

Office of State Procurement
State of Louisiana
Division of Administration

JEFF LANDRY
GOVERNOR



TAYLOR F. BARRAS
COMMISSIONER OF ADMINISTRATION

February 5, 2025

ADDENDUM NO. 01

Your reference is directed to RFx Number 3000024158 for the Invitation to Bid (ITB) for the State of Louisiana – *Site Visit* Appliances for DOC, which is currently scheduled to open at 10:00am CT on 02/11/25.

Questions from the Vendor and State's Responses:

Vendor Question 1. How many different floors will the project entail?

State's Response: This project will involve 2 floors. Two installs (Microwave & French Door Fridge) will be on the second floor.

Vendor Question 2. Will the Install team have access to elevators for installation?

State's Response: Yes.

Vendor Question 3. Will the install team have to move appliances upstairs for any part of this project? If so, how many sets/flights?

State's Response: An elevator is available. If the stairs are used, there are two flights - one flight, a landing, then another flight to get to the second floor.

Vendor Question 4. Will the facility be able to receive and hold the appliances until delivered in full for the appliance team to come onsite and install?

State's Response: The facility can hold if necessary, but would rather the delivery and install be all in one.

Vendor Question 5. Are there existing plumbing lines available for water lines in the dishwashers and waters line for the Ice/Water Dispensers on French Door Fridge or will new lines need to be run?

State's Response: *There is existing plumbing lines.*

Vendor Question 6. Are dishwashers hardwired or do they need a power cord to be plugged in?

State's Response: *Hardwired.*

Vendor Question 7. Will a lift gate be needed for delivery or will there be a dock for delivery?

State's Response: *There will not be a dock.*

Vendor Question 8. Will the install team have to remove any existing appliances?

State's Response: *No, there are no existing appliances needing to be removed.*

Vendor Question 9. Please confirm Estimated Project completion by March 1st, 2025.

State's Response: *Please see Attachment A – Special Terms and Conditions, Page 9, No. 17 – Delivery of the Essence.*

Vendor Question 10. Will the install team need to do a background check before coming onsite for this correctional facility?

State's Response: *Please see Attachment A – Special Terms and Conditions, Page 10, No. 20 – DOC Vendor Security Clearance Process.*

Vendor Question 11. Will bids for delivery only and no installation be acceptable?

State's Response: *Please see Line 1 of the RFx and No. 22 - Scope of Work on page 11 of Attachment A – Special Terms and Conditions. All lines are for furnish and install.*

Vendor Question 12. Will bids for equivalent or alternate models be accepted?

State's Response: *Yes, all lines state brand/model or equal.*

All else remains as on original Invitation to Bid.

THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED SOLICITATION.

ACKNOWLEDGEMENT: If you have already submitted your bid and this Addendum does not cause you to revise your bid, you should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgement by mail or delivery by hand or courier to: Office of State Procurement, 1201 N. 3rd Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the bidder from complying with the terms of its bid.

Addendum Acknowledged/No changes:

For: _____ By: _____

REVISION: If you have already submitted your bid and this Addendum requires you to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to bid opening by mail or delivery by hand or courier to: Office of State Procurement, 1201 N. 3rd Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756, and indicate the RFX number and the bid opening date and time on the outside of the envelope for proper identification, or by fax to: (225) 342-9756. Electronic transmissions other than by fax are not being accepted at this time

Revisions received after bid opening shall not be considered and you shall be held to your original bid.

Revision:

For: _____ By: _____

By: Liam Thomas
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