

General Information

- Contractor will accept on a monthly basis a file from LDR in a mutually agreed upon format containing taxpayer address records. Contractor will process this file to perform a match against a National Change of Address (NCOA) database. Contractor will return to LDR a results file in a mutually agreed upon format, preferably .TXT, containing taxpayer address changes encountered during the match process.
- Contractor will provide these services for an estimated 8,063,000 taxpayer address records each month. The State will be responsible for the control, management and supervision of the services and any results achieved. The number of taxpayer address records provided by the State are an estimate of the address matches required and do not imply or commit a fixed price contract.
- Contractor shall be a licensed NCOA48 Month Full-Service licensee of the USPS.
- Contractor shall have SOC 2 Type 2, to assure data security. All data transfers between parties should be PGP encrypted.
- Initial (onboarding) and annual mandatory training is required. Initial training will occur before access to the Agency’s data (commingled with FTI) will be granted.
- Output shall be returned in the current format to minimize the Agency having to rewrite software to ingest the data.

**APPENDIX
Record Layout - Fixed Fielded File (cont'd)**

| <u>FIELD DESCRIPTION</u> | <u>LENGTH</u> | <u>POSITIONS</u> | | | | | | | | | | |
|--|---|------------------|-----------------|--|--|---|--|---|--|--|--|--|
| Original input record | 226 | 001 - 226 | | | | | | | | | | |
| Anchor Job Number | 03 | 227 - 229 | | | | | | | | | | |
| Anchor Sequence Number | 09 | 230 - 238 | | | | | | | | | | |
| eLOT® Number | 04 | 239 - 242 | | | | | | | | | | |
| eLOT® Code | 01 | 243 - 243 | | | | | | | | | | |
| City (Confirmed / Corrected) | 15 | 244 - 258 | | | | | | | | | | |
| State (Confirmed / Corrected) | 02 | 259 - 260 | | | | | | | | | | |
| ZIP Code™ (Confirmed / Corrected) | 05 | 261 - 265 | | | | | | | | | | |
| ZIP + 4® Code | 04 | 266 - 269 | | | | | | | | | | |
| Delivery Point Barcode | 03 | 270 - 272 | | | | | | | | | | |
| Car-rt Code | 04 | 273 - 276 | | | | | | | | | | |
| Zip Correction Action Code | 01 | 277 - 277 | | | | | | | | | | |
| <table border="1"> <tr> <td>CodeKey:</td> <td>A - The ZIP Code™ was altered</td> </tr> <tr> <td></td> <td>B - No match was available and original ZIP Code™ was invalid</td> </tr> <tr> <td></td> <td>C - The original ZIP Code™ was confirmed</td> </tr> <tr> <td></td> <td>O - The original ZIP Code™ was kept because no address match was found</td> </tr> </table> | | | CodeKey: | A - The ZIP Code™ was altered | | B - No match was available and original ZIP Code™ was invalid | | C - The original ZIP Code™ was confirmed | | O - The original ZIP Code™ was kept because no address match was found | | |
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| Anchor COA Index | 01 | 278 - 278 | | | | | | | | | | |
| <table border="1"> <tr> <td>CodeKey:</td> <td>1 - Moved, New Address Provided, Action code Equal to I, or M, or O</td> </tr> <tr> <td></td> <td>2 - Did Not Match NCOA^{Link®} Database, Action code Equal to C</td> </tr> <tr> <td></td> <td>3 - Probably Not Moved, Action code Equal to B and Return Code Equal to 4, 6, 7, 8, 9, 10, 12, 13, 17, 18, or 20</td> </tr> <tr> <td></td> <td>4 - Probably Moved, Action code Equal to B and Return Code Equal to 11, 15, or 16</td> </tr> <tr> <td></td> <td>5 - Moved, No Forwarding Address Provided, Action code Equal to F, or G, or K, or P</td> </tr> </table> | | | CodeKey: | 1 - Moved, New Address Provided, Action code Equal to I, or M, or O | | 2 - Did Not Match NCOA ^{Link®} Database, Action code Equal to C | | 3 - Probably Not Moved, Action code Equal to B and Return Code Equal to 4, 6, 7, 8, 9, 10, 12, 13, 17, 18, or 20 | | 4 - Probably Moved, Action code Equal to B and Return Code Equal to 11, 15, or 16 | | 5 - Moved, No Forwarding Address Provided, Action code Equal to F, or G, or K, or P |
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The use of these Anchor generated fields is described in detail in Anchor's NCOA^{Link®} user manual.

