Office of the Mayor-President

Purchasing Division



City of Baton Rouge Parish of East Baton Rouge 222 St. Louis Street, 8th Floor P.O. Box 1471 Baton Rouge, Louisiana 70821

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Paul Narcisse Director of Purchasing

ADDENDUM NO. 2 ISSUED JANUARY 10, 2025 RFP 2024-12-1200 Janitorial Services for the Library Systems

Your reference is directed to the above-referenced RFP scheduled to open on January 16, 2025, at 2:00 PM CST.

As indicated in Addendum No. 1 issued December 27, 2024, attached, please find a revised Attachment B-1 Pricing Schedule.

Please remove and replace Attachment B-1 Pricing Schedule with the attached REVISED Pricing Schedule.

Bid Opening as written January 16, 2025 at 2:00 PM CST throughout RFP. REVISE Bid Opening date to reflect January 23, 2025 at 2:00 PM CST throughout RFP.

Refer to Item 1.43 Contract Changes as written.

REVISE Item 1.43 Contract Changes to remove Changes to the contract include any change in compensation; beginning/ending date of the contract; scope of work and/or contractor change through the Assignment of Contract process.

The addendum is hereby officially made part of the referenced solicitation and should be attached to the bidder's bid or otherwise acknowledged therein.

If you have already submitted your bid and this addendum causes you to revise your original bid, please indicate changes herein and return to Purchasing prior to the Bid Opening in an envelope marked with the file number, bid opening date and time. If this addendum does not cause you to revise your bid, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

Signature	Date	Company
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NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	EXTENDED TOTAL
	Base Price, per square foot. Janitorial Services to be performed at Group A, Location 1 Baker Branch Library, 3501 Groom Road, Baker, LA shall provide all labor, supervision as specified, and insurance to perform all daily, weekly and monthly, in accordance with the bid specifications and during the hours listed below.	17,900 SQ FT	SQ FT	Per SQ FT	\$
0001	DAILY WORKING HOURS Starting and Ending Times for Monday through Friday: 9:00 AM-4:00 PM Minimum Vendor Staff Needed: One (1) Full-Time Employee 9:00 AM to 12:00 PM Minimum Vendor Staff Needed: One (1) Part-Time Employee NOTE: May adjust hours to arrive 30 minutes before opening at the discretion of the Library. WEEKEND WORKING HOURS Starting and Ending Times for Saturday and Sunday: Saturday: 9:00 AM to 1:00 PM Minimum Vendor Staff Needed: One (1) Part-Time Employee Sunday: 2:00 PM to 4:00 PM Minimum Vendor Staff Needed. One (1) Part-Time Employee				

Solicitation No.: 2024-12-1200 Janitorial Services for East Baton Rouge Parish Library System (Labor Only)

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ITEM NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	EXTENDED TOTAL
0002	GROUP A, LOCATION 1 Shampoo Carpet	12,739	SQ FT	\$ Per SQ FT	
0003	GROUP A, LOCATION 1 Strip, Wax Ceramic/VCT Tile	2,800	SQ FT	\$ PER SQ FT	
0004	GROUP A, LOCATION 1 Dry Buff (No Wax)	2,361	SQ. FT.	\$ PER SQ. FT	
0005	GROUP A, LOCATION 1 Special Clean/Dust	1	PER OCCUR.	\$ PER OCCUR.	
0006	GROUP A, LOCATION 1 Dust/Vacuum Blinds	1	PER OCCUR.	\$ PER OCCUR.	
0007	GROUP A, LOCATION 1 Emergency Call Out, per hour charge	5	HOUR	\$ PER HR.	

