



## ST. TAMMANY PARISH

MICHAEL B. COOPER  
PARISH PRESIDENT

**February 6, 2025**

Please find the following addendum to the below-mentioned RFP.

**Addendum No.: 5**

**RFP#: 24-21-3**

**Project Name: Emergency Infrastructure Restoration, Debris Removal and Disposal**

**RFP Due Date: Tuesday, February 11, 2025**

### **GENERAL INFORMATION:**

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1. Please replace Attachment "A-2" with Attachment "A-2"-Revised. (Attached)
2. Please replace Attachment "H" with Attachment "H" – Revised. (Attached)

### **QUESTIONS & ANSWERS:**

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Question 1: We are in the process of reviewing RFP #24-21-3 for Emergency Infrastructure Restoration, Debris Removal and Disposal and would like to clarify a few items on Attachment "A" A-2. For Waterway Debris (items 0001A.3A, 0001A.5, 0001A.4A, and 0001A.7), should pricing be for a land-based or water-based operation? The cost difference in a land-based waterway debris removal operation and a water-based operation is substantial, so any clarification you could provide would be greatly appreciated!

**Answer 1: Please refer to the revised Attachment "A-2" and Attachment "H."**

Question 2: Items 00001A.1, 00001A.2, 00001A.3 and 00001A.4

- o These items include reduction by burning or mulching. These 2 operations are significantly different in cost. Would the Parish please separate these two operations and allow to bid 2 separate prices, one for each operation?



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- Per the pricing sheet, a reduction of \$3.00 per CY is to be applied to a TDSR and FDS owned by the Parish. The \$3.00 per cubic yard represents a cost greater than what a temporary site would cost to operate. Is all debris required to be brought to a Parish owned TDSR and FDS? If not, would the Parish please separate these two operations and allow to bid 2 separate prices? Since we cannot foresee how much debris would go to a Parish owned site, we would have to have that difference included in every cubic yard, thereby effectively costing the Parish more than if there was a different line item for different destinations.
- If debris is brought to a Parish owned TDSR or FDS, what will be the responsibilities of the Contractor for the debris once it is delivered there?

**Answer 2:** Please refer to the revised Attachment “A-2” and Attachment “H.”

**Question 3:** Items 00001A.3 and 00001A.4 - The most common method of C&D reduction is through compaction, but that method is not referenced in the line item’s Description. Would the Parish allow for separate pricing to reduce C&D through compaction?

**Answer 3:** Please refer to the revised Attachment “A-2” and Attachment “H.”

**Question 4:** Items 00001A.6 and 00001A.6A

- Since we cannot foresee how much reduced debris will be delivered to a Parish owned Site as opposed to a non-Parish owned site, the \$3.00 would have to be added to each cubic yard. This would again potentially lead to a higher price paid by the Parish. Would the Parish allow for 2 separate prices based on one for each destination?
- If debris is brought to a Parish owned FDS, what will be the responsibilities of the Contractor for the debris once it is delivered there?

**Answer 4:** Please refer to the revised Attachment “A-2” and Attachment “H.”

**Question 5:** Items 00001A.3A, 00001A.5, 00001A.4A and 00001A.7

- Is this to be assumed to be accessible from land? If marine equipment is required to remove debris from the waterway, there is a considerable difference in pricing.



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Would the Parish consider allowing us to bid 2 separate prices, one for each operation?

- The cost of debris removal per LF varies significantly depending on the width of the waterway/canal the debris is being removed from. Would the Parish consider further clarifying this item?

**Answer 5:** Please refer to the revised Attachment “A-2” and Attachment “H.”

Question 6: Item 000011 - This item is applicable to demolition of RACM structures, but there is not a line item for Non-RACM structures. Would the Parish consider allowing pricing for non-RACM structures?

**Answer 6:** Please refer to the revised Attachment “A-2” and Attachment “H.”

Question 7: The A-2 Pricing Form indicates that the form must be submitted in a sealed envelope. Does the Parish want the pricing to be separately sealed from the respondent’s proposal?

- If so, how many copies of the pricing form should be included?
- If so, should the pricing be a separate document on the USB?

**Answer 7:** Please refer to the revised Attachment “A-2” and Attachment “H.”

Question 8: A-2 Pricing Form, Line Items 00001A.1 – 00001A.4 and Line Items 0001A.3A – 0001A.7: These line items request the collection and hauling to EDS and/or Final Disposal and also encompasses the reduction of debris, etc. Hauling the debris to the EDS or direct to final disposal would be one rate. When hauling directly to final disposal, no reduction of debris is required. If hauled to EDS (and not directly to final disposal), reduction of debris would be a separate rate along with a rate for haul out from EDS to final disposal.

Would the Parish consider breaking out these line items as follows:

CUBIC YARD DEBRIS: Debris from ROW. To include the collection of debris, the hauling of debris to EDS and/or Final Disposal.

Processing of the debris (Grinding/Chipping)



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### Processing of Debris (Open Burning)

Haul out to final disposal – this is missing from the waterway debris line items.

**Answer 8:** Please refer to the revised Attachment “A-2” and Attachment “H.”

Question 9: The RFP states that tipping fees should not be included, while also mentioning a \$3.00 per cubic yard reduction for Parish-owned TDSR and FDS. Please clarify if we are to include \$3 to our rate to account for the reduction in price?

**Answer 9:** Please refer to the revised Attachment “A-2” and Attachment “H.”

Question 10: Would the Parish consider adding separate line items for situations where debris is taken to non-parish-owned TDSR or FDS?

**Answer 10:** Please refer to the revised Attachment “A-2” and Attachment “H.”

Question 11: Attachment A – A-2 states that *“This form must be submitted in a sealed envelope to the St. Tammany Parish Procurement Office...”*. Does the Parish want Tab G – Financial Proposal (Attachment A-A-1 and A-A-2) included in the binder in the sealed package with the rest of the proposal material or submitted in a separate sealed envelope?

**Answer 11:** All items shall be submitted with the sealed proposal and not a separate envelope.

Question 12: In Section 2.4 , Deliverables of the RFP , it states that *“The Contractor shall provide its “Emergency Debris Removal & Disposal Plan (EDR&D Plan) as a separate attachment to its response to this RFP.”* Should this attachment be included in the binder with the rest of the proposal material, or provided in a separate, sealed envelope?

**Answer 12:** All items shall be submitted with the sealed proposal and not a separate envelope.

Question 13: Is the EDR&D Plan required with the proposal submittal, or will it be developed after contract award?

**Answer 13:** The EDR&D Plan shall be submitted at the time of the proposal. All items shall be submitted with the sealed proposal and not a separate envelope.



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### ATTACHMENTS:

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1. Attachment "A-2" –Pricing Sheet - Debris Removal & Disposal & Waterway Debris. Revised
2. Attachment "H" – Specifications. Revised.

<< End of Addendum # 5>>

This form must be submitted in a sealed envelope to the St. Tammany Parish Procurement Office,  
 21454 Koop Dr., Suite 2F, Mandeville, LA 70471, and received no later than 2:00 p.m., on  
 Tuesday, February 11, 2025

\*\*\* RFP NUMBER AND CONTRACTOR'S STATE LICENSE NUMBER MUST APPEAR  
 ON THE OUTSIDE OF ENVELOPE IN WHICH PROPOSAL IS SUBMITTED\*\*\*

Proposal must be delivered by Certified Mail, Registered Agent or in person

ST. TAMMANY PARISH  
 Attachment "A" A-2 UNIT ITEM PRICE PROPOSAL - REVISED  
 Debris Removal & Disposal and Waterways Debris

Quantities below are for bidding purposes only. Actual project quantities may vary.

| ITEM  | DESCRIPTION   | UNITS      | QUANTITY | UNIT PRICE | EXTENDED |
|---|---|------------|----------|------------|----------|
| <b><u>Cubic Yard Debris - price to include all associated cost, including: collection, loading, preparing, processing, separation, segregation, reduction, restoration, remediation, haul, and associated cost to EDS and/or Final Disposal Site. (Tipping fees should not be included)</u></b> |   |            |          |            |          |
| 00001A.1  | CUBIC YARD DEBRIS: Vegetative Debris from ROW. To include preparing, collecting, loading, hauling, controlling traffic, processing, separating, segregating of vegetative debris to Parish Owned EDS and/or Final Disposal Site, site restoration/preparation/remediation and cost associated. No reduction required.   | Cubic Yard | 100,000  |            |          |
| 00001A.2  | CUBIC YARD DEBRIS: Vegetative Debris from ROW. To include preparing, collecting, loading, hauling, controlling traffic, processing, separating, segregating of vegetative debris to Parish Owned EDS and/or Final Disposal Site, site restoration/preparation/remediation and cost associated. To include the reduction of the debris via burning and all associated cost.        | Cubic Yard | 100,000  |            |          |
| 00001A.3  | CUBIC YARD DEBRIS: Vegetative Debris from ROW. To include preparing, collecting, loading, hauling, controlling traffic, processing, separating, segregating of vegetative debris to Parish Owned EDS and/or Final Disposal Site, site restoration/preparation/remediation and cost associated. To include the reduction of the debris via mulching and all associated cost.       | Cubic Yard | 100,000  |            |          |
| 00001A.4  | CUBIC YARD DEBRIS: Vegetative Debris from ROW. To include preparing, collecting, loading, hauling, controlling traffic, processing, separating, segregating of vegetative debris to Parish Owned EDS and/or Final Disposal Site, site restoration/preparation/remediation and cost associated. To include the reduction of the debris via compaction and all associated cost.     | Cubic Yard | 100,000  |            |          |
| 00001A.5  | CUBIC YARD DEBRIS: Vegetative Debris from ROW. To include preparing, collecting, loading, hauling, controlling traffic, processing, separating, segregating of vegetative debris to non-Parish Owned EDS and/or Final Disposal Site, site restoration/preparation/remediation and cost associated. No reduction required.   | Cubic Yard | 100,000  |            |          |
| 00001A.6  | CUBIC YARD DEBRIS: Vegetative Debris from ROW. To include preparing, collecting, loading, hauling, controlling traffic, processing, separating, segregating of vegetative debris to non-Parish Owned EDS and/or Final Disposal Site, site restoration/preparation/remediation and cost associated. To include the reduction of the debris via burning and all associated cost.    | Cubic Yard | 100,000  |            |          |
| 00001A.7  | CUBIC YARD DEBRIS: Vegetative Debris from ROW. To include preparing, collecting, loading, hauling, controlling traffic, processing, separating, segregating of vegetative debris to non-Parish Owned EDS and/or Final Disposal Site, site restoration/preparation/remediation and cost associated. To include the reduction of the debris via mulching and all associated cost.   | Cubic Yard | 100,000  |            |          |
| 00001A.8  | CUBIC YARD DEBRIS: Vegetative Debris from ROW. To include preparing, collecting, loading, hauling, controlling traffic, processing, separating, segregating of vegetative debris to non-Parish Owned EDS and/or Final Disposal Site, site restoration/preparation/remediation and cost associated. To include the reduction of the debris via compaction and all associated cost. | Cubic Yard | 100,000  |            |          |
| 00001B.1  | CUBIC YARD DEBRIS: Marsh Grass/Sediment Debris from ROW. To include preparing, collecting, loading, hauling, controlling traffic, processing, separating, segregating of debris to Parish Owned EDS and/or Final Disposal Site, site restoration/preparation/remediation and cost associated. No reduction required.  | Cubic Yard | 100,000  |            |          |
| 00001B.2  | CUBIC YARD DEBRIS: Marsh Grass/Sediment Debris from ROW. To include preparing, collecting, loading, hauling, controlling traffic, processing, separating, segregating of debris to Parish Owned EDS and/or Final Disposal Site, site restoration/preparation/remediation and cost associated. To include the reduction of the debris via burning and all associated cost.         | Cubic Yard | 100,000  |            |          |
| 00001B.3  | CUBIC YARD DEBRIS: Marsh Grass/Sediment Debris from ROW. To include preparing, collecting, loading, hauling, controlling traffic, processing, separating, segregating of debris to Parish Owned EDS and/or Final Disposal Site, site restoration/preparation/remediation and cost associated. To include the reduction of the debris via mulching and all associated cost.        | Cubic Yard | 100,000  |            |          |
| 00001B.4  | CUBIC YARD DEBRIS: Marsh Grass/Sediment Debris from ROW. To include preparing, collecting, loading, hauling, controlling traffic, processing, separating, segregating of debris to Parish Owned EDS and/or Final Disposal Site, site restoration/preparation/remediation and cost associated. To include the reduction of the debris via compaction and all associated cost.      | Cubic Yard | 100,000  |            |          |
| 00001B.5  | CUBIC YARD DEBRIS: Marsh Grass/Sediment Debris from ROW. To include preparing, collecting, loading, hauling, controlling traffic, processing, separating, segregating of debris to non-Parish Owned EDS and/or Final Disposal Site, site restoration/preparation/remediation and cost associated. No reduction required.  | Cubic Yard | 100,000  |            |          |
| 00001B.6  | CUBIC YARD DEBRIS: Marsh Grass/Sediment Debris from ROW. To include preparing, collecting, loading, hauling, controlling traffic, processing, separating, segregating of debris to non-Parish Owned EDS and/or Final Disposal Site, site restoration/preparation/remediation and cost associated. To include the reduction of the debris via burning and all associated cost.     | Cubic Yard | 100,000  |            |          |
| 00001B.7  | CUBIC YARD DEBRIS: Marsh Grass/Sediment Debris from ROW. To include preparing, collecting, loading, hauling, controlling traffic, processing, separating, segregating of debris to non-Parish Owned EDS and/or Final Disposal Site, site restoration/preparation/remediation and cost associated. To include the reduction of the debris via mulching and all associated cost.    | Cubic Yard | 100,000  |            |          |
| 00001B.8  | CUBIC YARD DEBRIS: Marsh Grass/Sediment Debris from ROW. To include preparing, collecting, loading, hauling, controlling traffic, processing, separating, segregating of debris to non-Parish Owned EDS and/or Final Disposal Site, site restoration/preparation/remediation and cost associated. To include the reduction of the debris via compaction and all associated cost.  | Cubic Yard | 100,000  |            |          |

