



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

February 12, 2025

JEFFERSON PARISH INVITATION TO BID NOTIFICATION

This notification is to inform bidders of the following bid solicitation for Jefferson Parish Government. Please review this notification in its entirety for details on how to access the on-line bidding site to view and download the Invitation to Bid, including all required bidding documents. The notification also states how to submit the bid response to the Jefferson Parish Purchasing Department.

Bid No. 50-00147237

**D6-2 (6400 Park Manor) Sewer Lift Station Rehabilitation and Force Main Improvements, Metairie, LA
SCIP No. D55128**

All bids must be submitted electronically through Jefferson Parish's E-Procurement site, Central Bidding, which can be accessed by visiting www.centralbidding.com or www.jeffparishbids.net. Bids will only be received until 2 p.m. **March 20, 2025**. Bids submitted after 2 p.m. will not be accepted. All bids will be publicly opened and read aloud at the West Bank location, 200 Derbigny Street, Suite 4400, Gretna, LA 70053 at 2:30 p.m.

Where to obtain the Invitation to Bid: This Invitation to Bid may be viewed, and/or downloaded from our on-line bidding site, Central Bidding by clicking, <http://www.jeffparishbids.net>. All vendors are encouraged to register with Central Bidding in order to respond, free of charge, to the Invitation to Bid. This Invitation to Bid is also posted on LaPac (State of Louisiana website) for view and download purposes only, which can be obtained through www.jeffparish.gov.

For more information on this bid, please contact the buyer assigned to this bid:

Mark Buttery, Purchasing Specialist II
504-364-2810
Mark.Buttery@jeffparish.gov

Or you may visit the Purchasing Department's webpage at <https://www.jeffparish.gov/464/Purchasing>.

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST - SUITE 4400 - GRETNA, LA 70053 - PO BOX 9 - GRETNA - LA 70054
OFFICE 504.364.2678

EMAIL: PURCHASING@JEFFPARISH.NET

WEBSITE: WWW.JEFFPARISH.NET

ADVERTISEMENT FOR BIDS
BID NO. 50-00147237

Sealed Bids will be received electronically through our E-Procurement site at www.jeffparishbids.net until 2:00 p.m., **March 20, 2025** and publicly opened thereafter. At no charge, bidders may submit via Jefferson Parish's electronic procurement page by visiting www.jeffparishbids.net to register for this **free** site.

Bids will be accepted and received through Central Bidding until 2 p.m. The public bid opening will be held at the West Bank Purchasing Department at 200 Derbigny Street, Suite 4400, Gretna, LA 70053 beginning at 2:30 p.m. on each bid opening date for the following project:

**D6-2 (6400 Park Manor) Sewer Lift Station Rehabilitation and
Force Main Improvements
Sewer Capital Improvement Program Project No. D55128**

This project includes the complete rehabilitation of existing sewerage lift station D6-2 located on Park Manor Drive including new 200 GPM pumps, piping, valves, control panel, odor control, and fence. The existing control panel, piping, and all other related equipment will be removed and salvaged. The work also includes coordination with utility companies for adjustments and relocations of electrical service, wiring, and required testing to facilitate installation of the new pumping equipment. A new sewer force main will be required from lift station D6-2 to lift station D6-1 near the intersection of Marcie and Judith. The existing suction piping at lift station D6-1 will also need to be replaced. Air release valves and manholes will be required along the required sewer force main.

Purchases for this project shall be exempt from state sales and use tax according to La. R.S. 47:301(8)(c)(i). The successful bidder shall be granted the tax-exempt status of Jefferson Parish via Form R-1020, Designation of Construction Contractor as Agent of a Governmental Entity Sales Tax Exemption Certificate. Form R-1020 is distributed by the Louisiana Department of Revenue. An example of Form R-1020 is provided at the end of this section.

All bids must be in accordance with the contract documents on file with the Jefferson Parish Purchasing Department, Suite 4400, Jefferson Parish General Government Building, at 200 Derbigny Street, Gretna, Louisiana. **Late bids will not be accepted.**

Each Bid must be accompanied by an electronic bid surety bond in the amount equal to five percent (5%) of the total amount bid, and payable without condition to the owner. Vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.

The drawings and specifications are on file and open for inspection in the Jefferson Parish Purchasing Department, Suite 4400, Jefferson Parish General Government Building, at 200 Derbigny Street, Gretna, Louisiana. **A complete set of Contract Documents may be secured from AIMS Group, Inc., 4421 Zenith Street, Metairie, LA 70001 (PHONE 504-887-7045, FAX 504-887-7088) by licensed contractors upon receipt of \$125.00 per set.** Deposit on the first set of documents furnished bona fide prime bidders will be fully refunded upon return of documents in good condition no later than ten (10) days after receipts of bids.

The successful bidder will be required to furnish a performance bond guaranteeing faithful performance of the contract. Companies providing the bonds shall comply with the requirements of LA-R.S. 38:2218 and R.S. 38:2219 as applicable.

The Jefferson Parish Council reserves the right to reject all bids and to reject bids for just cause, pursuant to the law. Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

All prospective bidders are invited to attend the non-mandatory pre-bid conference which will be held at Joseph S. Yenni Building, 1221 Elmwood Park Blvd. Room 405 on Thursday, February 27, 2025 at 9:00 am. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.

Renny Simno
Director
Purchasing Department

Misty A. Camardelle
Assistant Director
Purchasing Department

ADV: The New Orleans Advocate: February 12, 19, and 26, 2025

For additional information, please visit the Purchasing Webpage at <http://purchasing.jeffparish.net> or you may call 504-364-2678.