Total of Items 0001 - 0007 EXTENDED TOTAL AMOUNT _____

Solicitation No.: 2024-12-1200

Janitorial Services for East Baton Rouge Parish Library System (Labor Only)

ITEM NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT	EXTENDED
NO. 0008	Base Price, per square foot. Janitorial Services to be performed at Scotlandville Branch Library – Archives and Facilities (Temporary Library Location), GROUP A, LOCATION 2, 7373 A Scenic Highway, Baton Rouge, LA 70807 shall provide all labor, supervision as specified, and insurance to perform all daily, weekly and monthly, in accordance with the bid specifications and during the hours listed below (THIS LOCATION IS CLOSED and Under Construction) Total Square Footage of cleaning area is approximately: 17,985 Sq. ft. DAILY WORKING HOURS Starting and Ending Times for Monday through Friday: 9:00 AM-4:00 PM Minimum Vendor Staff Needed: One (1) Full-Time Employee NOTE: May adjust hours to arrive 30 minutes before opening at the discretion of the Library. WEEKEND WORKING HOURS Starting and Ending Times for Saturday and Sunday: Saturday: 9:00 a.m. to 1:00 PM Minimum Vendor Staff Needed: One (1) Part-Time Employee Sunday: 2:00 PM to 4:00 PM Minimum Vendor Staff Needed. One (1) Part-Time Employee	17,985 SQ. FT	Measure SQ. FT.	Per SQ. FT.	*** *********************************

Solicitation No.: 2024-12-1200 Janitorial Services for East Baton Rouge Parish Library System (Labor Only)

TEM NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	EXTENDED TOTAL
0009	GROUP A, LOCATION 2 Shampoo Carpet	8,078	SQ FT	\$ Per SQ FT	\$
0010	GROUP A, LOCATION 2 Strip, Wax Ceramic/VCT Tile	2,230	SQ FT	\$ PER SQ FT	\$
0011	GROUP A, LOCATION 2 Dry Buff (No Wax)	7,677	SQ. FT.	\$ PER SQ. FT	\$
0012	GROUP A, LOCATION 2 Special Clean/Dust	1	PER OCCUR.	\$ PER OCCUR.	\$
0013	GROUP A, LOCATION 2 Dust/Vacuum Blinds	1	PER OCCUR.	\$ PER OCCUR.	\$
0014	GROUP A, LOCATION 2 Emergency Call Out, per hour charge	5	HOUR	\$ PER HR.	\$

Total of Items 0008 - 0014 EXTENDED TOTAL AMOUNT _____

NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT	EXTENDED
0015	Base Price, per square foot. Janitorial Services to be performed at Location 3 Delmont Branch Library, GROUP A. LOCATION 3 3551 Lorraine Street, Baton Rouge, LA, shall provide all labor, supervision as specified, and insurance to perform all daily, weekly and monthly, in accordance with the bid specifications and during the hours listed below	19,000 SQ. FT	SQ. FT.	Per SQ. FT.	\$
	Total Square Footage of cleaning area is approximately: 19,000 Sq. ft.				
	DAILY WORKING HOURS Starting and Ending Times for Monday through Friday: 9:00 AM-4:00 PM Minimum Vendor Staff Needed: One (1) Full-Time Employee 9:00 AM to 12:00 PM Minimum Vendor Staff Needed: One (1) Part-Time Employee 2:00 PM to 5:00 PM Minimum Vendor Staff Needed: One (1) Full Time Employee NOTE: May adjust hours to arrive 30 minutes before opening at the discretion of the Library.				
	WEEKEND WORKING HOURS Starting and Ending Times for Saturday and Sunday: Saturday: 9:00 AM to 1:00 PM Minimum Vendor Staff Needed: One (1) Part-Time Employee Sunday: 2:00 PM to 4:00 PM Minimum Vendor Staff Needed. One (1) Part-Time Employee				

Solicitation No.: 2024-12-1200 Janitorial Services for East Baton Rouge Parish Library System (Labor Only)