ATTACHMENT "A" A-2- Revised  
 St. Tammany Parish Government  
 Debris Removal Disposal Waterway Debris

| ITEM   | DESCRIPTION  | UNITS      | QUANTITY | UNIT PRICE | EXTENDED |
|--|--|------------|----------|------------|----------|
| 00001C.1   | CUBIC YARD DEBRIS: C&D Debris from ROW. To include preparing, collecting, loading, hauling, controlling traffic, processing, seperating, segregating of debris to Parish Owned EDS and/or Final Disposal Site, site restoration/preperation/remediation and cost associated.   | Cubic Yard | 100,000  |            |          |
| 00001C.2   | CUBIC YARD DEBRIS: C&D Debris from ROW. To include preparing, collecting, loading, hauling, controlling traffic, processing, seperating, segregating of debris to non-Parish Owned EDS and/or Final Disposal Site, site restoration/preperation/remediation and cost associated.   | Cubic Yard | 100,000  |            |          |
| 00001D.1   | CUBIC YARD DEBRIS: Mixed Debris from ROW. To include preparing, collecting, loading, hauling, controlling traffic, processing, seperating, segregating of vegetative debris to Parish Owned EDS and/or Final Disposal Site, site restoration/preperation/remediation and cost associated.  | Cubic Yard | 100,000  |            |          |
| 00001D.2   | CUBIC YARD DEBRIS: Mixed Debris from ROW. To include preparing, collecting, loading, hauling, controlling traffic, processing, seperating, segregating of vegetative debris to non-Parish Owned EDS and/or Final Disposal Site, site restoration/preperation/remediation and cost associated.  | Cubic Yard | 100,000  |            |          |
| 00001E.1   | CUBIC YARD ASH: haulout of burned/ incinerated debris from TDSR/EDS to Final Disposal Site. Quantity and price based on the actual volumn of ASH hauled from TDSR/EDS site to Final Disposal Site and is to include the total process associated with moving the ash from TSDR to FDS.   | Cubic Yard | 100,000  |            |          |
| 00001F.1   | CUBIC YARD CHIPS/MULCH: haulout of processed/chipped wood debris from TDSR/EDS to Final Disposal. Quantity and price based on the actual volumn of CHIPS\MULCH hauled from EDS to the Final Disposal Site and is to include the total process associated with moving the mulch/chips from EDS to FDS.  | Cubic Yard | 100,000  |            |          |
| 00001G.1   | CUBIC YARD Debris: haulout of Vegetative debris from EDS/TDSR to Final Disposal. Quantity and price based on the actual volumn of Debris hauled from EDS/TDSR to the Final Disposal Site and is to include the total process associated with moving the Debris from EDS/TDSR to FDS.   | Cubic Yard | 100,000  |            |          |
| 00001G.2   | CUBIC YARD Debris: haulout of Marsh Grass/Sediment debris from EDS/TDSR to Final Disposal. Quantity and price based on the actual volumn of Debris hauled from EDS/TDSR to the Final Disposal Site and is to include the total process associated with moving the Debris from EDS/TDSR to FDS.   | Cubic Yard | 100,000  |            |          |
| 00001G.3   | CUBIC YARD Debris: haulout of Mixed debris from EDS/TDSR to Final Disposal. Quantity and price based on the actual volumn of Debris hauled from EDS/TDSR to the Final Disposal Site and is to include the total process associated with moving the Debris from EDS/TDSR to FDS.  | Cubic Yard | 100,000  |            |          |
| 00001G.4   | CUBIC YARD Debris: haulout of C&D debris from EDS/TDSR to Final Disposal. Quantity and price based on the actual volumn of Debris hauled from EDS/TDSR to the Final Disposal Site and is to include the total process associated with moving the Debris from EDS/TDSR to FDS.  | Cubic Yard | 100,000  |            |          |
| <b><u>Cubic Yard Debris - price to include all associated cost, including: collection, loading, preparing, processing, seperation, segregation, reduction, restoration, remediation, haul, and associated cost to Final Disposal Site. (Tipping fees should not be included)</u></b> |  |            |          |            |          |
| 00001H.1   | CUBIC YARD WATERWAY DEBRIS: C&D Debris from waterway ROW, slopes, berms and designated areas utilizing a land-based operation. To include preparing, collecting, loading, hauling, controlling traffic, processing, seperating, segregating of debris to non-Parish Owned Final Disposal Site, site restoration/preperation/remediation and cost associated.   | Cubic Yard | 100,000  |            |          |
|  |  | LN FT      |          |            |          |
| 00001H.2   | CUBIC YARD WATERWAY DEBRIS: C&D Debris from waterway ROW, slopes, berms and designated areas utilizing a water-based operation. To include preparing, collecting, loading, hauling, controlling traffic, processing, seperating, segregating of debris to non-Parish Owned Final Disposal Site, site restoration/preperation/remediation and cost associated.  | Cubic Yard | 100,000  |            |          |
|  |  | LN FT      |          |            |          |
| 00001I.1   | CUBIC YARD Waterway DEBRIS: Vegetative Debris from ROW, slopes, berms, and designated areas utilizing land-based operation. To include preparing, collecting, loading, hauling, controlling traffic, processing, seperating, segregating of vegetative debris to Parish Owned EDS and/or Final Disposal Site, site restoration/preperation/remediation and cost associated. No reduction required.   | Cubic Yard | 100,000  |            |          |
|  |  | LN FT      |          |            |          |
| 00001I.2   | CUBIC YARD Waterway DEBRIS: Vegetative Debris from ROW, slopes, berms, and designated areas utilizing land-based operation. To include preparing, collecting, loading, hauling, controlling traffic, processing, seperating, segregating of vegetative debris to Parish Owned EDS and/or Final Disposal Site, site restoration/preperation/remediation and cost associated. To include the reduction of the debris via burning and all associated cost.    | Cubic Yard | 100,000  |            |          |
|  |  | LN FT      |          |            |          |
| 00001I.3   | CUBIC YARD Waterway DEBRIS: Vegetative Debris from ROW, slopes, berms, and designated areas utilizing land-based operation. To include preparing, collecting, loading, hauling, controlling traffic, processing, seperating, segregating of vegetative debris to Parish Owned EDS and/or Final Disposal Site, site restoration/preperation/remediation and cost associated. To include the reduction of the debris via mulching and all associated cost.   | Cubic Yard | 100,000  |            |          |
|  |  | LN FT      |          |            |          |
| 00001I.4   | CUBIC YARD Waterway DEBRIS: Vegetative Debris from ROW, slopes, berms, and designated areas utilizing land-based operation. To include preparing, collecting, loading, hauling, controlling traffic, processing, seperating, segregating of vegetative debris to Parish Owned EDS and/or Final Disposal Site, site restoration/preperation/remediation and cost associated. To include the reduction of the debris via compaction and all associated cost. | Cubic Yard | 100,000  |            |          |
|  |  | LN FT      |          |            |          |
| 00001I.5   | CUBIC YARD Waterway DEBRIS: Vegetative Debris from ROW, slopes, berms, and designated areas utilizing land-based operation. To include preparing, collecting, loading, hauling, controlling traffic, processing, seperating, segregating of vegetative debris to non-Parish Owned EDS and/or Final Disposal Site, site restoration/preperation/remediation and cost associated. No reduction required.   | Cubic Yard | 100,000  |            |          |
|  |  | LN FT      |          |            |          |
| 00001I.6   | CUBIC YARD Waterway DEBRIS: Vegetative Debris from ROW, slopes, berms and designated areas utilizing land based operation. To include preparing, collecting, loading, hauling, controlling traffic, processing, seperating, segregating of vegetative debris to non-Parish Owned EDS and/or Final Disposal Site, site restoration/preperation/remediation and cost associated. To include the reduction of the debris via burning and all associated cost. | Cubic Yard | 100,000  |            |          |
|  |  | LN FT      |          |            |          |

