

**CITY OF BATON ROUGE
PARISH OF EAST BATON ROUGE**

February 28, 2025

ADDENDUM NO. 1

TO: ALL BIDDERS

**SUBJECT: POLLARD PARKWAY SIDEWALKS PROJECT
(PERKINS RD. – WOODCHASE BLVD.)
CITY-PARISH PROJECT NO. 23-EN-HC-0026**

**REVISED BID DATE: Wednesday, March 19, 2025 at 2:00 P.M.
ORIGINAL BID DATE: Thursday March 6, 2025 at 2:00 P.M.**

NOTE: THE BID DATE IS REVISED BY THIS ADDENDUM

The following revisions shall be incorporated in and take precedence over any conflicting part of the original contract documents.

REQUESTS FOR INFORMATION AND RESPONSES

As of February 26, 2025 the following requests for information were received and are answered, as follows:

Please provide clarification as to which LA R.S. 38:224 Affidavit is to be completed and submitted prior to the bid opening as there are (2) different forms within the specifications. (1) Affidavit template is in Part 1A- documents and (1) Affidavit template is located Part 2- Special Provisions & Contract Documents. also has Affidavit LA R.S. 38:224 Form of which is different than the affidavit issued in Part 1A documents.

- Complete the Affidavit form that is included in the Part 1A documents.

Please provide clarification as to which LA R.S. 38:2212.10 Affidavit is to be completed and submitted prior to the bid opening as there are (2) different forms within the specifications. (1) Affidavit template is in Part 1A- documents and (1) Affidavit template is located Part 2- Special Provisions & Contract Documents, also has Affidavit LA R.S. 38:2212.10 Form is different and states “Form Revised Nov 13, 2013” which is different than the affidavit issued in Part 1A documents.

- Complete the Affidavit form that is included in the Part 1A documents.

Please provide clarification as to which is the Required Bid Bond Form to be used for bid submission as the Bid Bond Form issued in Part 1 “Bid Forms” is different than the Required Bid Bond Form issued in Part 2- Special Provisions and Contract Documents. The Footer “UCBF” page numbers are different between the two forms that are issued in the two different specification sections.

- Complete the Bid Bond Form that in included in the Part I documents.

*Part 1A- Public Works Bid Affidavit: Page 1 “States affidavits are due **prior to the opening of bids**”. Please confirm that this is to be submitted separately to the owner. If bidder is electing to submit their bid electronically Part 1 A documents would need to be submitted directly to the owner as Central Bidding site for this project doesn’t have a titled section noted “Part 1A” upload for Part 1A document to be submitted with bid submission.*

- The requirements for submittal of the Part 1-A forms is addressed in the Instructions for Bidders in Section 2-8.1. The forms may be delivered to the Purchasing Office on the 8th floor of the City Hall Building, 222 Third Street prior to the bid opening date; or be placed in separate labeled envelope enclosed with the sealed bid envelope and be delivered with the bid on the Bid Date; or be uploaded on the Central Bid Site as an attachment.

Per the Notice To Contractors Electronic Bids and Electronic “Bid Bonds” however; there is No electronic bid bond available as surety is stating that EBR is NOT setup for Electronic Bid Bonds, so this is not an available option.

- Part 1, Uniform Construction Bid Forms includes a blank copy of the Bid Bond for which is to be completed by the Bidder and Surety and uploaded to the Central Bidding site as part of the bid package

Per the Notice To Contractors states Electronic Bids may be submitted at Central Bidding. When reviewing the Central Bidding website for this project and click “Preview Bid Information” There is an electronic form, appears to look similar to the physical bid form, however; as I scroll to the bottom of the page also has a section for “Upload Attachments” (1) Louisiana Uniform Public Work Bid Form: Please clarify if I scan and upload LAUCBF forms do I also need to complete the electronic bid form too? Or if I elect to ONLY complete the Online form then do I need to upload all UCBF forms too.

- Bidders may complete the paper Part 1 UCBF and the Unit Price forms, and other attachments and upload them as the BID. In that case the Bidders is should not complete the electronic forms, or
- Bidders may choose to complete the Online UCBF Bid and Unit Price form online and then attach any other Part 1 Bid forms to upload as attachments.

*If completing the Electronic Bid Form that’s available for this project on Central Bidding specific Note stating **NOTE: Do not include commas or dollar signs in price/amount fields. You may include only numbers and one decimal point in price/amount fields.** Please provide if this is NOT followed in accordance would this be grounds for an unresponsive bid.*

- The Central Bidding document is set up for automatic formatting of dollar signs and commas and the note has been added to alert users and avoid duplicated punctuation.



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