Address Type Code

01 279 - 279

| | | |
|-----------------|--|------------------------------------|
| CodeKey: | F - Firm Delivery | S - Street Address |
| | R - Rural Route or Hwy Contract | P - PO Box |
| | G - General Delivery | Blank - No Match Determined |
| | H - High Rise | |

Action Code

01 280 - 280

| | | |
|-----------------|---|---|
| CodeKey: | B - Possible Mover, See NCOA ^{Link®} Return Codes | K - No Forwarding Address |
| | C - No Match | O - Business Move |
| | I - Individual New Address | G - P.O. Box Closed |
| | F - Foreign Move | P - Moved, Primary Address Unconfirmed |
| | M - Family Move | |

ADDRESS FIELDS

| | | |
|---|-----------|------------------|
| Street Address | 50 | 281 - 330 |
| Secondary Address | 08 | 331 - 338 |
| Secondary Address Designator (see last pg) | 04 | 339 - 342 |
| Urbanization | 28 | 343 - 370 |
| Reserved | 02 | 371 - 372 |
| Private Mailbox | 12 | 373 - 384 |

*** The Postal Service only provides a 13 character city field which may represent a standardized abbreviated version.*

APPENDIX
Record Layout - Fixed Fielded File (cont'd)

NCOALINK RETURN CODE DESCRIPTIONS

FORWARDABLE MOVERS

A - COA MATCH

91 - COA MATCH - SECONDARY NUMBER DROPPED FROM COA

92 - COA MATCH - SECONDARY NUMBER DROPPED FROM INPUT

NON-FORWARDABLE MOVERS

01 - COA MATCH - FOREIGN MOVE

02 - COA MATCH - MOVE LEFT NO ADDRESS

03 - COA MATCH - PO BOX CLOSED NO FORWARDING ADDRESS

05 - COA MATCH - A NEW ADDRESS CAN NOT BE PROVIDED

14 - COA MATCH - NEW ADDRESS WOULD NOT CONVERT

19 - FOUND COA - NEW ADDRESS NOT ZIP+4 OR DPV CONFIRM

POSSIBLE MOVERS

04 - CANNOT MATCH COA - STREET ADDRESS WITH SECONDARY

06 - CANNOT MATCH COA - MIDDLE NAME CONFLICT

07 - CANNOT MATCH COA - GENDER CONFLICT

08 - CANNOT MATCH COA - CONFLICTING INSTRUCTIONS

09 - CANNOT MATCH COA - HIGHRISE DEFAULT

10 - CANNOT MATCH COA - RURAL DEFAULT

11 - CANNOT MATCH COA - INSUFFICIENT COA NAME

12 - CANNOT MATCH COA - MIDDLE NAME TEST FAILED

13 - CANNOT MATCH COA - GENDER TEST FAILED

15 - CANNOT MATCH COA - INDIVIDUAL NAME INSUFFICIENT

16 - CANNOT MATCH COA - SECONDARY NUMBER DISCREPANCY

17 - CANNOT MATCH COA - OTHER INSUFFICIENT NAME

18 - CANNOT MATCH COA - GENERAL DELIVERY

20 - CANNOT MATCH COA - CONFLICTING DIRECTIONS

MISCELLANEOUS

00 - NO COA MATCH

66 - DAILY DELETE

**APPENDIX
Record Layout - Fixed Fielded File (cont'd)**

LACSLink®:

