



Purchasing

## ADDENDUM #1

December 17, 2024

RE: Bid Number 50012-594-25: Brick Pavers & Laser Name Engraving

- Proposals are due at 2:00PM on Wednesday, January 22, **2025** in the Office of Purchasing located in Keeny Hall room 408 (208 Keeny Circle, Ruston, LA 71272)
- The following is hereby changed in the specifications:
  - Original bid document stated January 22, **2024**.

All other specifications remain unchanged.

Sincerely,

Melissa Hughes  
Director of Purchasing  
Louisiana Tech University  
(318) 257-4205  
[mhughes@latech.edu](mailto:mhughes@latech.edu)

# LOUISIANA TECH UNIVERSITY



## INVITATION TO BID ONLY

BIDDER MUST FILL IN COMPANY NAME AND  
COMPLETE ADDRESS (PRINTED OR TYPED)

PHONE:

FAX:

EMAIL:

BID OPENING:

January 22, 2025 @ 2PM

BID NUMBER:

50012-594-25

DEPARTMENT

Recreation

**PRICE MUST BE FIRM FOR AT LEAST  
30 DAYS FROM OPENING DATE**

DELIVERY IN  DAYS

TERMS

**BIDDER AGREES TO COMPLY  
WITH ALL CONDITIONS  
BELOW AND ATTACHED TO  
THIS REQUEST.**

Prices are to be complete and the FOB  
point to be Louisiana Tech University  
unless otherwise specified.

**RETURN THIS FORM TO:**

**PURCHASING OFFICE**

**P.O. Box 3157**

**408 Keeny Hall**

**College Drive**

**RUSTON, LA 71272**

**Phone: 318-257-4205**

**Fax: 318-257-3772**

Company Quote #  
if applicable

**FAILURE TO SIGN WILL DISQUALIFY BID**

Typed or Printed Name

Authorized Signature/Title

| ITEM: | COMPLETE SPECIFICATIONS  | QTY. & UNIT: | UNIT PRICE: | AMOUNT: |
|-------|--|--------------|-------------|---------|
| 1     | <p>Louisiana Tech University's Recreation Department is now accepting SEALED bids for the following:</p> <p>Centennial Plaza Alumni Walkway commemorative brick name engravings.</p> <p>Prices to remain firm until December 31, 2025 with the option to renew for two (2) additional one (1) year periods if mutually agreed upon by both parties.</p> <p><b>**Please see the attached Bid Specifications**</b></p> <p><b>ALL BIDS MUST BE RETURNED TO THE LOUISIANA TECH PURCHASING OFFICE VIA MAIL OR IN PERSON. DO NOT FAX OR EMAIL.</b></p> <p>For questions regarding specifications, please contact Office of Purchasing at (318) 257-4205 or <a href="mailto:purchasing@latech.edu">purchasing@latech.edu</a>.</p> | per paver    |             |         |

**IMPORTANT:** If bidding other than requested brand and product number (or style), enclose sufficient literature to determine compliance with specifications. Failure to comply with this request may eliminate your bid from consideration. Any manufacturer's names, trade names, brand names, or catalog numbers used in the specifications are for the purpose of describing and establishing general quality levels. Such references or not intended to be restrictive. Bids will be considered for any brand which meets or exceeds the quality of the specifications listed for any item.