ITEM NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	EXTENDED TOTAL
0016	GROUP A, LOCATION 3 Shampoo Carpet	7,718	SQ FT	\$ Per SQ FT	\$
0017	GROUP A, LOCATION 3 Strip, Wax Ceramic/VCT Tile	3,769	SQ FT	\$_ PER SQ FT	\$
0018	GROUP A, LOCATION 3 Dry Buff (No Wax)	7,513	SQ. FT.	\$ PER SQ. FT	\$
0019	GROUP A, LOCATION 3 Special Clean/Dust	1	PER OCCUR.	\$ PER OCCUR.	\$
0020	GROUP A, LOCATION 3 Dust/Vacuum Blinds	1	PER OCCUR.	\$ PER OCCUR.	\$
0021	GROUP A, LOCATION 3 Emergency Call Out, per hour charge	2	HOUR	\$ PER HR.	\$

Total of Items 0015 - 0021 EXTENDED TOTAL AMOUNT _____

NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	EXTENDED
0022	Base Price, per square foot. Janitorial Services to be performed at GROUP A, LOCATION 4, Pride Chaneyville Branch Library, 13600 Pride Port Hudson Road, Pride, LA, shall provide all labor, supervision as specified, and insurance to perform all daily, weekly and monthly, in accordance with the bid specifications and during the hours listed below Total Square Footage of cleaning area is approximately: 12,086 Sq. ft. DAILY WORKING HOURS Starting and Ending Times for Monday through Friday: 9:00 AM-4:00 PM Minimum Vendor Staff Needed: One (1) Full-Time Employee 9:00 AM to 12:00 PM Minimum Vendor Staff Needed: One (1) Part-Time Employee NOTE: May adjust hours to arrive 30 minutes before opening at the discretion of the Library. WEEKEND WORKING HOURS Starting and Ending Times for Saturday and Sunday: Saturday: 9:00 a.m. to 1:00 p.m. Minimum Vendor Staff Needed: One (1)	12,086 SQ. FT	SQ. FT.	Per SQ. FT.	\$
	Part-Time Employee Sunday: 2:00 PM to 4:00 PM Minimum Vendor Staff Needed. One (1) Part-Time Employee				

Solicitation No.: 2024-12-1200 Janitorial Services for East Baton Rouge Parish Library System (Labor Only)

NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	EXTENDED TOTAL
0023	GROUP A, LOCATION 4 Shampoo Carpet	9,446	SQ FT	\$ Per SQ FT	\$
0024	GROUP A, LOCATION 4 Strip, Wax Ceramic/VCT Tile	1,684	SQ FT	\$ PER SQ FT	\$
0025	GROUP A, LOCATION 4 Dry Buff (No Wax)	956	SQ. FT.	\$ PER SQ. FT	\$
0026	GROUP A, LOCATION 4 Special Clean/Dust	1	PER OCCUR.	\$ PER OCCUR.	\$
0027	GROUP A, LOCATION 4 Dust/Vacuum Blinds	1	PER OCCUR.	\$ PER OCCUR.	\$
0028	GROUP A, LOCATION 4 Emergency Call Out, per hour charge	2	HOUR	\$ PER HR.	\$

Total of Items 0022 - 0028 EXTENDED TOTAL AMOUNT _____

NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT	EXTENDED
0029	Base Price, per square foot. Janitorial Services to be performed at Zachary Branch Library, GROUP A, LOCATION 5. 1900 Church Street, Zachary, LA, shall provide all labor, supervision as specified, and insurance to perform all daily, weekly and monthly, in accordance with the bid specifications and during the hours listed below	20,000 SQ. FT	SQ. FT.	Per SQ. FT.	\$
	Total Square Footage of cleaning area is approximately: 20,000 Sq. ft.				
	DAILY WORKING HOURS Starting and Ending Times for Monday through Friday: 9:00 AM-4:00 PM Minimum Vendor Staff Needed: One (1) Full-Time Employee 9:00 AM to 12:00 PM Minimum Vendor Staff Needed: One (1) Part-Time Employee NOTE: May adjust hours to arrive 30 minutes before opening at the discretion of the Library.				
	WEEKEND WORKING HOURS Starting and Ending Times for Saturday and Sunday:				
	Saturday: 9:00 a.m. to 1:00 PM Minimum Vendor Staff Needed: One (1) Part-Time Employee Sunday: 2:00 PM to 4:00 PM Minimum Vendor Staff Needed. One (1) Part-Time Employee				

