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Paul Narcisse
Director of Purchasing

ADDENDUM NO. 2 ISSUED FEBRUARY 26, 2025

**Request for Proposals for the Baton Rouge Convention Center Expansion and
Headquarters Hotel Development Project, RFP Solicitation No. 2024-16-4010
for the City of Baton Rouge/Parish of East Baton Rouge**

Your reference is directed to the above-referenced RFP scheduled to open on **April 8, 2025, at 2:00 PM CST.**

Please refer to Addendum No. 1 issued February 18, 2025.

GENERAL CLARIFICATIONS

The following general clarifications as a result of additional questions are made to supplement and, when in conflict with the terms of the RFP, supersede any information in the RFP.

Can you clarify the City-Parish's responses to R2 and R8 in that are incomplete?

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Q2 Exhibit B – Should Exhibit B be considered the final authority on formatting for this proposal, and shall the applicants disregard previous formatting requirements outlined in the RFP in favor of those outlined in Exhibit B? Content and formatting requirements outlined earlier in the document do not fully align with those outlined in Exhibit B.

R2 Exhibit B is illustrative and the Respondent should adhere to the formatting requirements set forth in RFP. You will note that new

R2 Revised:

Exhibit B is illustrative and the Respondent should adhere to the formatting requirements set forth in RFP.

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Q8 Per Section 1.5, “Proposal Response Format,” Page 14, the RFP states: “Follow the format and order of presentation described below.” However, per “Attachment A,” Exhibit B, “Format Requirements for Proposal,” Pages 49-51, Exhibit C, “Minimum Requirements for Owner’s Advisor,” Page 52, and Exhibit E “Proposer Disclosures,” Pages 54-59, there is additional information being requested.

Question: Can you provide clarification about where the additional information requested in “Attachment A” exhibits should be included in the “Proposal Response Format?”

R8 All of the information contained in the body of the RFP and the attachments must be provided. Although the Respondent may populate the requested information in the attachments, it is free to include the information in its

R8 Revised:

All of the information contained in the body of the RFP and the attachments must be provided. Although the Respondent may populate the requested information in the attachments, it is free to include the information in its own format.

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Can you also please clarify your response to Q7, as it is still unclear whether an architect would be precluded from future work on the project.

Q7 **Project/Process Clarification** - Will the architect that is part of the Owner Advisor's team be precluded from being part of a team that is eventually selected to design the Project?

R7 Yes. It is contemplated that the Owner’s Representative’s “Primary Team Members” identified on Attachment B-1 will be available to continue to provide independent advice to the City-Parish through planning, permitting, construction and at least one-year of operations – at the option of the City-Parish.

R7 Supplement.

The R7 is clear. The architect that is part of the Owner Advisor's team WILL BE precluded from being part of a team that is eventually selected to design the Project. The City-Parish does not want to create any impression or perception that a member of the Owner's Advisor team gains superior information while serving as a member of the Owner's Advisor team and then becoming a member of a potential Developer team.

The addendum is hereby officially made part of the referenced solicitation and should be attached to the bidder's bid or otherwise acknowledged therein.

Signature

Date

Respondent