ATTACHMENT "A" A-2- Revised  
 St. Tammany Parish Government  
 Debris Removal Disposal Waterway Debris

| ITEM   | DESCRIPTION  | UNITS        | QUANTITY     | UNIT PRICE | EXTENDED |
|--|--|--------------|--------------|------------|----------|
| 000011.7   | CUBIC YARD Waterway DEBRIS: Vegetative Debris from ROW, slopes, berms, and designated areas utilizing land-based operation. To include preparing, collecting, loading, hauling, controlling traffic, processing, seperating, segregating of vegetative debris to non-Parish Owned EDS and/or Final Disposal Site, site restoration/preperation/remediation and cost associated. To include the reduction of the debris via mulching and all associated cost.     | Cubic Yard   | 100,000      |            |          |
|  |  | LN FT        |              |            |          |
| 000011.8   | CUBIC YARD Waterway DEBRIS: Vegetative Debris from ROW, slopes, berms, and designated areas utilizing land-based operation. To include preparing, collecting, loading, hauling, controlling traffic, processing, seperating, segregating of vegetative debris to non-Parish Owned EDS and/or Final Disposal Site, site restoration/preperation/remediation and cost associated. To include the reduction of the debris via compaction and all associated cost.   | Cubic Yard   | 100,000      |            |          |
|  |  | LN FT        |              |            |          |
| 00001J.1   | CUBIC YARD Waterway DEBRIS: Marsh Grass Debris from ROW, slopes, berms and designated areas utilizing water-based operation. To include preparing, collecting, loading, hauling, controlling traffic, processing, seperating, segregating of vegetative debris to Parish Owned EDS and/or Final Disposal Site, site restoration/preperation/remediation and cost associated. No reduction required.  | Cubic Yard   | 100,000      |            |          |
|  |  | LN FT        |              |            |          |
| 00001J.2   | CUBIC YARD Waterway DEBRIS: Marsh Grass Debris from ROW, slopes, berms and designated areas utilizing water-based operation. To include preparing, collecting, loading, hauling, controlling traffic, processing, seperating, segregating of vegetative debris to Parish Owned EDS and/or Final Disposal Site, site restoration/preperation/remediation and cost associated. To include the reduction of the debris via burning and all associated cost.         | Cubic Yard   | 100,000      |            |          |
|  |  | LN FT        |              |            |          |
| 00001J.3   | CUBIC YARD Waterway DEBRIS: Marsh Grass Debris from ROW, slopes, berms, and designated areas utilizing water-based operation. To include preparing, collecting, loading, hauling, controlling traffic, processing, seperating, segregating of vegetative debris to Parish Owned EDS and/or Final Disposal Site, site restoration/preperation/remediation and cost associated. To include the reduction of the debris via mulching and all associated cost.       | Cubic Yard   | 100,000      |            |          |
|  |  | LN FT        |              |            |          |
| 00001J.4   | CUBIC YARD Waterway DEBRIS: Marsh Grass Debris from ROW, slopes, berms, and designated areas utilizing water-based operation. To include preparing, collecting, loading, hauling, controlling traffic, processing, seperating, segregating of vegetative debris to Parish Owned EDS and/or Final Disposal Site, site restoration/preperation/remediation and cost associated. To include the reduction of the debris via compaction and all associated cost.     | Cubic Yard   | 100,000      |            |          |
|  |  | LN FT        |              |            |          |
| 00001J.5   | CUBIC YARD Waterway DEBRIS: Marsh Grass Debris from ROW, slopes, berms, and designated areas utilizing water-based operation. To include preparing, collecting, loading, hauling, controlling traffic, processing, seperating, segregating of vegetative debris to non-Parish Owned EDS and/or Final Disposal Site, site restoration/preperation/remediation and cost associated. No reduction required.   | Cubic Yard   | 100,000      |            |          |
|  |  | LN FT        |              |            |          |
| 00001J.6   | CUBIC YARD Waterway DEBRIS: Marsh Grass Debris from ROW, slopes, berms, and designated areas utilizing water-based operation. To include preparing, collecting, loading, hauling, controlling traffic, processing, seperating, segregating of vegetative debris to non-Parish Owned EDS and/or Final Disposal Site, site restoration/preperation/remediation and cost associated. To include the reduction of the debris via burning and all associated cost.    | Cubic Yard   | 100,000      |            |          |
|  |  | LN FT        |              |            |          |
| 00001J.7   | CUBIC YARD Waterway DEBRIS: Marsh Grass Debris from ROW, slopes, berms, and designated areas utilizing water-based operation. To include preparing, collecting, loading, hauling, controlling traffic, processing, seperating, segregating of vegetative debris to non-Parish Owned EDS and/or Final Disposal Site, site restoration/preperation/remediation and cost associated. To include the reduction of the debris via mulching and all associated cost.   | Cubic Yard   | 100,000      |            |          |
|  |  | LN FT        |              |            |          |
| 00001J.8   | CUBIC YARD Waterway DEBRIS: Marsh Grass Debris from ROW, slopes, berms, and designated areas utilizing water-based operation. To include preparing, collecting, loading, hauling, controlling traffic, processing, seperating, segregating of vegetative debris to non-Parish Owned EDS and/or Final Disposal Site, site restoration/preperation/remediation and cost associated. To include the reduction of the debris via compaction and all associated cost. | Cubic Yard   | 100,000      |            |          |
|  |  | LN FT        |              |            |          |
| 00001K.1   | CUBIC YARD WATERWAY DEBRIS: Mixed Debris from waterway ROW, slopes, berms and designated areas utilizing a land-based operation. To include preparing, collecting, loading, hauling, controlling traffic, processing, seperating, segregating of debris to non-Parish Owned Final Disposal Site, site restoration/preperation/remediation and cost associated.   | Cubic Yard   | 100,000      |            |          |
|  |  | LN FT        |              |            |          |
| 00001K.2   | CUBIC YARD WATERWAY DEBRIS: Mixed Debris from waterway ROW, slopes, berms and designated areas utilizing a water-based operation. To include preparing, collecting, loading, hauling, controlling traffic, processing, seperating, segregating of debris to non-Parish Owned Final Disposal Site, site restoration/preperation/remediation and cost associated.  | Cubic Yard   | 100,000      |            |          |
|  |  | LN FT        |              |            |          |
| <b>Unit Item prices below includes removal of hazard. Haul/transport of removed items will be as Cubic Yard debris above. (Tipping fees should not be included).</b> |  |              |              |            |          |
| 00002A   | Hazardous Trees - Greater than 6" up to 12" in diameter  | [6" - 12"]   | Each         | 25         |          |
| 00002B   | Hazardous Trees - Greater than 12" up to 18" in diameter   | [13" - 18"]  | Each         | 30         |          |
| 00002C   | Hazardous Trees - Greater than 18" up to 24" in diameter   | [19" - 24"]  | Each         | 15         |          |
| 00002D   | Hazardous Trees - Greater than 24" up to 48" in diameter   | [24" - 48"]  | Each         | 5          |          |
| 00002E   | Hazardous Trees - Greater than 48" in diameter   | [49" and up] | Each         | 1          |          |
| 00003  | Hazardous Hanging Limbs (Tree Hangers)   |              | All Per Tree | 50         |          |
| 00004A   | Extracted Hazardous Stumps - 25" in diameter and up to 36" in diameter [25" - 36"]   |              | Each         | 10         |          |
| 00004B   | Extracted Hazardous Stumps - 37" in diameter and up to 48" in diameter [37" - 48"]   |              | Each         | 5          |          |



ATTACHMENT "A" A-2- Revised  
 St. Tammany Parish Government  
 Debris Removal Disposal Waterway Debris

| ITEM   | DESCRIPTION   | UNITS      | QUANTITY   | UNIT PRICE                | EXTENDED |
|--|---|------------|------------|---------------------------|----------|
| 00004C   | Extracted Hazardous Stumps - 49" in diameter and up [49" +]   | Each       | 1          |                           |          |
| <b>Environmentally Sensitive Debris: Prices below include removal from ROW, processing at EDS(when required) and transport to Final Disposal Site. (Tipping fees should be included)</b> |   |            |            |                           |          |
| 00005A   | White Goods - Non-Freon Containing  | Each       | 10         |                           |          |
| 00005B   | White Goods - Freon Containing  | Per Unit   | 10         |                           |          |
| 00005C   | Electronic Waste (E-Waste) Recovery   | Per Unit   | 10         |                           |          |
| 00005D   | Small Gasoline Motorized Equipment  | Per Each   | 10         |                           |          |
| 00006  | Household Hazardous Waste (HHW)   | Pound      | 10         |                           |          |
| 00007  | Hazardous Toxic Waste (HTW)   | Pound      | 10         |                           |          |
| 00008  | Petroleum Products  | Pound      | 10         |                           |          |
| 00009  | Tires   | Each       | 10         |                           |          |
| <b>The following debris types must be taken from the ROW directly to an approved Final Disposal Site. (Tipping fees should not be included)</b>  |   |            |            |                           |          |
| 000010   | Creosote Treated Wood   | Cubic Yard | 20         |                           |          |
| 000011   | Regulated Asbestos Containing Material (RACM), including demolition and removal to an approved Final Disposal Site. | Cubic Yard | 100        |                           |          |
| 000012   | non-RACM structure, including demolition and removal to FDS   | Cubic Yard | 100        |                           |          |
| <b>TOTAL PROPOSAL PRICE</b>  |   |            |            |                           | \$       |
| <b>Tipping Fees to be reimbursed by Parish at actual Cost</b>  |   | <b>N/A</b> | <b>N/A</b> | <b>Cost Reimbursement</b> |          |

Dollars

Contractor must acknowledge all addenda. Enter the number the Parish has assigned to each of the addenda that the Contractor is acknowledging. The Contractor acknowledges receipt of the following:

I have received Addenda #s \_\_\_\_\_

Company Name \_\_\_\_\_

Printed Name of Provider \_\_\_\_\_

Signature of Provider \_\_\_\_\_

Address \_\_\_\_\_

State \_\_\_\_\_

License Number \_\_\_\_\_

Classification \_\_\_\_\_

Telephone Number \_\_\_\_\_

Date \_\_\_\_\_

**SPECIFICATIONS**

**REQUEST FOR PROPOSAL  
Emergency Debris Removal and Disposal**

**DIVISION 1 – General Requirements**

- A - Terms
- B - Measurement and Payment
- C - Project Meetings
- D - Temporary Facilities
- E - Project Submittals

**DIVISION 2 – Sitework**

Debris Removal, Transportation, and Disposal

**DIVISION 3- Federal Required Clauses**

**GENERAL REQUIREMENTS**

**A. TERMS**

|            |  |
|------------|--|
| CR         | Contractor Representative                                |
| C and D    | Construction and Demolition                              |
| DEPARTMENT | St. Tammany Parish Government Department of Public Works |
| EDR&D      | Emergency Debris Removal and Disposal                    |
| EPA        | Environmental Protection Agency                          |
| E-Waste    | Electronic Waste   |
| FEMA       | Federal Emergency Management Agency                      |
| HHW        | Household Hazardous Waste                                |
| HTW        | Household Toxic Waste                                    |
| LESHAP     | Louisiana Emission Standard for Hazardous Air Pollutants |
| LDEQ       | Louisiana Department of Environmental Quality            |

|        |  |
|--------|--|
| LDOTD  | Louisiana Department of Transportation and Development |
| LSA-RS | Louisiana Statutes Annotated, Revised Statutes         |
| OSHA   | Occupational Safety and Health Administration          |
| PDA    | Parish Designated Agent                                |
| ROW    | Rights of Way  |
| STPG   | St. Tammany Parish Government                          |
| EDS    | Emergency Debris Storage and Reduction site            |

## **B. MEASUREMENT AND PAYMENT**

### 1. DISPOSAL SITES:

The Parish owns and maintains LDEQ approved sites for disposal of vegetative and marsh grass debris. These sites are to be utilized. Prior to hurricane season, Contractor shall obtain contracts with potential additional LDEQ approved landfill or debris sites. The Contractor will be responsible for identifying LDEQ approved landfills for disposal of debris under this Contract and obtaining all requisite permits, as set forth in the Contractor's EDR&D Plan approved by the Parish. The EDR&D Plan should include activities for the recycling and beneficial use of debris collected which will reduce the volume or weight of debris going to landfills. Contractor is responsible for obtaining a site closing letter from LDEQ and shall be liable to STPG for any and all costs, fees, damages, or fines resulting from failing to obtain same at the end of the contract work or at any time it is determined that a disposal site is not needed or upon closure from LDEQ or any regulatory body.

