



# MCNEESE STATE UNIVERSITY REQUEST FOR BID

LAKE CHARLES, LOUISIANA 70609

AN EQUAL OPPORTUNITY INSTITUTION  
 PHONE: (337) 475-5087  
 FAX: (337) 475-5082

DATE 01/14/25	BID NUMBER L2500053
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PURCHASING CONTACT Kayla DeVillier	PHONE --	REQUEST NO. R2502028	DEPARTMENT Biological/Environmen	VENDOR I.D. NO. 000010313
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SEE STANDARD TERMS & CONDITIONS TO BIDDERS.  
VENDOR MUST SIGN AND RETURN BID FORM TITLED "STANDARD TERMS & CONDITIONS TO BIDDERS" WITH BID RESPONSE TO BE CONSIDERED FOR BID AWARD.

**VENDOR:**  
 Bid File Copy  
 PO Box 92415  
 File Copy  
 Lake Charles LA 70609

Return this bid by fax to 337-475-5091; email to purchasing@mcneese.edu, or deliver to McNeese campus, Smith Hall, Room 120A, by due date and time for bid to be considered.

**RESPONSE DUE**      01/17/25      Bid due @ 10:30 AM

No.	Quantity	Description	Unit	Unit Price	Extension
		Request for Faxed Bid (FB)			
		<p>*****            IF NOT EMAILING/FAXING PLEASE RETURN TO ONE OF THE ADDRESSES LISTED BELOW.            *****</p> <p>*The address for mailing (U.S. Postal Service):            McNeese State University, Purchasing Department            Box 92415, Lake Charles, LA 70609</p> <p>-----</p> <p>*The address for hand or courier service:            McNeese State University, Purchasing Department            150 Lawton Drive, Smith Hall Room 120A            Lake Charles, LA 70609</p> <p>-----</p> <p>McNeese is tax exempt.</p> <p>-            SUCCESSFUL BIDDER MUST ACCEPT PURCHASE ORDERS.            -            THE <i>ITEMS</i> ARE TO BE NEW AND NOT REFURBISHED OR USED.            -            AWARD OF THIS BID AS STATED ON THE STANDARD TERMS</p>			

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 Phone ( ) \_\_\_\_\_  
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TOTAL	CONTINUED
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1		<p>Request for Faxed Bid (FB)</p> <p>(Continued ...)</p> <p>AND CONDITIONS TO BIDDERS PAGE: MCNEESE STATE UNIVERSITY RESERVES THE RIGHT TO AWARD ITEMS SEPARATELY, GROUPED, OR AND ALL-OR-NONE BASES, AND TO REJECT ANY OR ALL BIDS AND WAIVE ANY INFORMALITIES INCIDENT THERETO.</p> <p>-</p> <p>BIDDERS PROPOSING AN EQUIVALENT BRAND OR MODEL SHOULD SUBMIT WITH THE BID INFORMAITON (SUCH AS ILLUSTRATIONS, DESCRIPTIVE LITERATURE, TECHNICAL DATA) SUFFICIENT FOR STATE OF LOUISIANA TO EVALUATE QUALITY, SUITABILITY, AND COMPLIANCE WITH THE SPECIFICATIONS IN THE SOLICITATION. FAILURE TO SUBMIT DESCRIPTIVE INFORMATION MAY CAUSE BID TO BE REJECTED. ANY CHANGE MADE TO THE MANUFACTURER'S PUBLISHED SPECIFICATIONS SUBMITTED FOR A PRODUCT SHALL BE VERIFIABLE BY THE MANUFACTORER. IF ITEM(S) BID DO NOT FULLY COMPY WITH SPECIFICATIONS (INCLUDING BRAND AND/OR PRODUCT NUMBER), BIDDER SHOULD STATE IN WHAT RESPECT ITEM(S) DEVIATE. FAILURE TO NOTE EXCEPTION</p>			