| <u>FIELD DESCRIPTION</u> | <u>LENGTH</u> | <u>POSITIONS</u> | | | | | | | | | | |
|---|---|---|-----------------|-----------------------------------|--|----------------------|--|--|--|--|--|---|
| LACSLink® Action Code (C-No Match, W-New LACS Address Provided) | 01 | 597 - 597 | | | | | | | | | | |
| NEW LACSLink® ADDRESS | | | | | | | | | | | | |
| Street Address | 50 | 598 - 647 | | | | | | | | | | |
| Secondary Address Number | 08 | 648 - 655 | | | | | | | | | | |
| Secondary Address Designator (see last pg) | 04 | 656 - 659 | | | | | | | | | | |
| Urbanization | 28 | 660 - 687 | | | | | | | | | | |
| Reserved | 14 | 688 - 701 | | | | | | | | | | |
| eLOT® Number | 04 | 702 - 705 | | | | | | | | | | |
| eLOT® Code | 01 | 706 - 706 | | | | | | | | | | |
| Reserved | 03 | 707 - 709 | | | | | | | | | | |
| New city name* | 13 | 710 - 722 | | | | | | | | | | |
| Reserved | 02 | 723 - 724 | | | | | | | | | | |
| New state (Abbreviated) | 02 | 725 - 726 | | | | | | | | | | |
| New ZIP® code | 05 | 727 - 731 | | | | | | | | | | |
| New ZIP + 4® | 04 | 732 - 735 | | | | | | | | | | |
| New Delivery Point Barcode | 03 | 736 - 738 | | | | | | | | | | |
| LACSLink® Corrected Carrier Route Code | 04 | 739 - 742 | | | | | | | | | | |
| Reserved | 06 | 743 - 748 | | | | | | | | | | |
| LACSLink® Return Code | 02 | 749 - 750 | | | | | | | | | | |
| | | <table border="1"> <tr> <td>CodeKey:</td> <td>A - LACSLink® Record Match</td> </tr> <tr> <td></td> <td>00 - No Match</td> </tr> <tr> <td></td> <td>09 - No Match. Highrise Default</td> </tr> <tr> <td></td> <td>14 - Found LACSLink®: New Address would not convert at Run Time</td> </tr> <tr> <td></td> <td>92 - LACSLink® Record Found: Secondary Number Dropped from Input Address</td> </tr> </table> | CodeKey: | A - LACSLink® Record Match | | 00 - No Match | | 09 - No Match. Highrise Default | | 14 - Found LACSLink®: New Address would not convert at Run Time | | 92 - LACSLink® Record Found: Secondary Number Dropped from Input Address |
| CodeKey: | A - LACSLink® Record Match | | | | | | | | | | | |
| | 00 - No Match | | | | | | | | | | | |
| | 09 - No Match. Highrise Default | | | | | | | | | | | |
| | 14 - Found LACSLink®: New Address would not convert at Run Time | | | | | | | | | | | |
| | 92 - LACSLink® Record Found: Secondary Number Dropped from Input Address | | | | | | | | | | | |
| Reserved | 21 | 751 - 771 | | | | | | | | | | |

* The Postal Service only provides a 13 character city field which may represent a standardized abbreviated version.

APPENDIX
Record Layout - Fixed Fielded File (cont'd)