The Parish, based on Contractor's recommendations will determine the sites that best serve the need of the Parish including the utilization of Parish owned sites.

The Contractor should possess knowledge of applicable regulations and any LDEQ Declaration of Emergency and Administrative Orders in order to correctly route waste streams to appropriate sites and/or facilities. At all times, the Contractor shall comply with each site's Interim Operational Plan provided by LDEQ.

Towers shall be provided by the Contractor at each disposal site. A tower with platform and cover of sufficient height as to allow the PDA Dump Site Monitor, FEMA Representative, STP Representative, and the Contractor a clear line of sight into the dump bed of the vehicle or trailer to determine the percentage full of each vehicle. Towers shall be located at the entrance(s) and exit(s) of all debris sites.

All costs including but not limited to, debris removal, site restoration/remediation, debris processing, recycling, reduction, and measurement costs, and hauling shall be paid by the Contractor and shall be included in the quoted cubic yard or unit item prices listed in the Unit Item Price Schedule. The cost associated with disposal at the LDEQ certified landfills as a "pass-through cost" is to be reimbursed by the Parish at the actual cost.

Final disposal facilities and fees subject to written pre-approval and authorization by Parish and are to be made on a best interest of the Parish. Final disposal sites and all disposal fees and pass through cost are to be pre-approved by the Parish. Sites are to be selected based on the lowest cost to the Parish. Payment for disposal cost incurred by the Contractor at permitted disposal facilities will be made at the cost incurred by the Contractor as a “pass-through cost” without mark up. Contractor must submit a copy of the invoice received by the disposal facility, an electronic copy tabulating all scale or load tickets issued by the receiving disposal facility and correlated to the Parish or its Authorized Representative's completed load tickets, and proof of Contractor payment to the disposal facility.

Contracts with disposal sites must be secured prior to the start of hurricane season each year. Copies of contracts must be supplied to Parish Government on or before June 1st each year of the contract.

## 2. GENERAL

The Contractor will be paid for material collection, processing, haul and reduction and site restoration to a disposal site and at the prices listed in the Unit Item Price Schedule and agreed to by the parties for the items listed below. The volume of debris removed under this contract may vary significantly from the estimated quantities listed on the Unit Item Price Schedule. The Contractor shall not be entitled to a Change Order to increase the contract unit prices for either an increase or decrease in work performed under this contract. The Contractor shall not be entitled to any compensation in addition to the unit charges stated herein and reimbursement of tipping fees.

Debris collected will be documented by the PDA on electronic format to comply with state and federal agencies. The type of debris shall be clearly marked by the PDA on each load ticket. Load tickets and reports documenting the final disposition of all debris are required, including but not limited to, type and volume of debris collected along the ROWs and type and volume of processed debris leaving EDS's or other sites going to a final disposition site, all debris must be ticketed from the point of collection on the ROW to its final disposition at an approved landfill.

St. Tammany Parish Government requires an electronic type of formats as developed that facilitates accuracy and efficiency in the transmission of the information. Electronic Tickets must be approved by the parish before activation and must be signed/validated by the PDA upon issuance.

The Contractor shall use the following debris management practices, in order of priority, to the extent they are “appropriate, practical, efficient and timely: recycling and composting, weight reduction, volume reduction incineration or co-generation; and land disposal.”

The ROW separation/segregation of HHW, HTW, petroleum products, white goods, Freon containing goods, E-waste, or other environmentally sensitive or specialty debris shall occur to the best of the Contractor's ability prior to loading and hauling and as per the approved EDR&D Plan. The Contractor shall take all precautions to prevent the release of materials into the environment.

### 3. MEASUREMENT – DEBRIS

All trucks transporting debris under this contract must be certified by the PDA. Truck capacity measurements will be performed and certified by the PDA in accordance with FEMA guidelines. Each truck and/or trailer shall have a tailgate and tarp at all times. Each truck/trailer must have the requisite insurance coverage(s) as required by law, project identification placards, and certification documents at all times.

Debris will be measured on either a cubic yard or unit item basis. Each truckload of eligible debris shall receive only one ticket. Payment will be made only for debris that FEMA determines eligible.

All movement of debris shall be ticketed from the ROW collection point to its final disposal. Collecting, loading, and hauling of debris from the ROW to a EDS, debris site or landfill shall be issued billable CY or Unit Items tickets.

#### Billable Items

ROW Debris-The Contractor shall prepare, load, remove, control traffic, and transport eligible ROW debris to sites for reduction and/or disposal in accordance with the Contractor's EDR&D Plan approved by STPG and any laws and regulations. STPG ROW Cubic Yard and ROW Unit Item debris tickets will be used for billing.

**EDS Haulout Debris- The Contractor shall prepare, load, remove and transport eligible EDS processed debris to approved final disposal sites in trucks certified by STPG or its PDA. STPG Cubic Yard debris tickets will be used billing and Contractor must submit a copy of the invoice received by the disposal facility, an electronic copy tabulating all scale or load tickets issued by the receiving disposal facility and correlated to the Parish or its Authorized Representative's completed load tickets, and proof of Contractor payment to the disposal facility.**

Non-Billable Items-The Contractor is responsible for the processing, recycling, reduction, or any other costs of all debris collected from the ROW and EDS's. as non-direct pay items.

Measurement of debris on a Cubic Yard basis. The cubic yard measurement will be determined by the Parish Designated Agents (PDAs) at the debris site tower. The PDA Project Manager or his/her designated project representative shall determine the volume of material for each truck/trailer using FEMA measuring protocols. The volume determined at each tower shall be the volume recorded on the load ticket. The maximum amount of volume allowed for each truck/trailer shall be ninety-five (95%) percent of the certified measured and approved truck/trailer volume. The debris load measures shall follow in five (5 %) percent increments as determined at the tower by the PDA.

Measurement of debris on a Unit Item basis. Measurement of other waste streams will be determined by each unit collected at the ROW and disposed of in accordance with applicable laws and regulations. Items collected at the ROW will be ticketed by the PDA and verified volumes will be paid at the unit prices listed in the agreed-to Unit Item Price Schedule and described below. Unit item debris mixed and hauled with cubic yard debris shall be paid at the cubic yard price. The Contractor is responsible for the processing and final disposal of any

unit item debris contained in cubic yard loads in accordance with any applicable laws and regulations.

All FEMA regulations, orders, Fact Sheets, Public Assistance guides, or instructions shall apply to this contract. Payment will be made only for debris that conforms to FEMA's eligibility criteria.

#### 4. PAYMENT – UNIT ITEM PRICE SCHEDULE

##### Cubic Yard Debris

##### 1 ROW Cubic Yard Debris:

The Contractor shall remove debris from within STPG ROW including but not limited to: preparing, loading, hauling, controlling traffic, processing, separating/segregating, reducing, recycling, and disposing of eligible debris at the Contractors designated LDEQ approved Type I, II, III, Enhanced C&D landfill, approved EDS staging area, or other LDEQ approved debris site. Payment will be made on a cubic yard basis for actual, verified volumes of waste determined at the applicable Landfill tower at the contracted cubic yard price identified in the Unit item Price Schedule.

Each load ticket must document the classification of debris in the load. Determination of debris classification shall be made by the PDA at the site of ROW pick up prior to loading by the Contractor, unless otherwise provided for by STPG. Debris Contractor representatives are responsible for ensuring that proper and complete load tickets/documentation is obtained from the PDA at the ROW.

Payment will be made only for debris that FEMA determines eligible. Only those debris classifications specifically authorized at the time of the emergency shall be collected. FEMA's eligibility criteria shall be used for all debris types and work under this Contract. STPG reserves the right to authorize any or all debris classifications herein. The debris classifications may include:

##### 1 A Vegetative Storm Debris:

Contractor shall be responsible to prepare, load, haul, control traffic, and dispose of eligible Vegetative debris from individual worksites on public property, public ROWs, and any other eligible location. Payment will be made at the contracted price identified in the Unit Item Price Schedule on a cubic yard basis for actual, verified volumes of waste determined at the Vegetative debris site tower. Payment for disposal cost incurred by the Contractor at permitted disposal facilities will be made at the cost incurred by the Contractor as a "pass-through cost" without mark up.

##### 1 B Marsh Grass and Sediment Removal

Determination of debris classification shall be made by the PDA at the site of pick up prior to loading by the Contractor, unless otherwise provided for by STPG. The Contractor shall remove disaster-generated marsh grass debris and sediment from within

STPG ROW including but not limited to preparing, loading, hauling, controlling traffic, processing, recycling, and disposing of eligible debris at the Contractors designated LDEQ approved disposal site or approved staging area. Payment will be made on a cubic yard basis for actual, verified volumes of waste determined at the applicable Landfill tower at the contracted cubic yard price identified in the Unit Item Price Schedule. Payment for disposal cost incurred by the Contractor at permitted disposal facilities will be made at the cost incurred by the Contractor as a “pass-through cost” without mark up.

1 C            C&D Debris

The Contractor shall remove disaster generated Construction & Demolition (C&D) debris from within STPG ROW including but not limited to: preparing, loading, hauling, controlling traffic, and disposing of eligible debris at the Parish approved lowest cost approved landfill designated LDEQ approved Type I, II, III, or Enhanced C & D landfill or approved EDS. Payment will be made on a cubic yard basis for the actual volume of waste determined at the applicable Landfill tower at the contracted cubic yard price for Item 1 identified in the Unit Item Price Schedule. Payment for disposal cost incurred by the Contractor at permitted disposal facilities will be made at the cost incurred by the Contractor as a “pass-through cost” without mark up.

1 D            Mixed Debris

The Contractor shall remove a combination of storm-generated eligible debris types from within STPG ROWs including but not limited to: preparation, loading, hauling, controlling traffic, processing, reducing, segregating/separating, and disposing of appropriate debris at the Parish approved lowest cost approved landfill designated LDEQ approved landfill or EDS. Payment will be made on a cubic yard basis for the actual volume of waste determined at the applicable Landfill tower at the contracted cubic yard price for Item 1 identified in the Unit Item Price Schedule. Payment for disposal cost incurred by the Contractor at permitted disposal facilities will be made at the cost incurred by the Contractor as a “pass-through cost” without mark up.

1E-G          EDS Haulout Cubic Yard Debris including Ash and Chips/Mulch:

The Contractor shall remove/haulout debris from approved EDS site including but not limited to preparing, loading, hauling, controlling traffic, processing, separating, segregating, reducing, recycling, and disposing of eligible debris to LDEQ approved Type I, II, III, Enhanced C&D landfill and/ or FDS. Payment will be made on a cubic yard basis for actual processed, verified volumes of waste determined at the applicable Landfill tower or FDS tower at the contracted cubic yard price identified in the Unit item Price Schedule.

Each load ticket must document the classification of debris in the load. Debris Contractor representatives are responsible for ensuring that proper and complete load tickets/documentation is obtained from the PDA at the EDS. Payment for disposal

cost incurred by the Contractor at permitted disposal facilities will be made at the cost incurred by the Contractor as a “pass-through cost” without mark up.