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1		(Continued ...) ON THE BID FORM WILL NOT RETRIEVE THE SUCCESSFUL BIDDER(S) FROM SUPPLYING THE ACTUAL PRODUCTS REQUE			
1	1	12009077EDU GELDOC GO GEL IMAGING SYSTEM WITH UV/STAIN-FREE TRAY GEL IMAGING SYSTEM, INCLUDES IMAGE LAB TOUCH SOFTWARE AND UV/STAIN-FREE IMAGING TRAY; ADDITIONAL IMAGING TRAYS AVAILABLE SEPARATELY; FOR EDUCATIONAL USE ONLY **** 1861096EDU QTY 1 T100 THERMAL CYCLER THERMAL CYCLER SYSTEM, INCLUDES 96-WELL THERMAL CYCLER, POWER CORD, TUBE SUPPORT RING; FOR EDUCATIONAL USE ONLY (FOR RESEARCH INSTRUMENT, SEE	EA		

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1		<p>Request for Faxed Bid (FB)</p> <p>(Continued ...)</p> <p>1861096)</p> <p>****</p> <p>1704416EDU QTY 1 SUB-CELL GT UV-TRANSPARENT GEL TRAY PKG OF 1, 15 X 10 CM GEL TRAY, 2 SLOTS FOR FIXED-HEIGHT COMBS; CAN BE USED WITH WIDE MINI-SUB GT CELL; EDUCATION USE ONLY</p> <p>****</p> <p>1704381 QTY 1 WIDE MINI-SUB CELL GT SYSTEM</p> <p>THE WIDE MINI-SUB CELL GT SYSTEM FOR SUBMERGED HORIZONTAL ELECTROPHORESIS OF NUCLEIC ACIDS IN AGAROSE GELS INCLUDES A BUFFER TANK, SAFETY LID WITH CABLES, LEVELING BUBBLE AND A MANUAL.</p> <p>****</p> <p>1704446EDU QTY 1 FIXED HEIGHT</p>			

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1		Request for Faxed Bid (FB)  (Continued ...) COMB PKG OF 1, 1.5 MM THICK, 15-WELL COMB, FOR USE WITH SUB-CELL AND WIDE MINI-SUB CELL GT SYSTEMS, MUST USE WITH GT GEL TRAY; EDUCATION USE ONLY ***** 1704448EDU QTY 1 FIXED-HEIGHT COMB PKG OF 1, 1.5 MM THICK, 20-WELL COMB, FOR USE WITH SUB-CELL AND WIDE MINI-SUB CELL GT SYSTEMS, MUST USE WITH GT GEL TRAY; EDUCATION USE ONLY ***** 12012160EDU QTY 1 BLUE TRAY FOR GELDOC GO IMAGING SYSTEM PKG OF 1, BLUE SAMPLE TRAY, FOR NUCLEIC ACID APPLICATIONS WITH GELGREEN OR ANY SYBR STAIN,			

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1		(Continued ...) INCLUDES GEL ALIGNMENT KIT (12012190EDU), FOR USE WITH THE GELDOC GO IMAGING SYSTEM; FOR EDUCATIONAL USE ONLY			
2	1	ESTIMATED FREIGHT	EA		

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**PROPOSALS:** The proposal must be received by the Purchasing Department, McNeese State University, before the time set for receiving bids. Bids received after the time set will not be considered. Bidder shall assume full responsibility for timely delivery at location designated for receipt of bids. Prices must be clear and be written in ink or typewritten, and the ITB AND Terms & Conditions must be signed in ink. Be sure bid number and due date are clearly shown on outside of package or envelope. Please see return address on the face of the bid form.

**STANDARDS OF QUALITY AND ANY ALTERNATE:** Any product or service bid shall conform to all applicable Federal and State Laws and Regulations and the specifications contained in the solicitation. Unless otherwise specified in the solicitation, any manufacturer's name, trade name, brand name, or catalog number used in the specification is for the purpose of describing the standard of quality, performance, and characteristics desired and is not intended to limit or restrict competition. Bidder must specify the brand and model number of the product offered in his bid. Bids not specifying brand and model number shall be considered as offering the exact products specified in the solicitation.

When a Pre-Bid Conference is scheduled, no alternative will be considered unless the above conditions are complied with and the "Request for Approval of Alternate" form is completed and returned. This form will be attached when applicable. Only alternates which are approved and acknowledged by addendum following the Pre-Bid Conference will be considered for award at the bid opening. DO NOT SUBMIT BIDS ON UNAPPROVED ALTERNATES.

The burden of proof of the merit of the proposed substitute is upon the proposer. The Purchasing Director's decision of approval or rejection of a proposed substitute shall be final.