DPV® / DSF2® / eLOT®

| <u>FIELD DESCRIPTION</u> | <u>CODE</u> | <u>LENGTH</u> | <u>POSITIONS</u> |
|---|-------------|---------------|------------------|
| <u>DPV:</u> | | | |
| Matched to ZIP + 4® Record | 'AA' | 2 | 772 - 773 |
| Non-match to ZIP + 4® | 'A1' | 2 | 774 - 775 |
| Alias Street Name Matched to Base Street Name | 'A2' | 2 | 776 - 777 |
| Matched to Alternate Record | 'A3' | 2 | 778 - 779 |
| Matched to Small Town Default | 'A4' | 2 | 780 - 781 |
| Matched to Unique Zip Default | 'A5' | 2 | 782 - 783 |
| Matched to an HDA Record | 'A6' | 2 | 784 - 785 |
| Address Rejected due to EWS | 'A7' | 2 | 786 - 787 |
| Reserved | | 2 | 788 - 789 |
| No DPV® Match on Any Components | 'B1' | 2 | 790 - 791 |
| Reserved | | 2 | 792 - 793 |
| Corrected City Name and/or State Info | 'D' | 1 | 794 - 794 |
| Input City Name was Non-mailing, and was corrected | 'D1' | 2 | 795 - 796 |
| Corrected Primary Address | 'E' | 1 | 797 - 797 |
| Corrected Primary Address Component | 'E1' | 2 | 798 - 799 |
| Corrected Primary Street Name | 'E2' | 2 | 800 - 801 |
| Primary Address Standardized | 'E3' | 2 | 802 - 803 |
| Corrected Secondary Address Data | 'F' | 1 | 804 - 804 |
| Out of Range Alias Match | 'G4' | 2 | 805 - 806 |
| ZIP Code™ Changed | 'H' | 1 | 807 - 807 |
| ZIP Code™ Added | 'H1' | 2 | 808 - 809 |
| Failed to Match Last Line of Address | 'J' | 1 | 810 - 810 |
| Multiple-match in Primary Address Field | 'K' | 1 | 811 - 811 |
| Multiple-match due to Missing or Incorrect Directionals | 'K1' | 2 | 812 - 813 |
| Multiple-match due to Missing or Incorrect Suffix | 'K2' | 2 | 814 - 815 |
| Multiple-match in Secondary Address Field | 'L' | 1 | 816 - 816 |
| Missing Street Number | 'M1' | 2 | 817 - 818 |
| Address Not Found | 'M2' | 2 | 819 - 820 |
| No Such Primary Number | 'M3' | 2 | 821 - 822 |
| Firm Name Not Matched | 'M4' | 2 | 823 - 824 |
| Reserved | | 2 | 825 - 826 |
| Secondary Number Not Found | 'N2' | 2 | 827 - 828 |
| Missing RR/HC Box Number | 'P1' | 2 | 829 - 830 |
| RR/HC Box Number Not Found | 'P2' | 2 | 831 - 832 |
| Missing PO Box Number | 'Q1' | 2 | 833 - 834 |
| PO Box Number Not Found | 'Q2' | 2 | 835 - 836 |
| DPV-CMRA Match | 'RR' | 2 | 837 - 838 |
| DPV-CMRA, No Secondary Match | 'R1' | 2 | 839 - 840 |
| ZIPMOVE Match | 'Z0' | 2 | 841 - 842 |

| | | | |
|---|------|---|-----------|
| ZIPMOVE Non-match due to Component Change | 'Z1' | 2 | 843 - 844 |
| ZIPMOVE Non-match due to Invalid New ZIP + 4® | 'Z2' | 2 | 845 - 846 |
| DPV® Match Code (Y = DPV® Match) | 'Y' | 1 | 847 - 847 |
| Invalid RR/ HC/ PO BOX Number | 'P3' | 2 | 848 - 849 |