1 H-K      Waterway Storm Debris

Removal of storm debris from all designated Parish waterways assigned on a task order basis via water based and/or land based operations will be eligible under this pay item. The determination of operation method (water or land) must meet the Permitting agency requirements. Payment will only be for 1 type of operation in the section of waterway. be based on primary means utilized when both types are used in the same section. Contractor shall perform all work in accordance with all Federal, state, and local rules, regulations, and laws. The contractor shall load, haul and dispose of the debris at the designated LADEQ approved disposal site. Payment will be made in accordance with the task order to meet the Federal and/or state guidelines on a cubic yard basis or Linear foot basis depending on funding source requirements. Actual, verified volumes of waste will be determined at the applicable Landfill tower at the contracted cubic yard price identified in the Unit Item Price Schedule. Payment for disposal cost incurred by the Contractor at permitted disposal facilities will be made at the cost incurred by the Contractor as a “pass-through cost” without mark up.

Unit Item Debris

2.      Hazardous Leaning Trees:

Contractor shall be required to cut and remove eligible trees designated by the PDA. Hazardous leaning trees must be: greater than six inches in diameter (measured at breast height) and meets any of the following criterion: more than 50% of the crown is damaged or destroyed; the trunk is split or broken branches expose the heartwood; or the tree is leaning at an angle greater than 30 degrees and shows evidence of ground disturbance.

Payment will be made per tree in accordance with the payment schedule listed in the Unit Item Price Schedule. Tree diameters will be recorded in whole inches. STPG or its PDA will identify and mark hazardous trees on the work orders to be removed by the Contractor according to the latest FEMA practices. Each tree will also be photographed prior to work being performed. This unit item shall compensate the Contractor for the cost to cut hazardous trees only. Payment will not be made unless the latest FEMA practices have been met. Unit item price shall include any and all



special equipment and personnel required to cut the tree. Loading, hauling all other associated costs for hazardous leaning trees shall be included in the Unit Item price for Item No. 1, ROW Cubic Yard Debris. NOTE: This unit item price does not include downed trees or trees not having the criteria stated. Downed trees and snapped-off trees less than 15 feet tall are considered vegetative storm debris and will be paid under Item No. 2 Payment for disposal cost incurred by the Contractor at permitted disposal facilities will be made at the cost incurred by the Contractor as a “pass-through cost” without mark up.

All trees MUST be cut at ground level leaving stump in ground.

3. Hazardous Hanging Limbs (Tree Hangers):

Contractor is responsible to cut and remove any eligible hanging/damaged limbs (hangers) as identified by STPG or the PDA on the work orders. STPG or its designated representative will identify tree hangers on the work orders to be removed by the Contractor according to the latest FEMA practices. Payment for hangers will be made per tree regardless of the number of hangers removed. Hazardous hangers must be at least two inches (2”) in diameter measured at the point of the break. Unit item price shall include any and all special equipment and personnel required to remove the hanging limbs. Loading, hauling and all other associated costs for tree hangers shall be included in the Unit Item Price for Item No. 1 ROW Cubic Yard Debris. Payment for disposal cost incurred by the Contractor at permitted disposal facilities will be made at the cost incurred by the Contractor as a “pass-through cost” without mark up.

4. Hazardous Stumps:

Contractor is responsible for removal/extraction of eligible hazardous stumps as designated in the work orders and approved by FEMA. STPG or its designated representative will identify and mark hazardous stumps on the work orders to be removed by the Contractor according to the latest FEMA practices. Extracting, loading, hauling, backfill for holes, disposal and all other associated costs for Hazardous Stumps shall be included within this item. Each stump hole must be filled level to the natural ground with an acceptable native soil. Payment will be made in accordance with the diameter schedule indicated in the Unit Item Price Schedule. Extracted stumps 24” or less are considered ROW Cubic Yard vegetative storm debris and will be paid under Item No. 1. Payment for disposal cost incurred by the Contractor at permitted disposal facilities will be made at the cost incurred by the Contractor as a “pass-through cost” without mark up.

5. White Goods, Freon Containing Goods, E-Waste & Small Motorized Equipment:

All White Goods, HHW, and E-waste must be protected from environmental contamination and/or chemicals spilling into the atmosphere, land, or environment and should be handled, recycled, and/or disposed of in accordance with all LDEQ and EPA regulations, including LDEQ’s Comprehensive Plan for Disaster Clean-up and Debris Management.

5a. Item No. 5a - White Goods (Non-Freon Containing):

Contractor shall pick-up all white goods at the ROW. The Contractor shall recycle all eligible white goods in accordance with all Federal, State, and local laws and regulations. Payment will be made on a per basis for each white good collected and recycled at the contracted unit price identified in the Unit Item Price Schedule. Number of units will be determined and documented/ticketed by the PDA on Unit Item tickets. White goods inadvertently mixed and hauled with cubic yard debris shall be paid at the cubic yard price. The Contractor is responsible for the processing and final disposal of any unit item debris contained in cubic yard loads in accordance with any applicable laws and regulations. Microwave ovens are specified as White Goods-5A.

5b. Item No. 5b - Freon Containing Goods:

Contractor shall pick-up all Freon-containing goods at the ROW. The Contractor shall recover Freon from all Freon containing white goods collected or other goods such as refrigerators, freezers, and air conditioners in accordance with all Federal, State, and local laws and regulations, including LDEQ's Comprehensive Plan for Disaster Clean-up and Debris Management. Payment will be made on a per basis for each white good collected at the ROW from which Freon is recovered at the contracted unit price identified in the Unit Item Price Schedule. Number of units will be determined and documented/ticketed by the PDA on Unit Item tickets. Freon shall be removed as a non-direct pay item from all Freon containing goods hauled in cubic yard loads. Documentation of the amounts of Freon recovered from each unit will be required.

5c. Item No. 5c – E-Wastes Recycling:

Contractor shall pick-up at the ROW, handle, transport, and dispose of all E-wastes in accordance with all Federal, State, and local laws and regulations, including LDEQ's Comprehensive Plan for Disaster Clean-up and Debris Management. Payment will be made per each item collected at the ROW at the contracted unit price identified in the Unit Item Price Schedule. The number of items removed from the ROW will be determined and documented/ticketed on Unit Item tickets by the PDA at the ROW loading site.

5d. Item No. 5d - Small Gasoline Motorized Equipment:

Contractor shall pick up at the ROW, handle, transport, and dispose of all Small Gasoline Motorized Equipment in accordance with all Federal, State, and local laws and regulations, including LDEQ's Comprehensive Plan for Disaster Clean-up and Debris Management. Payment will be made per each item collected at the ROW at the contracted unit price identified in the Unit Item Price Schedule. Small gasoline motorized equipment hauled in cubic yard loads will be paid at the cubic yard price. The number of units collected curbside will be determined and documented/ticketed on Unit Item tickets by the PDA.

6. Household Hazard Waste (HHW):

Contractor shall pick-up all HHW at the ROW in accordance with all Federal, State, and local laws and regulations. Payment will be made per cubic yard at the contracted

unit price for Item 1 identified in the Unit Item Price Schedule. The number of units collected at the ROW will be determined and documented/ticketed by the PDA on Unit Item tickets. Any HHW hauled in cubic yard loads will be paid at the cubic yard price. All HHW collected shall be segregated/separated from other unit debris streams, processed, and disposed of in accordance with all applicable laws and regulations. Final disposition of volumes of HHW shall be documented. Payment for disposal cost incurred by the Contractor at permitted disposal facilities will be made at the cost incurred by the Contractor as a “pass-through cost” without mark up.

7. Hazardous and Toxic Wastes (HTW):

Contractor shall remove, handle, transport, and dispose of all HTW in accordance with all Federal, State, and local laws and regulations, including LDEQ’s Comprehensive Plan for Disaster Clean-up and Debris Management. Payment will be made per unit at the contracted unit price for Item 1 identified in the Unit Item Price Schedule. The number of units collected at the ROW will be determined and documented/ticketed by the PDA on Unit Item tickets. All HTW collected shall be segregated/ separated from other debris streams, processed, and disposed of in accordance with all applicable laws and regulations. Final disposition of volumes of HTW shall be documented. Payment for disposal cost incurred by the Contractor at permitted disposal facilities will be made at the cost incurred by the Contractor as a “pass-through cost” without mark up.

8. Petroleum Products:

Contractor shall remove, handle, transport, and dispose of all Petroleum Products in accordance with all Federal, state, and local laws and regulations, including LDEQ’s Comprehensive Plan for Disaster Clean-up and Debris Management. Payment will be made per pound at the contracted unit price identified in the Unit Item Price Schedule. All Petroleum Products collected shall be segregated/ separated from other debris streams, processed, and disposed of in accordance with all applicable laws and regulations. Final disposition of volumes of Petroleum Products shall be documented.

9. Tires

Contractor shall remove, handle, transport, and dispose of all Tires to an approved final Disposal Site in accordance with all Federal, state, and local laws and regulations, including LDEQ’s Comprehensive Plan for Disaster Clean-up and Debris Management. Payment for disposal cost incurred by the Contractor at permitted disposal facilities will be made at the cost incurred by the Contractor as a “pass-through cost” without mark up.

10. Creosote Treated Wood:

Contractor shall remove, handle, transport, and dispose of all creosote-treated wood products in accordance with all Federal, state, and local laws and regulations, including LDEQ’s Comprehensive Plan for Disaster Clean-up and Debris Management. Payment will be made on a cubic yard basis for actual, verified volumes of waste determined at the applicable Landfill tower at the contracted cubic yard price identified in the Unit Item

Price Schedule. Payment for disposal cost incurred by the Contractor at permitted disposal facilities will be made at the cost incurred by the Contractor as a “pass-through cost” without mark up.

11. Regulated Asbestos Containing Material (RACM):

Contractor shall remove, handle, transport, and dispose of all Regulated Asbestos Containing Material to an approved final Disposal Site in accordance with all Federal, state, and local laws and regulations, including LDEQ’s Comprehensive Plan for Disaster Clean-up and Debris Management. Payment will be made on a cubic yard basis. Payment for disposal cost incurred by the Contractor at permitted disposal facilities will be made at the cost incurred by the Contractor as a “pass-through cost” without mark up.

12. Non-Regulated Asbestos Containing Material (non-RACM) Structures:

Contractor shall remove, handle, transport, and dispose of all non-RACM structures to an approved final Disposal Site in accordance with all Federal, state, and local laws and regulations, including LDEQ’s Comprehensive Plan for Disaster Clean-up and Debris Management. Payment will be made on a cubic yard basis. Payment for disposal cost incurred by the Contractor at permitted disposal facilities will be made at the cost incurred by the Contractor as a “pass-through cost” without mark up.

\*\*\* END OF SECTION \*\*\*

## **C. PROJECT MEETINGS**

### **1. GENERAL REQUIREMENTS**

- A. The PDA shall schedule and administer a pre-deployment meeting, periodic progress meetings, and specially called meetings throughout the progress of the work. The Contractor or Contractor’s representative(s) are required to attend all meetings.
- B. Representatives of Contractors, Subcontractors, and Suppliers attending meetings shall be qualified and authorized to act on behalf of the entity each represents.
- C. Attendance at meetings is required to ascertain that work is expedited consistent with Contract documents and work/project schedules, among other things.
- D. The Parish may require a representative to be imbedded at STP Emergency Operations Center 24 hours prior and throughout emergency event.
- E. Contractor required to supply 1 (one) radio to Parish, 1 (one) radio to Monitor Contractor and 1 (one) radio for point of contact for Contractor.

### **2. PRE-DEPLOYMENT MEETING**

- A. The PDA is to schedule a pre-deployment meeting no later than 24 hours after the emergency event to begin Task 1 of PUSH may begin as soon as possible.

