telephone No. 225-342-6808
Email: kim.mulder@la.gov