**APPENDIX
Record Layout - Fixed Fielded File (cont'd)**

| <u>FIELD DESCRIPTION</u> | <u>CODE</u> | <u>LENGTH</u> | <u>POSITIONS</u> | | | | | | | | | | | | | | | | | | | | | |
|--|--|---|------------------|--------------|----|---|--|-------------|---|--|----|---|--|----|--|--|----|--|--|----|--|--|---|--|
| DPV: (continued) | | | | | | | | | | | | | | | | | | | | | | | | |
| Z4 Match Flag | | 1 | 850 - 850 | | | | | | | | | | | | | | | | | | | | | |
| | Match Flag: 1 - Match Assisted by Input ZIP + 4® | | | | | | | | | | | | | | | | | | | | | | | |
| DPV® Match Footnote | | 2 | 851 - 852 | | | | | | | | | | | | | | | | | | | | | |
| | <table border="1"> <tr> <td>Footnote:</td> <td>BB</td> <td>- Match to DPV® on all components</td> </tr> <tr> <td></td> <td>CC</td> <td>- Match to DPV® File. Secondary Addr present but not used</td> </tr> <tr> <td></td> <td>N1</td> <td>- Match to DPV® File. Address is missing Secondary Addr Component</td> </tr> <tr> <td></td> <td>F1</td> <td>- Match to DPV® File. Military Address</td> </tr> <tr> <td></td> <td>G1</td> <td>- Match to DPV® File. General Delivery</td> </tr> <tr> <td></td> <td>U1</td> <td>- Match to DPV® File. Unique ZIP Code™</td> </tr> </table> | | | Footnote: | BB | - Match to DPV® on all components | | CC | - Match to DPV® File. Secondary Addr present but not used | | N1 | - Match to DPV® File. Address is missing Secondary Addr Component | | F1 | - Match to DPV® File. Military Address | | G1 | - Match to DPV® File. General Delivery | | U1 | - Match to DPV® File. Unique ZIP Code™ | | | |
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| | N1 | - Match to DPV® File. Address is missing Secondary Addr Component | | | | | | | | | | | | | | | | | | | | | | |
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| | G1 | - Match to DPV® File. General Delivery | | | | | | | | | | | | | | | | | | | | | | |
| | U1 | - Match to DPV® File. Unique ZIP Code™ | | | | | | | | | | | | | | | | | | | | | | |
| Suite ^{Link®} | | 2 | 853 - 854 | | | | | | | | | | | | | | | | | | | | | |
| | <table border="1"> <tr> <td>Footnote:</td> <td>A</td> <td>- Match to Suite^{Link®}</td> </tr> <tr> <td></td> <td>00 or Blank</td> <td>- No Match to Suite^{Link®}</td> </tr> </table> | | | Footnote: | A | - Match to Suite ^{Link®} | | 00 or Blank | - No Match to Suite ^{Link®} | | | | | | | | | | | | | | | |
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| | 00 or Blank | - No Match to Suite ^{Link®} | | | | | | | | | | | | | | | | | | | | | | |
| NCOA ^{Link®} Confirmation Flag ('T' = NCOA ^{Link®} Record that did not DPV® Confirm) | | 1 | 855 - 855 | | | | | | | | | | | | | | | | | | | | | |
| Suite Number Appended from ZIP + 4® Match | 'Y' | 1 | 856 - 856 | | | | | | | | | | | | | | | | | | | | | |
| DSF: | | | | | | | | | | | | | | | | | | | | | | | | |
| DSF ^{2®} Residential Flag | 'Y' | 1 | 857 - 857 | | | | | | | | | | | | | | | | | | | | | |
| DSF ^{2®} Business Flag | 'Y' | 1 | 858 - 858 | | | | | | | | | | | | | | | | | | | | | |
| DSF ^{2®} Drop Flag | 'Y' | 1 | 859 - 859 | | | | | | | | | | | | | | | | | | | | | |
| DSF ^{2®} Drop Count | | 6 | 860 - 865 | | | | | | | | | | | | | | | | | | | | | |
| DSF ^{2®} Throwback Flag | 'Y' | 1 | 866 - 866 | | | | | | | | | | | | | | | | | | | | | |
| DSF ^{2®} Seasonal Flag | 'Y' | 1 | 867 - 867 | | | | | | | | | | | | | | | | | | | | | |
| DSF ^{2®} Vacant Flag | 'Y' | 1 | 868 - 868 | | | | | | | | | | | | | | | | | | | | | |
| DSF ^{2®} Delivery Type Code | | 1 | 869 - 869 | | | | | | | | | | | | | | | | | | | | | |
| | CodeKey: 1 - Curb 2 - NDCBU 3 - Central 4 - Doorslot | | | | | | | | | | | | | | | | | | | | | | | |
| DSF ^{2®} LACS Flag | 'Y' | 1 | 870 - 870 | | | | | | | | | | | | | | | | | | | | | |
| DSF ^{2®} No-Stats-Available Flag | 'Y' | 1 | 871 - 871 | | | | | | | | | | | | | | | | | | | | | |
| Anchor Deliverability Index Score | | 2 | 872 - 873 | | | | | | | | | | | | | | | | | | | | | |
| | <table border="1"> <tr> <td>Index Score:</td> <td>1</td> <td>- Footnote 'BB', 'CC', 'N1', 'F1', 'G1', or 'U1' matched (as well as 'AA').</td> </tr> <tr> <td></td> <td>1V</td> <td>- Footnote 'BB', 'CC', 'N1', 'F1', 'G1', or 'U1' matched (as well as 'AA'), but Vacant.</td> </tr> <tr> <td></td> <td>1S</td> <td>- Footnote 'BB', 'CC', 'N1', 'F1', 'G1', or 'U1' matched (as well as 'AA'), but Seasonal. For DSF^{2®} only.</td> </tr> <tr> <td></td> <td>1R</td> <td>- Footnote 'BB', 'CC', 'N1', 'F1', 'G1', or 'U1' matched (as well as 'AA', 'RR', 'R1'). Address is CMRA.</td> </tr> <tr> <td></td> <td>2</td> <td>- Footnote 'AA' matched (but ZIP + 4® Not Assigned).</td> </tr> <tr> <td></td> <td>3</td> <td>- Footnote 'A1', and possibly footnotes not represented within criteria for scores '4' or '5'.</td> </tr> <tr> <td></td> <td>4</td> <td>- Footnote 'A1', as well as one of footnotes 'K1', 'K2'.</td> </tr> </table> | | | Index Score: | 1 | - Footnote 'BB', 'CC', 'N1', 'F1', 'G1', or 'U1' matched (as well as 'AA'). | | 1V | - Footnote 'BB', 'CC', 'N1', 'F1', 'G1', or 'U1' matched (as well as 'AA'), but Vacant. | | 1S | - Footnote 'BB', 'CC', 'N1', 'F1', 'G1', or 'U1' matched (as well as 'AA'), but Seasonal. For DSF ^{2®} only. | | 1R | - Footnote 'BB', 'CC', 'N1', 'F1', 'G1', or 'U1' matched (as well as 'AA', 'RR', 'R1'). Address is CMRA. | | 2 | - Footnote 'AA' matched (but ZIP + 4® Not Assigned). | | 3 | - Footnote 'A1', and possibly footnotes not represented within criteria for scores '4' or '5'. | | 4 | - Footnote 'A1', as well as one of footnotes 'K1', 'K2'. |
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| | 4 | - Footnote 'A1', as well as one of footnotes 'K1', 'K2'. | | | | | | | | | | | | | | | | | | | | | | |

