

CITY OF NEW ORLEANS

LATOYA CANTRELL
MAYOR

KAI WELLS
INTERIM PURCHASING ADMINISTRATOR

SOLICITATION ADDENDUM

Addendum Date: December 11, 2024
Solicitation Number: 4197
Solicitation Title: Auctioneering Services
Solicitation Deadline Date and Time: December 19, 2024 @ 4:00 P.M.
Addendum Number: 2
Purchasing Designated Official: Buyer : Maxie M. Birch
email: maxie.birch@nola.gov
504-658-1562

THE BUREAU OF PURCHASING HERewith ISSUES THIS ADDENDUM TO THE ABOVE-REFERENCED SOLICITATION. EXCEPT AS MODIFIED BELOW, ALL OTHER ASPECTS OF THE ORIGINAL SOLICITATION REMAIN IN EFFECT.

CAREFULLY READ, REVIEW AND ADHERE TO ALL MODIFICATIONS TO THE SOLICITATION IN THIS ADDENDUM.

PRE-SUBMITTAL CONFERENCE

- N/A

QUESTIONS AND ANSWERS

- The following information(s) is modified:
Q1. On page 4, section 2.2 it say the City plans to contract with a junk car and disposal provider. Should this say something different since the RFP is for auctioneering services?
A1. Yes, It should say Auctioneering Services for Abandoned Vehicles
Q2. On page 4, section 2.3 states the City seeks to select a qualified firm to provide professional junked vehicle removal and disposal services. Should this say something different since this RFP is for Auctioneering Services?

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A2. Yes, It should say Auctioneering Services for Abandoned Vehicles

Q3. On page 24, it states the City seeks to select a qualified firm to provide professional junked vehicle removal and disposal services for abandoned vehicles. Should this say something different since this RFP is for Auctioneering Services?

A3. Yes, It should say Auctioneering Services for Abandoned Vehicles

Q4. On page 27, the price proposal heading says junked vehicle removal and disposal services. Should this say something different since this RFP is for Auctioneering Services?

A4. Yes, It should say Auctioneering Services for Abandoned Vehicles

Q5. On page 27, price proposal there is no estimated amount given for gross sales revenue to base the commission on. Please provide the estimated amount for gross sales revenue to base the commission on.

A5. See attached.

Q6. On page 27, price proposal there is a \$ in the column for the commission fee per auction; in the past the commission has been based on a percentage amount. Can a percentage be used for this line item on this RFP?

A6. Yes we can change this to a percentage.

Q7. On page 49 #12 Declared Disaster - Why would vendor be needed during a disaster and what type of services would be needed from vendor?

A7. During a disaster the vendor will not physically be needed. However after a disaster, we wish to maintain good communications and contact information in which normal business operations will resume.

DEADLINE(S)

- **The following information(s) is modified: or N/A**

ATTACHMENT(S)

- **The following attachment(s) is/are modified and attached to this addendum:**

See Attached Vendor Proposed Payment to City

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OTHER INFORMATION

- The following information(s) is modified: or N/A

DO NOT FORGET TO ACKNOWLEDGE THIS ADDENDUM AS REQUIRED BY THE SOLICITATION.

**KAI WELLS
INTERIM PURCHASING ADMINISTRATOR**

[END OF SOLICITATION ADDENDUM]