B. Location: A central site, convenient for all parties, designated by STPG.

C. Attendance

1. Department Director and/or Parish Representative
2. PDA
3. Contractor's Project Manager
4. Contractor's Superintendent
5. Major Subcontractors
6. Others as appropriate

D. Suggested Agenda

1. Distribution and discussion of:
  - a. List of major Subcontractors.
  - b. EDR&D Plan.
2. Critical work sequencing.
3. Payment Application Procedures.
4. Major equipment to be used.
5. Project Coordination.
  - a. Designation of responsible personnel.
6. Procedures and processing of:
  - a. Field decisions.
  - b. Requests for changes to EDR&D Plan.
  - c. Daily Reports and tickets.
  - d. Applications for Payment.
7. Adequacy of distribution of Contract Documents.
8. Procedures for maintaining Project Files.
9. Temporary facility, if necessary.

4. PROGRESS MEETINGS – AFTER DEPLOYMENT

A. The PDA is to schedule regular periodic meetings. The progress meetings will be held every week and must be attended by the Contractor and/or Contractor's representative(s).

B. The PDA is to hold daily meetings with the Contractor's Project Manager.

C. Location of the meetings: a central site, convenient for all parties, designated by STPG.

D. Attendance.

1. PDA Project Manager.
2. Contractor's Project Manager or Superintendent.
3. Subcontractors, as needed.
4. Others as appropriate.

E. Suggested Agenda

1. Review, approval of meeting summary of previous meeting.
2. Provide status of work, discuss crews, and cubic yardage of debris removed.
3. Field observations, problems, and conflicts.
4. Problems that impede EDR&D Plan and Schedule for Completion.
5. Corrective measures and procedures to regain projected schedule.
6. Revisions to EDR&D Plan.
7. Progress and schedule during succeeding work period.
8. Coordination of schedules.
9. Review submittal schedules; expedite as required.
10. Maintenance of quality standards.
11. Pending changes and substitutions to DR&D Plan.
12. Review proposed changes for effect on Schedule and on completion date.
13. Other business.

END OF SECTION

#### **D. TEMPORARY FACILITIES**

##### 1. CONTRACTOR'S FIELD OFFICE

- A. Temporary offices shall be established on or around the job site at a location selected by the Contractor, adequately furnished and maintained in a clean, orderly condition by the Contractor. The Contractor or his authorized representative shall be present in the field office at all times while work is in progress. Instructions received at the Contractor's field office from the PDA and/or STPG shall be considered as delivered to the Contractor.
- B. The field office shall be of adequate size to accommodate the Contractor's staff and provide suitable space for project meetings. The office shall be provided with adequate lighting, heating, and air-conditioning; telephone and internet service; file cabinets and other document storage furnishings, conference table and chairs for project meetings; and sanitary facilities for Contractor's staff. The offices shall be secured.
- C. STPG may elect to use a facility supplied by it for the project and site meetings in lieu of temporary facilities.

END OF SECTION

#### **E. PROJECT SUBMITTALS**

##### *A. Submittals Required Prior to Starting Work*

The Contractor shall provide the following submittals to the PDA for review and/or approval prior to starting any work under the Contract:

- 1) Contractor Safety Plan
- 2) Contractor Emergency Debris Removal and Disposal Plan
- 3) Organizational Chart
- 4) Contractor Quality Assurance/Quality Control Plan
- 5) Area of Work Timeline and Schedule of Work
- 6) Copies of all required permits and licenses
- 7) Videotape of all staging areas prior to mobilization to assure proper site restoration.
- 8) Listing of Subcontractors and the type and estimated amount of work to be performed by each.

The Contractor shall provide the above, and any amendments to submitted documents, as needed and/or upon the request of the PDA.

**B. Submittals Required Weekly**

- 1) Work Schedule for the following week
- 2) Invoice, including an excel spreadsheet listing all fields of information for each load ticket invoiced, and a signed original invoice with required certification statements. Copy of the invoice received by the disposal facility, an electronic copy tabulating all scale or load tickets issued by the receiving disposal facility.
- 3) Contractor shall submit with the application for payment, affidavits attesting that all Subcontractors have been paid for work performed and accepted.

**C. Submittals Required Daily**

- 1) Crew Listing for the next day of work, submitted by 2:00 pm daily

**D. Other Submittals**

- 1) Any other submittal as required by STPG or the federal granting agency during the project.

\*\*\*\*\* END OF SECTION \*\*\*\*\*

**SITE WORK**  
**DEBRIS REMOVAL, TRANSPORTATION, AND DISPOSAL**

**PART 1: GENERAL**

1. GENERAL SCOPE OF WORK

This RFP may be used for debris removal, transportation, and disposal from other natural disasters with similar scope of work (i.e. tornadoes, ice storms, floods, etc.). The Contractor shall provide all labor and materials necessary to fully operate and maintain all equipment under this Contract. The Contractor shall provide sufficient

management, administration, supervision and safety, quality controls, and project controls to assure the safety, quality, completeness, and timely progress of the work.

**NOTE: STPG reserves the right to issue a Notice to Proceed on limited activities and/or items under the Contract. All Unit Items may not be selected for use under the Contract. More than one event activation is possible during the contract period.**

2. DEBRIS REMOVAL

The work shall consist of debris removal from ROW and/or Waterway, public property, and all publicly maintained property within the jurisdictional limits of STPG. If the disaster is deemed such that STPG receives permission to go onto private property and/or privately maintained ROW then such debris will be included, upon approval by FEMA and STPG, as directed by the PDA. This Contract and its scope of work shall not include private property demolition of structures. The scope of debris removal, transportation, and disposal shall be in accordance with all applicable Federal, State, and local regulations governing this activity including but not limited to LDOTD transportation requirements, debris disposal permits, EPA and DEQ regulations, the latest FEMA practices, and practices regarding OSHA.

3. IDENTIFICATION OF HAZARDOUS SUBSTANCES AND OTHER WASTE

The work shall include the hazardous substance inspection prior to or during debris removal at the ROW. Such removal, handling, transportation, processing, and disposal of hazardous substances, including asbestos, shall be performed in accordance with all applicable Federal, State, and local regulations and laws. The Contractor is responsible for the removal, handling, transportation, processing, and disposition of all HHW, HTW, Petroleum Products, E-Waste, Freon & Ozone Depleting Substances, White Goods, Small Motorized Equipment and Creosote Treated Wood in accordance with all applicable Federal, State, and local regulations and laws governing same. The Contractor should make efforts to separate the types of debris at the ROW point of collection prior to loading and hauling. The Contractor shall take all precautions to prevent the release of materials into the environment.

4. CONSTRUCTION DEBRIS, VEGETATIVE DEBRIS, AND MIXED DEBRIS

The work shall include the removal of eligible construction and vegetative debris from ROW. Such work shall include the removal, transportation, processing, and/or recycling, and final disposal of this debris in accordance with all applicable Federal, State, and local regulations and laws governing same.

Debris that is the result of land clearing operations shall not be removed or disposed of under this Contract.

MIXED LOADS - The Contractor should make efforts to separate the types of debris at the ROW point of collection prior to loading and hauling. Loads containing a mixture of different debris classifications shall be paid at the cubic yard price. The work shall include processing, separation or segregation, and/or recycling, final transportation to a final disposal site, and final disposal of the mixed debris in accordance with all



applicable Federal, State, and local regulations and laws governing the same. No additional fees shall be paid for processing mixed loads.

## 5. HAZARDOUS LEANING TREES, LIMBS, AND STUMPS

The work shall include the removal of eligible hazardous leaning trees, hanging limbs two inches (2") in diameter or larger at the point of break, removal of hazardous trees more than six inches (6") in diameter, removal of stumps, and backfill for stump holes and associated debris removal. The Contractor shall determine the make-up of the removal crews, equipment, and labor, for each area identified by the PDA. The make-up of the removal crews will depend on site conditions and the environmental sensitivity of the sites.

This work includes, but is not limited to, the following: removal of hazardous hanging limbs two (2") inches in diameter or larger at the point of the break, removal of hazardous trees more than six (6") inches in diameter, removal of stumps, backfilling of stump holes, and associated debris. The hazardous leaning trees to be removed will include those leaning thirty (30) degrees or more, snapped off above ground, and/or otherwise approved by PDA for removal.

Stump holes shall be backfilled with clean native topsoil to match the existing grade. Note that stump holes include all cavities beyond the extraction stump holes. Leaning trees, hanging limbs, and stumps to be cut or extracted will be identified by the PDA. The Contractor may be required to grind some stumps if large equipment cannot access the work area. The PDA, in accordance with FEMA regulations and policies, will designate and physically identify all eligible debris and work in this section.

Each leaning tree, with hanging limbs or stump, shall be identified and documented by the PDA. The documentation shall include street address, GPS, photographs, and other information prior to cutting. The PDA shall issue tickets for eligible work performed. All documentation and photos will be the property of STPG.

The Contractor shall provide all labor, materials, and equipment necessary to fully plan, manage, operate and maintain (including fuel, oil, grease, and repairs) all equipment required for this task order.

A Louisiana licensed Arborist shall be on-site during tree cutting activity in accordance with applicable regulations. The Contractor shall hire the Louisiana licensed Arborist as part of the Unit Item Price relating to this activity unless this requirement is waived by the regulatory authority. Please Note: The Parish will not accept arborists from other states.

## 6. DAMAGE

The Contractor shall repair all roadways, sidewalks, utilities, drainage structures, and other features, in addition to any private property or features, which are damaged by Contractor operations. This will include re-sloping damaged surfaces to the original grade. The Contractor shall respond to damage claims within seven (7) days upon receipt of same and shall settle valid claims within thirty (30) days. The Contractor shall notify STPG of any and all damage claims. STPG shall have final authority over damage assessment and dispute resolution. The Contractor shall hold forever harmless

STPG, its elected officials, agencies, boards and commissions, employees, representatives, servants, and its insurers, from any and all claims, damages, losses, demands, expenses, fines, legal fees, and liability to public or private property as a result of the actions or inactions by the Contractor, its employees, PDA, representatives, and/or Subcontractors in the performance of work under this Contract and further from claims, damages, losses, demands, expense, fines, legal fees, and liability that may result from any compliance or non-compliance imposed by such regulatory authorities.

7. PERFORMANCE

The Contractor shall commence performance within forty-eight (48) hours after receipt of Notice to Proceed. The Contractor shall work during daylight hours, for a maximum of twelve (12) hours per day, seven (7) days per week, or as directed by the PDA in coordination with STPG officials. The Contractor shall forever hold harmless STPG from claims, damages, losses, demands, expense, fines, legal fees, and liability that may result from any compliance or non-compliance imposed by such regulatory authorities.

8. MOBILIZATION

Mobilization shall consist of all preparatory work and operations, including those necessary for the movement of personnel, equipment, supplies, and incidentals to and from the project sites, installing and maintaining temporary roads and drainage structures needed to access the project sites, constructing and maintaining debris site towers and sanitary facilities, the cost of temporary facilities, the costs of bonds, required insurance and all other pre and post-construction expenses necessary to perform this work. It shall be duly noted such expenses are the sole responsibility of the Contractor and are not payable under the Contract.