5 - Footnote 'A1', as well as one of footnotes J, 'K', 'M1', 'M2', 'Q1', 'Q2', 'Z1', 'Z2'.

**APPENDIX
Record Layout - Fixed Fielded File (cont'd)**

| <u>FIELD DESCRIPTION</u> | <u>CODE</u> | <u>LENGTH</u> | <u>POSITIONS</u> |
|---|-------------|---|------------------|
| DPV: (continued) | | | |
| DSF^{2®} Delivery Type Summary Code | | 2 | 874 - 875 |
| Summary Code: | A | - Residential Delivery Curb | |
| | AV | - Residential Delivery Curb - Vacant | |
| | B | - Residential Delivery NDCBU | |
| | BV | - Residential Delivery NDCBU - Vacant | |
| | C | - Residential Delivery Central | |
| | CV | - Residential Delivery Central - Vacant | |
| | D | - Residential Delivery Doorslot | |
| | DV | - Residential Delivery Doorslot - Vacant | |
| | I | - Business Delivery Curb | |
| | IV | - Business Delivery Curb - Vacant | |
| | J | - Business Delivery NDCBU | |
| | JV | - Business Delivery NDCBU - Vacant | |
| | K | - Business Delivery Central | |
| | KV | - Business Delivery Central - Vacant | |
| | L | - Business Delivery Doorslot | |
| | LV | - Business Delivery Doorslot - Vacant | |
| | M | - Business Delivery Unknown Delivery Type | |
| | MV | - Business Delivery Unknown Delivery Type - Vacant | |
| | Q | - Educational Delivery Curb | |
| | QV | - Educational Delivery Curb - Vacant | |
| | R | - Educational Delivery NDCBU | |
| | RV | - Educational Delivery NDCBU - Vacant | |
| | S | - Educational Delivery Central | |
| | SV | - Educational Delivery Central - Vacant | |
| | T | - Educational Delivery Doorslot | |
| | TV | - Educational Delivery Doorslot - Vacant | |
| | U | - Educational Delivery Unknown Delivery Type | |
| | UV | - Educational Delivery Unknown Delivery Type - Vacant | |
| DSF^{2®} Educational Flag | 'Y' | | 876 - 876 |
| Reserved | | | 877 - 883 |
| DSF^{2®} Pseudo Delivery Sequence Number | | | 884 - 887 |
| Reserved (Was Address Unit Type) | | | 888 - 888 |