Solicitation No.: 2024-12-1200 Janitorial Services for East Baton Rouge Parish Library System (Labor Only)

ITEM NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	EXTENDED TOTAL
0030	GROUP A, LOCATION 5 Shampoo Carpet	16,681	SQ FT	\$ Per SQ FT	\$
0031	GROUP A, LOCATION 5 Strip, Wax Ceramic/VCT Tile	3,319	SQ FT	\$ PER SQ FT	\$
0032	GROUP A, LOCATION 5 Special Clean/Dust	1	PER OCCUR.	\$ PER OCCUR.	\$
0033	GROUP A, LOCATION 5 Dust/Vacuum Blinds	1	PER OCCUR.	\$ PER OCCUR.	\$
0034	GROUP A, LOCATION 5 Emergency Call Out, per hour charge	2	HOUR	\$ PER HR.	\$

Total of Items 0029 - 0034 EXTENDED TOTAL AMOUNT _____

NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	TOTAL
0035	Base Price, per square foot. Janitorial Services to be performed at Central Branch Library, GROUP B, LOCATION 6, 11260 Joor Road, Baton Rouge, shall provide all labor, supervision as specified, and insurance to perform all daily, weekly and monthly, in accordance with the bid specifications and during the hours listed below	18,263 SQ. FT	SQ. FT.	Per SQ. FT.	\$
	Total Square Footage of cleaning area is approximately: 18,263 Sq. ft.				
	DAILY WORKING HOURS Starting and Ending Times for Monday through Friday: 9:00 AM-4:00 PM Minimum Vendor Staff Needed: One (1) Full-Time Employee 9:00 AM to 12:00 PM Minimum Vendor Staff Needed: One (1) Part-Time Employee NOTE: May adjust hours to arrive 30 minutes before opening at the discretion of the Library.				
	WEEKEND WORKING HOURS Starting and Ending Times for Saturday and Sunday: Saturday: 9:00 a.m. to 1:00 p.m. Minimum Vendor Staff Needed: One (1) Part-Time Employee Sunday: 2:00 PM to 4:00 PM Minimum Vendor Staff Needed. One (1) Part-Time Employee				

Solicitation No.: 2024-12-1200 Janitorial Services for East Baton Rouge Parish Library System (Labor Only)

ITEM NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	EXTENDED TOTAL
0036	GROUP B, LOCATION 6 Shampoo Carpet	16,223	SQ FT	\$ Per SQ FT	\$
0037	GROUP B, LOCATION 6 Strip, Wax Ceramic/VCT Tile	1,858	SQ FT	\$ PER SQ FT	\$
0038	GROUP B, LOCATION 6 Dry Buff (No Wax)	182	SQ. FT.	\$ PER SQ. FT	\$
0039	GROUP B, LOCATION 6 Special Clean/Dust	1	PER OCCUR.	\$ PER OCCUR.	\$
0040	GROUP B, LOCATION 6 Dust/Vacuum Blinds	1	PER OCCUR.	\$ PER OCCUR.	\$
0041	GROUP B, LOCATION 6 Emergency Call Out, per hour charge	5	HOUR	\$ PER HR.	\$