9. STAGING, REDUCTION, AND DISPOSAL SITES

The Parish owns and maintains LDEW approved sites for disposal of vegetative and marsh grass debris. These sites are to be utilized:

Dr. TJ Smith Expressway Property  
38000 Dr. TJ Smith Sr. Expressway  
Pearl River 70452

Emile Strain Rd Property  
21227 Emile Strain Rd  
Mandeville 70471

Waldheim Property  
77021 Hwy. 1083  
Covington 70435  
Property south of 77049 Hwy. 1083

Folsom Property  
84307 Hwy. 437  
Folsom 70435

Lake Ramsey Property

If deemed necessary by the Parish to utilize additional sites, the Contractor is responsible to negotiate and secure Contracts for all sites and site access for staging areas and disposal sites. All sites must be secured prior to hurricane season and copies of all documentation and permitting submitted to St Tammany Parish. All work shall be coordinated with adjacent landowners throughout the project duration. All infrastructure, facilities, and property affected by site access and staging shall be restored to their original condition. Contractor shall videotape all staging areas prior to mobilization to assure proper restoration. The Contractor EDR&D Plan shall provide for all necessary segregation of debris, and designated facilities to do so, in accordance with all Federal, State, and local permitting requirements. The Contractor EDR&D Plan shall provide the name and address of the dumpsite, staging, or reduction area(s) and written approval from LDEQ advising that same is approved for the staging, reduction, or disposal of the designated debris prior to use of such site. The Contractor is responsible for all processing, reduction, and recycling costs, site restoration and remediation costs; and shall provide proof of a Contract or an account with all of the approved landfills which are designated for use in the accepted EDR&D Plan. Payment for disposal cost incurred by the Contractor at permitted disposal facilities will be made at the cost incurred by the Contractor as a "pass-through cost" without mark up.

The Contractor agrees to protect the interests of, and hold harmless, STPG in regard to any permits issued in the Parish's name for work under this Contract, including but not limited to, DEQ permits, USACE permits, EPA permits, and any other regulatory or statutory permits held in the Parish's name for use by the Contractor. The Contractor agrees to be responsible for all costs necessary from Contract activation until notified, in writing, that the sites or permits utilized by the Contractor have been satisfactorily closed with the applicable issuing Agencies.

Contractor shall furnish the following for each approved site before any load tickets will be issued:

- a. A tower with platform and cover of sufficient height as to allow the PDA Dump Site Monitor, FEMA Representative, and the Contractor a clear line of sight into the dump bed of the vehicle or trailer to determine the percentage full of each vehicle. Towers shall, at a minimum, should be located at ingress and egress points. Monitoring towers should be constructed of durable structural materials. The structures should be designed to withstand active and static loads. A stepladder is not an acceptable monitoring tower. Equipment and fuel should have a designated storage area and signs posted appropriately. The fuel storage areas need to be designed to contain spills. Water should be readily available at all times. Water storage areas should be strategically positioned throughout the site and identified appropriately.
- b. Portable Restrooms.
- c. All-access requirements for safe and adequate ingress and egress, including traffic controls.
- d. Adequate signage, cones, and flagmen as required in order to ensure site safety.

## **PART 2: SERVICES**

The Contractor shall provide all management, administration, supervision, labor, and equipment necessary to complete the work required in the Contract.

Activities required prior to starting work are:

1. Prior to debris pick up, the Contractor shall have all Subcontractors and Subcontractor's equipment certified and registered with the PDA and STPG. All debris removal equipment must be digitally photographed and documented with the PDA. Certification documentation should be carried by vehicle operators while working.
2. If removal of hazardous materials is required, the Contractor shall complete removal of hazardous substance waste streams in no more than two (2) workdays unless the PDA provides written authorization for increased work durations.
3. The debris removal work also includes providing all equipment, materials, and labor in accordance with local requirements. For locating and marking the locations of underground utilities, the Contractor shall coordinate with the appropriate local service Contractors and/or contact Louisiana One Call at (800) 272-3020. The Contractor will not be liable for any preexisting damage to utilities.
4. The Contractor shall take reasonable care not to damage personal property items while removing debris. The Contractor is not responsible for storm-related or other preexisting damage to personal property. The Contractor shall perform reasonable due diligence in ascertaining preexisting damages.
5. Debris removal shall not begin on areas without the PDA present.
6. During the removal and transporting of associated debris, water shall be used to control dust as needed. A water truck shall be required at each disposal site. It should be duly noted that fire hydrants may be privately owned in unincorporated STPG jurisdiction and that acquiring and supplying water shall be the responsibility of the Contractor. The amount of dust resulting from debris disposal shall be controlled to prevent the spread of dust to occupied areas near the disposal site and to avoid creation of a nuisance in the surrounding area. Use of water shall not be allowed to result in, or create, hazardous or objectionable conditions such as flooding and pollution. It shall be the responsibility of the Contractor to utilize appropriate misting nozzles to apply water to the debris.
7. The Contractor is responsible for the complete removal of all eligible and authorized debris related to the disaster. Upon the commencement of work in a designated area the Contractor may not leave until the debris has been removed sufficiently to satisfy the PDA.
8. The Contractor is responsible for ensuring traffic safety in all work areas. Flag persons, spotters, temporary signage, or other approved means shall be provided by the Contractor as needed to comply with the above requirement.

### **PART 3: SUBMITTALS REQUIREMENTS**

#### 1. CONTRACTOR SAFETY PLAN

The Contractor shall submit a Contractor Safety Plan (“Safety Plan”) in accordance with the 2003 edition of EM 385-1-1, Safety and Health Requirements Manual. The Safety Plan shall address tasks, hazards, and mitigation measures for review and approval prior to implementation of any debris removal activities. One copy of the completed Safety Plan shall be provided to the PDA Manager within thirty (30) working days of Contract award. This Safety Plan must be reviewed by the PDA prior to the commencement of any work.

#### 2. CONTRACTOR DEBRIS REMOVAL AND DISPOSAL PLAN (“EDR&D Plan”)

The Contractor shall develop an EDR&D Plan for the debris removal in concert with STPG and the PDA. The EDR&D Plan shall include the following:

- a) Training and qualifications of personnel;
- b) Number of personnel and crews to be utilized in response to differing debris producing events;
- c) Procedures for performing all Contract work;
- d) Detailed maps of St. Tammany Parish indicating the areas of pick up and the timeline for accomplishing the work in each area and the overall Parish;
- e) Process for evaluation of debris for the presence of regulated and hazardous substances and materials;
- f) Process for hazardous material removal;
- g) Identification and use of EDS’s and processes for segregation, processing, and/or recycling of debris which will be utilized;
- h) Identification of types and quantities of equipment to be used; and
- i) Plan for final disposal of debris, site restoration, remediation, and closeout.

**Contractor shall videotape all staging areas prior to mobilization to assure proper restoration.**

At a minimum, the EDR&D Plan subsection (b) shall address two (2) debris producing events (e.g., (1)- storm producing light surge and vegetative debris distributed mostly in coastal areas within STPG’s parish-maintained ROW, and (2)- a storm producing severe storm surge with heavy vegetative debris throughout STPG’s parish-maintained ROW. The EDR&D Plan shall specifically address the handling of marsh grass.

Four (4) copies and one (1) electronic copy via USB of the EDR&D Plan shall be provided with the Proposal. The Director will review the EDR&D Plan and notify the Contractor within a reasonable time as to any changes which are required. Upon agreement to the terms of the EDR&D Plan by STPG, the Director will notify the Contractor that it has been accepted. If no STPG approved EDR&D Plan is in place within sixty (60) days of the Contract award date due to the Contractor’s fault, STPG may cancel the Contract.

Upon a debris producing event occurring, STPG may require further revision to the accepted EDR&D Plan in order to address STPG’s needs in light of a particular disaster event. In such a case, the Contractor shall provide the requested revisions to the EDR&D immediately and prior to obtaining the Notice to Proceed from STPG.

### 3. CONTRACTOR DAILY SAFETY MEETINGS

A daily tailgate safety meeting shall be conducted each morning prior to each day's activities. All attendees of the meeting shall sign in and sign-in sheets shall be forwarded to the PDA. The daily safety meeting shall include the hazards expected with each day's activities and the mitigation measures for each hazard shall be discussed. The Contractor Safety Plan may be referenced for mitigation measures.

### 4. DAILY OPERATIONAL REPORT

Upon request of the PDA, the Contractor shall submit daily operational reports. A separate operational report is required for each area location. Discrepancies between the daily operational reports and corresponding load tickets shall be reconciled by the Contractor and the PDA. In addition to that shown on the daily operational report, the Contractor shall include a narrative on any significant activities occurring each day including but not limited to verbal instructions, changes, clarifications, safety mishaps, near misses, or successes. The Contractor shall include in the daily operational report the work accomplished in each area for that day and the number of crews that worked.

### 5. WORK SCHEDULE

The Contractor shall provide a work schedule including a timeline for each area status schedule. The work schedule shall include the area of work for the current week and the next two weeks of where and when the Contractor anticipates working.

## **PART 4: ENVIRONMENTAL PROTECTION, PROTECTION OF PROPERTY AND RESTORATION**

While the Contractor shall implement engineering controls (e.g., wetting) to maintain no visible emissions criteria during disposal, the Contractor shall also manage surface water runoff for compliance with applicable Federal, State, and local requirements.

For the purpose of this Contract, environmental protection is defined as the retention of the environment in its natural state to the greatest extent possible during the execution of this Contract. Environmental protection requires consideration of air, water, and land and involves noise and solid waste management, as well as other pollutants. The Contractor and its Subcontractors shall incorporate appropriate measures to manage environmental pollution arising from the activities in the performance of this Contract.

Contractor shall comply with all requirements in the "*LDEQ Comprehensive Plan for Disaster Clean-Up and Debris Management*" and any other applicable Federal, State, or local statutes, regulations, or ordinances.

## **PART 5: DEBRIS ELIGIBILITY**

Eligible debris under this Contract consists of debris generated from the disaster declared event or incidents. Only debris categories specifically authorized shall be paid. Debris shall be determined as to the type by the PDA prior to collection at the

ROW. All debris eligibility and classification determinations shall be made in conformity with the Stafford Act and FEMA regulations. Specifically, “*FEMA’s Public Assistance Debris Management Guide, FEMA 325*”; “*Public Assistance Policy Digest, FEMA 321*”; any and all applicable Recovery Policies or directives issued by FEMA, and; any applicable Project Worksheet(s). The Contractor shall ensure that it complies with the most up to date version of the regulation or policy in effect at the time the Notice to Proceed is issued and that any amendments to such regulation or policy issued after the Notice to Proceed is issued are also followed. Contractor shall also ensure that all Subcontractors will comply with all applicable statutory and regulatory authority indicated herein.

## **PART 6: DEBRIS REMOVAL AND DISPOSAL**

1. Eligible debris and other waste shall be taken from the ROW to the disposal site or to an approved reduction site (EDS) as indicated by the EDR&D Plan. The Contractor shall not stockpile debris for pre-pick up in front of resident’s homes or property unless written authorization has been obtained. Any damage in this situation shall be resolved by the Contractor regardless of agreements with homeowners.

The debris shall be loaded into trucks and taken to the Contractor designated disposal sites approved by LDEQ. Uncontaminated debris may be taken to a reduction site approved by LDEQ prior to transporting to the final disposal site.

2. Debris shall be removed and transported in a manner that prevents spillage on streets or adjacent areas. Transportation of all debris shall comply with all applicable Federal, State, and local regulations and laws governing the same. All trucks and trailers shall have tarps and tailgates.
3. CY LOAD DEBRIS - Load tickets shall be filled out for tracking purposes of the removal of ALL debris and shall include the volume in cubic yards for each load being hauled to the landfill/reduction site (direct pay items); AND for processed debris hauled out of temporary sites to final disposal sites (non-direct items). Load tickets shall be noted as such. Load tickets shall document cubic yard volume measurements for eligible debris, and shall be provided by the PDA. The load tickets will be five (5) parts, sequentially numbered and color-coded.