| <u>FIELD DESCRIPTION</u> | <u>CODE</u> | <u>LENGTH</u> | <u>POSITIONS</u> |
|---|-------------|---------------|------------------|
| ZIP+4 Related: | | | |
| Record Type Code | | 1 | 889 - 889 |
| CodeKey: S - Street F - Firm H - Highrise P - PO Box G - General Delivery R - Rural Route or Highway Contract | | | |
| County Code | | 3 | 890 - 892 |
| Congressional District Number | | 2 | 893 - 894 |

APPENDIX
Record Layout - Fixed Fielded File (cont'd)

| FINAL ADDRESS: | | |
|--|---------------|------------------|
| <u>FIELD DESCRIPTION</u> | <u>LENGTH</u> | <u>POSITIONS</u> |
| Full Address | 50 | 895 - 944 |
| House Number | 10 | 945 - 954 |
| PreDirection | 2 | 955 - 956 |
| Street Name | 28 | 957 - 984 |
| Street Suffix | 4 | 985 - 988 |
| PostDirection | 2 | 989 - 990 |
| Secondary Address Designator (see last pg) | 4 | 991 - 994 |
| Secondary Address Value | 8 | 995 - 1002 |
| PO Box Description | 6 | 1003 - 1008 |
| PO Number | 10 | 1009 - 1018 |
| RR/HC Number | 10 | 1019 - 1028 |
| RR/HC Box | 10 | 1029 - 1038 |
| City | 13 | 1039 - 1051 |
| State | 2 | 1052 - 1053 |
| Zip Code™ | 5 | 1054 - 1058 |
| Zip + 4® Code | 4 | 1059 - 1062 |
| Delivery Point Barcode | 3 | 1063 - 1065 |
| Carrier Route | 4 | 1066 - 1069 |
| eLOT® Number | 4 | 1070 - 1073 |
| eLOT® Code | 1 | 1074 - 1074 |
| Urbanization | 28 | 1075 - 1102 |
| Private Mailbox Number | 12 | 1103 - 1114 |
| Reserved | 1 | 1115 - 1115 |
| Reserved | 9 | 1116 - 1124 |

Secondary Address Indicator*

1 1125 - 1125

* If set to 'X', to avoid truncation of the Secondary Address, the Secondary Address has not been appended to the Full Address field. In this case, the Secondary Address can be obtained from the Secondary Address Designator, and Secondary Address Value fields. This flag will also be set to 'X' if both a Secondary Address and Private Mailbox Number could not be appended to the Full Address field. In cases where only the PMB could not be applied to the Full Address, this flag will be set to 'P'.

SECONDARY ADDRESS DESIGNATOR DESCRIPTIONS

| <u>Abbreviation</u> | <u>Descriptor</u> | <u>Abbreviation</u> | <u>Descriptor</u> |
|---------------------|-------------------|---------------------|-------------------|
| APT | Apartment | PIER | Pier |
| BSMT | Basement | REAR | Rear |
| BLDG | Building | RM | Room |
| DEPT | Department | SIDE | Side |
| FL | Floor | SLIP | Slip |
| FRNT | Front | STOP | Stop |
| HNGR | Hanger | STE | Suite |
| LBBY | Lobby | TRLR | Trailer |
| LOT | Lot | UNIT | Unit |
| LOWR | Lower | # | Unknown |
| OFC | Office | UPPR | Upper |
| PH | Penthouse | | |