**SAMPLES/DESCRIPTIVE LITERATURE:** The envelope/package containing samples and/or descriptive literature submitted by mail for consideration at the Pre-Bid Conference must be labeled in accordance with the instructions given on the "Request for Approval of Alternate" form.

When requested, samples submitted will be returned at bidder's risk and expense provided they have not been made useless through tests.

**PRICES:** Unless otherwise specified by McNeese in the solicitation, bid prices must be complete, including transportation prepaid by bidder to destination and firm for acceptance for a minimum of 30 days. If accepted, prices must be firm for the contractual period. Bids other than F.O.B. destination may be rejected. Prices should be quoted in the unit (each, box, case, etc.) as specified in the solicitation.

**BID OPENING:** Bidders may attend the bid opening, but no information or opinions concerning the ultimate contract award will be given at the bid opening or during the evaluation process. Bids may be examined within 72 hours after bid opening. Information pertaining to completed files may be secured by visiting McNeese during normal working hours. Written bid tabulations will not be furnished.

**AWARD OF BIDS:** McNeese State University reserves the right to award items separately, grouped, or on an all-or-none basis, and to reject any or all bids and waive any informalities incident thereto.

**DELIVERY FAILURE:** If the vendor fails to make delivery within the time specified on bid documents or within a reasonable time if no delivery time is specified McNeese reserves the right to cancel the item and to purchase it elsewhere. Any increase in price and/or cost of handling will be charged to the vendor making the original unsatisfactory delivery. Consistent unsatisfactory deliveries will be considered just cause for deleting a vendor from bid lists.

**TERMINATION OF THIS AGREEMENT FOR CAUSE/CONVENIENCE:** McNeese may terminate this agreement for cause based upon the failure of Contractor to comply with the terms and/or conditions of the Agreement, or failure to fulfill its performance obligations pursuant to this agreement, provided that McNeese shall give the Contractor written notice specifying the Contractor's failure. If within thirty (30) days after receipt of such notice, the Contractor shall not have corrected such failure or, in the case of failure which cannot be corrected in thirty (30) days, begun in good faith to correct such failure and thereafter proceeded diligently to complete such correction, then McNeese may, at its option, place the Contractor in default and the Agreement shall terminate on the date specified in such notice.

The Contractor may exercise any rights available to it under Louisiana law to terminate for cause upon the failure of McNeese to comply with the terms and conditions of this agreement, provided the Contractor shall give McNeese written notice specifying McNeese's failure and a reasonable opportunity for McNeese to cure the defect.

McNeese may terminate the Contract at any time by giving thirty (30) days written notice to the Contractor of such termination or negotiating with the Contractor an effective date.

**SOLICITATIONS FOR (MOST) GOODS, NOT SERVICES, INCLUDE THE LOUISIANA PRODUCT PREFERENCE AS STATED BELOW:**  
IN ACCORDANCE WITH LOUISIANA REVISED STATUTES 39:1604, A PREFERENCE MAY BE ALLOWED FOR PRODUCTS MANUFACTURED, PRODUCED, GROWN, OR ASSEMBLED IN LOUISIANA OF EQUAL QUALITY.

PREFERENCES SHALL NOT APPLY TO SERVICE CONTRACTS.

Do you claim this Preference? YES \_\_\_\_\_ NO \_\_\_\_\_

Specify Line Number(s): \_\_\_\_\_

Specify location within Louisiana where this product is manufactured, produced, grown or assembled: \_\_\_\_\_  
(NOTE: If more space is required, include on separate sheet.)

Do you have a Louisiana business workforce? YES \_\_\_\_\_ NO \_\_\_\_\_

If so, do you certify that at least fifty percent (50%) of your Louisiana business workforce is comprised of Louisiana residents? YES \_\_\_\_\_ NO \_\_\_\_\_

**IN ACCORDANCE WITH L.R.S. 39:1594 (ACT 121), THE PERSON SIGNING THE BID MUST BE:**

1. A current corporate officer, partnership member or other individual specifically authorized to submit a bid as reflected in the appropriate records on file with the Secretary of State; or
2. An individual authorized to bind the vendor as reflected by a corporate resolution, certificate or affidavit; or
3. Other documents indicating authority which are acceptable to the public entity.

By signing and returning this document (along with bid), you are certifying compliance with all Terms and Conditions set forth.

\_\_\_\_\_  
Signature & Company Name

\_\_\_\_\_  
Date