Each load ticket shall contain the following information:

- a. Ticket Number
- b. Date
- c. Contractors Name
- d. Subcontractor Name and Crew Identification
- e. Truck Number
- f. Point of Debris Collection, including Street Number and Street Name, and subdivision and/or cross street.
- g. Truck Capacity
- h. Loading Departure Time/Field PDA Inspector and signature
- i. Disposal Site Arrival Time/Dump PDA Inspector and signature
- j. Actual Debris Volume

- k. Truck Driver name and signature
- l. Debris Classification
- m. Disposal Site

The CY Load ticket is originated by the Loading Site PDA at the loading location and one copy is retained by that PDA. The remaining four (4) part ticket is given to the vehicle operator prior to leaving the loading location. Upon arrival at the disposal site, the vehicle operator shall give the four (4) part ticket to the disposal site PDA. The disposal site PDA will verify the hauler and the equipment and determine each truck's actual volume of debris that is being hauled, after deducting void spaces. The actual volume of debris will then be calculated and recorded on the load tickets by the PDA to the nearest 1/10<sup>th</sup> cubic yard. The Contractor's representative (CR) will also sign the ticket once completed by the disposal site PDA. The disposal site PDA will retain the original white copy of the ticket and the vehicle operator or CR will be provided with the remaining ticket copies. The Contractor shall submit one copy of the load tickets with each invoice.

- 5. UNIT ITEM TICKETS – Unit Item tickets shall be filled out for tracking purposes of the removal of ALL debris and shall include all required fields of information including, but not limited to: debris item category, identifying number, location including GPS, crew name, number of units, date, time, PDA signature, and CR debris crew signature. Unit Item tickets shall be provided by and originated by the PDA. The Unit Item tickets will be multiple parts, sequentially numbered and color-coded; the PDA shall retain the original white copy of the ticket. Electronic Tickets meeting all above requirements can be used if approved in advance by STPG.

## **PART 7: EQUIPMENT**

- 1. All trucks and other equipment shall comply with all applicable Federal, State, and local rules and regulations. All trucks and other equipment shall be equipped with backup alarms. Any truck used to haul debris shall be covered with a tarp while hauling debris and shall be capable of rapidly dumping its load without the assistance of other equipment unless otherwise authorized by STPG. Sideboards or other extensions to the bed are allowable provided they meet all applicable rules and regulations, cover the front, rear, and both sides, and are constructed in a manner to withstand severe operating conditions.

The sideboards are to be constructed of two inches by six-inch (2" x 6") boards or greater and shall not extend more than two feet above the metal bedsides. Rear sideboards on tailgates should match the height of the sideboards on the sides of the truck. All extensions are subject to acceptance or rejection by the PDA. All trailers shall have a metal-framed exterior and a minimum of five-eight (5/8") inch plywood interior walls (not wafer board). All equipment used to haul debris shall be equipped with a tailgate that will effectively contain the debris during transport and permit the truck to be filled to capacity. Plastic webbing is not acceptable for use as a tailgate. All trucks certified with short tailgates will have their capacity reduced appropriately. If a taller tailgate is installed subsequently, the truck will be recertified and a new truck number assigned.

All hauling equipment shall be measured, marked, and certified for its load capacity by the PDA or the designated representative. The Contractor shall inspect all equipment



prior to use and ensure all loads are covered prior to departing the site in accordance with all applicable Federal, State, and local regulations and laws governing same. All vehicles must have a fully charged fire extinguisher and all trailers, dump beds, and containers must have a tarp over the debris prior to receiving a load ticket. Debris must not exceed eighteen inches over the top of the bedsides or above height requirements for travel.

2. Trucks designated for use under this Contract shall be equipped with two signs (adhesive placards), one attached to each side. Magnetic signs are not permissible. The PDA shall provide these signs. Each truck or trailer shall be certified after being inspected and measured; and shall contain a placard that will be numbered with permanent marking and shall clearly display the vehicle's maximum load capacity. No capacity can exceed one hundred (100%) percent of the measured volume. The maximum allowable yardage that will be paid is ninety-five (95%) percent of the certified capacity, and yardage will only be paid in five (5%) percent increments thereafter. Hand loaded trucks will be paid at no more than 50% of the observed load capacity in accordance with FEMA regulations. Copies of the certification documents should be maintained in the vehicle at all times while working on this project.
3. Trucks or equipment, which is designated for use under this Contract, shall not be used for any other work during the working hours of this Contract. The Contractor shall not solicit work from private citizens or others to be performed in the designated work area during the period of this Contract. Under no circumstances shall the Contractor mix debris hauled for others with debris hauled under this Contract.
4. Equipment and trucks will not be allowed to park overnight on any streets within the STPG's parish-maintained ROW.
5. The Contractor shall provide all labor, materials, and equipment necessary to fully plan, manage, operate, and maintain (including fuel, oil, grease, and repairs) all equipment required for this task order.
6. All loading and hauling equipment must comply with all applicable Federal, State, and local rules and regulations. All loading and hauling equipment shall have a placard with the Contractor's name and equipment identification number that is visually accessible and legible to the PDA.
7. All loading equipment shall have rubber tires, street tracks, and wheels to operate on the street/road using buckets and/or boom and grapple devices to remove and load the debris. Equipment used under this contract shall be sized properly to fit loading conditions. Excessive size equipment (6 CY and up) and non-rubber-tired equipment must be approved by the PDA.

## **PART 8: OTHER CONSIDERATIONS**

1. The Contractor shall designate a CR at each location to supervise work in progress. The PDA will deal directly with the CR, for normal day-to-day administration of the Contract provisions, within the limits of their authorities. The CR shall conduct overall management coordination and is the central point of contact with the PDA for the performance of all work under the Contract. The CR shall have full authority to

contractually commit the Contractor for prompt action on all matters pertaining to the administration of this Contract and shall be the on-site Contractor employee who is responsible for safety. The CR shall also be responsible for implementing the Contractor Safety Plan and Daily Safety Plan, have the authority to determine for the Contractor when work is ready for government inspection, and make decisions for the Contractor on additional performance of work, when necessary. The CR shall meet with managing PDA Staff once weekly in the PDA office or other designated location.

2. The Contractor shall take necessary precautions to ensure that street signs are not moved or damaged. The Contractor may move signs temporarily for protection if they are in danger of being damaged during operations. The Contractor shall return signs to pre-existing location and condition following completion of operations if damaged.
3. The Contractor will comply with the safety requirements contained in EM385-1-1, latest edition, Safety and Health Requirements Manual, OSHA, EPA, and other Federal and State Laws that address a safe work environment. This includes the monitoring and safety of all employees who will be performing any work under this Contract.
4. Compliance with the provisions of this Contract by Subcontractors will be the responsibility of the Contractor. All terms and clauses in this Contract flow down to Subcontracts.
5. The Contractor must be duly licensed to perform the work in the State of Louisiana per statutory requirements and will obtain all applicable Louisiana insurance coverage including Louisiana Workers Compensation Coverage. The Contractor shall obtain all permits and licenses necessary to complete the work. The Contractor shall be responsible for determining what licenses and permits are necessary to perform under the Contract. Copies of all permits shall be submitted to the PDA prior to commencement of work. The Contractor shall be responsible for correcting any notices of violations issued as a result of the Contractor's or any Subcontractor's actions or operations during the performance of the Contract. Corrections for any such violations shall be at no additional cost to STPG. The Contractor shall be responsible for the control of pedestrian and vehicular traffic in the work area.

## **PART 9: SPECIAL CONSIDERATIONS**

1. The Contractor shall secure the work area to provide a safe work site. The Contractor shall exercise due care to minimize any damage to trees, shrubs, landscaping, and general property. The Contractor shall repair any damage caused by the Contractor's equipment in a timely manner. Any damage to private or public property shall be repaired at the Contractor's expense. The debris work area shall be left clean and clear of debris as reasonable and practical under the conditions of this Contract.
2. The Contractor shall use equipment and perform work in a manner to prevent damages to adjacent infrastructure facilities and adjacent ROWs, including all landscaped areas. The Contractor shall repair any damage caused by the Contractor's equipment in a timely manner at no expense to STPG or any other party not at fault for such damage. All equipment shall be approved by the PDA prior to use. Any damage to private property, sidewalks, curbs, utilities, or streets shall be repaired at the expense of the Contractor.

3. Before beginning any work, the Contractor shall visually survey the ROW site to identify any problem areas. The Contractor shall take necessary precautions to avoid damage to adjacent properties. The Contractor shall protect all fire hydrants and all utilities during work operations. Any damaged items shall be repaired or replaced, as a non-reimbursable expense. The Contractor shall coordinate the work of this section with all other work. The PDA shall review all repairs or replacements made.
4. The Contractor shall plan the work to minimize the impact on the neighborhood. The Contractor shall conduct the work so as not to interfere with the disaster response and recovery activities of Federal, State, and local governments or agencies, or of any public utilities.
5. STPG, FEMA, LDEQ, OSHA, and other regulatory agencies reserve the right to inspect the site, verify quantities, and review operations at any time.

## **PART 10: DEMOBILIZATION**

### 1. POST DEBRIS PICK UP CLEANUP

The Contractor shall remove all signs of temporary construction facilities, work areas, structures, or temporary structures, stockpiles of excess waste materials, or any other vestiges of debris removal. The area shall be restored to as near pre-existing conditions as possible. Restoration to original ROW contours will generally not be required unless specifically directed by the PDA. However, all restored areas shall be smoothly and evenly dressed.

2. Upon termination or completion of this Contract, the Contractor shall vacate and remove, or cause to be vacated or removed, all property belonging to Contractor, any Subcontractor, agent, or employee. Any property not removed shall be deemed abandoned by STPG and any cost incurred by STPG in disposal of same shall be withheld from any final payment due.

END OF SECTION.

## **FEMA REQUIRED CONTRACT CLAUSES**

(1) The Contractor agrees to comply with all Federal, State, and Parish requirements and regulations pertaining to reporting on projects receiving Federal, State, or Parish funding. Contracts funded with Federal or State monies may have additional requirements and regulations pertaining to reporting which may not be described herein.

(2) The Contractor agrees to comply with requirements and regulations pertaining to patent rights with respect to any discovery or invention which arises or is developed in the course of or under such contract. For contracts funded with Federal or State monies, applicable Federal or State agencies may have additional requirements and regulations pertaining to patent rights.

(3) The Contractor agrees to comply with requirements and regulations pertaining to copyrights and rights in data. For contracts funded with Federal or State monies, applicable Federal or State agencies may have additional requirements and regulations pertaining to copyrights and rights in data.

(4) The Contractor agrees to grant access by St. Tammany Parish Government, the State, Federal agencies, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the Contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts, and transcriptions.

(5) The Contractor agrees to retain all required records for three (3) years after final payments have been made and/or all other pending matters are closed.

(6) The Contractor agrees to comply with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15). (Contracts in excess of \$100,000). These regulations and Acts are herein incorporated by reference in this Contract.

(7) The Contractor agrees to comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871). [53 FR 8045, 8087, Mar. 11, 1988, as amended at 60 FR 19639, 19641, Apr. 19, 1995; 61 FR 7166, Feb. 26, 1996]. These acts and regulations are herein incorporated by reference in this Contract.

(8) The Contractor agrees that it will ensure that any of its agents, Contractors, or subcontractors will also comply with the above requirements and that any contract entered into by Contractor in furtherance and/or performance of Contractor's agreement with the Parish will contain the above-required clauses.

\*\*\*\*\* END OF SECTION \*\*\*\*\*