



## ST. TAMMANY PARISH

MICHAEL B. COOPER  
PARISH PRESIDENT

**February 13, 2025**

Please find the following addendum to the below-mentioned RFP.

**Addendum No.:** 2

**RFP#:** 24-27-3

**Project Name:** DPW Major Roads & Roundabout Grass Cutting

**RFP Due Date:** **EXTENDED – Friday, February 28, 2025**

### GENERAL INFORMATION:

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1. **Please note** that the RFP opening has been extended to **Friday, February 28, 2025**. Time and location remain the same.
2. The inquiry deadline is **February 19, 2025, at 2:00 PM**. The addendum deadline is **February 25, 2025, at 2:00 PM**.
3. A Non-Mandatory meeting will be held Tuesday, February 18, 2025, at 1:00 PM at 21454 Koop Dr, Building B, 3<sup>rd</sup> floor conference room.

### QUESTIONS AND ANSWERS:

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Question 1: Can the current contract be provided?

**Answer 1: There is no current or previous incumbent for this contract.**

Question 2: Can the previous bid tab be provided?

**Answer 2: There is no current or previous incumbent for this contract.**



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Question 3: Can boundary maps be provided?

Answer 3: No maps will be provided.

Question 4: Can you provide clarification on section 5.46 “Proposer status and Allotment of Reserved Points”. It states that 10 points will be provided if we are a Veteran Initiative Small Business or Hudson Initiative Small Business. If we subcontract part of the work of this contract to a veteran owned business, will we receive these points if we meet a certain threshold, or does the business itself have to be part of one of those initiatives to receive the points?

Answer 4: Points will be awarded to Vendors subcontracting to a Certified Veterans Initiative small entrepreneurship, or certified Hudson Initiation small entrepreneurship company. The number of points would be determined by how much of the work is shown to be subcontracted to the vendor. Please refer to section “5.17 SubProviders.”

Question 5: Could you specify the location of Item 16, the Cloverleaf @ Oak Harbor? If no, can a palm count of this location be provided?

Answer 5: There are approximately 50 palms.

Question 6: Does the parish prefer hard copies be submitted or online submittals? Specifications seem to mention both options but tends to emphasize the hard copy submittal process.

Answer 6: Only hard-copy submittals will be accepted.

Question 7: Will escalation clauses for renewal option years need to be submitted with our bid submittal or negotiated prior to contract finalization?



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**Answer 7:** No, it will not be submitted with the proposal. An Escalation Clause may be presented to the Parish for approval for 1 of the optional 2-year renewals.

**Question 8:** Should mowing be accomplished with all finish mowers, or is bush hogging required/acceptable? Are these areas currently maintained with bush hogs or only finish mowers?

**Answer 8:** Finish mowers shall be used for mowing.

**Question 9:** If no maps can be provided, which is ideal, can approximate SF or Acreages be provided for each location of the maintainable area?

**Answer 9:** No maps will be provided, nor approximate SF or acreages.

**Question 10:** Could a site tour or ride-along be schedule for bidders to attend and look at the locations with a STP representative? Would this be done as a large group, or individually

**Answer 10:** Refer to General Information No. 3.

**Question 11:** What mulch type is to be installed? Specifications only state to maintain 3” depth.

**Answer 11:** Pine Bark Mulch

**Question 12:** Is ant control meant to be spot-treatment only, or broadcast application?

**Answer 12:** Broadcast

**Question 13:** How frequent do you want herbicide applications in hardscapes, expansion joints, etc.?

**Answer 13:** The application should be monthly.

**Question 14:** How many hand watering visits are required for the locations that need hand watering? Also, can more specifics be given to the areas at leach location that will require hand watering? Annual color beds, pots, other?

**Answer 14:** It should be monthly or twice monthly in drought conditions.



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Question 15: Is there a specific tree pruning height that needs to be maintained? 8', 10' other?

Answer 15: The federal guideline is 13'6" over roadways, St. Tammany Parish does not have an ordinance stipulating height regulations, but we follow federal guidelines. We ask that if it is over a walkway to trim to 8.'

Question 16: Does tree pruning include palm trees? If so, can a palm tree count be provided, per location?

Answer 16: Dead fronds should be removed as needed from palm trees.

Question 17: Can we submit a copy of our internal Corporate Resolution, or do we need to use the one provided in the specifications and forms that have been provided?

Answer 17: "Attachment 'G' – Sample Corporate Resolution" is only a sample and is used as a guideline.

Question 18: Please confirm that dead palm trees will need to be removed at Location 16. Would this be performed as a separate billable service, or will this need to be included in our submitted pricing? If included, please clarify how many total palm trees need to be factored in for removal as well as their approximate height.

Answer 18: Removal of dead palm trees will be a separate service and not part of this contracted service.

<< End of Addendum # 2 >>