Total of Items 0035 - 0041 EXTENDED TOTAL AMOUNT _____

NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT	EXTENDED
	Base Price, per square foot. Janitorial Services to be performed at Greenwell Springs Road Regional Library, 11300 Greenwell Springs Road, GROUP B, LOCATION 7 shall provide all labor, supervision as specified, and insurance to perform all daily, weekly and monthly, in accordance with the bid specifications and during the hours listed below Total Square Footage of cleaning area is approximately: 30,827 Sq. ft. DAILY WORKING HOURS Starting and Ending Times for Monday through Friday: 9:00 AM-4:00 PM Minimum Vendor Staff Needed: One (1) Full-Time Employee 2:00 PM to 8:00 PM (Minimum Vendor Staff Needed: One (1) Full Time	QUANTITY 30,827 SQ. FT			AND REVENUE AND ADDRESS OF THE PARTY OF THE
	Employees (Monday-Thursday) 12:00 PM to 6:00 PM Minimum Vendor Staff Needed: One (1) Full-Time Employees (Friday) NOTE: May adjust hours to arrive 30 minutes before opening at the discretion of the Library. WEEKEND WORKING HOURS Starting and Ending Times for Saturday and Sunday: Saturday: 9:00 AM to 3:00 PM Minimum Vendor Staff Needed: One (1)				
	Minimum Vendor Staff Needed: One (1) Part-Time Employee Sunday: 2:00 PM to 4:00 PM Minimum Vendor Staff Needed. One (1) Part-Time Employee				

Solicitation No.: 2024-12-1200 Janitorial Services for East Baton Rouge Parish Library System (Labor Only)

ITEM NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	EXTENDED TOTAL
0043	GROUP B, LOCATION 7 Shampoo Carpet	18,897	SQ FT	\$ Per SQ FT	\$
0044	GROUP B, LOCATION 7 Dry Buff (No Wax)	11,930	SQ FT	\$_ PER SQ FT	\$
0045	GROUP B, LOCATION 7 Special Clean/Dust	1	PER OCCUR.	\$ PER CCUR.	\$
0046	GROUP B, LOCATION 7 Dust/Vacuum Blinds	1	PER OCCUR.	\$ PER OCCUR.	\$
0047	GROUP B, LOCATION 7 Emergency Call Out, per hour charge	2	HOUR	\$ PER HR.	\$

Total of Items 0042 - 0047 EXTENDED TOTAL AMOUNT _____

NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	EXTENDED
0048	Base Price, per square foot. Janitorial Services to be performed at Group B, Location 8, Jones Creek Regional Library, 6222 Jones Creek Road shall provide all labor, supervision as specified, and insurance to perform all daily, weekly and monthly, in accordance with the bid specifications and during the hours listed below	37,499 SQ. FT	SQ. FT.	Per SQ. FT.	\$
	Total Square Footage of cleaning area is approximately: 37,499 Sq. ft.				
	approximately: 37,499 Sq. ft. DAILY WORKING HOURS Starting and Ending Times for Monday through Friday: 9:00 AM-4:00 PM Minimum Vendor Staff Needed: One (1) Full-Time Employee 2:00 PM to 8:00 PM (Minimum Vendor Staff Needed: One (1) Full Time Employees (Monday-Thursday) 12:00 PM to 6:00 PM Minimum Vendor Staff Needed: One (1) Full-Time Employees (Friday) Minimum Vendor Staff Needed: One (1) Part-Time Employee NOTE: May adjust hours to arrive 30 minutes before opening at the discretion of the Library.				
	WEEKEND WORKING HOURS Starting and Ending Times for Saturday and Sunday: Saturday: 9:00 a.m. to 3:00 PM Minimum Vendor Staff Needed: One (1) Part-Time Employee Sunday: 2:00 PM to 4:00 PM				
	Minimum Vendor Staff Needed. One (1) Part-Time Employee				

Solicitation No.: 2024-12-1200 Janitorial Services for East Baton Rouge Parish Library System (Labor Only)

ITEM NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	EXTENDE D TOTAL
0049	GROUP B, LOCATION 8 Shampoo Carpet	30,690	SQ FT	\$ Per SQ FT	\$
0050	GROUP B, LOCATION 8 Strip, Wax Ceramic/VCT Tile	1,024	SQ FT	\$_ PER SQ FT	\$
0051	GROUP B, LOCATION 8 Dry Buff (No Wax)	5,785	SQ. FT.	\$ PER SQ. FT	\$
0052	GROUP B, LOCATION 8 Special Clean/Dust	1	PER OCCUR.	\$ PER OCCUR.	\$
0053	GROUP B, LOCATION 8 Dust/Vacuum Blinds	1	PER OCCUR.	\$ PER OCCUR.	\$
0054	GROUP B, LOCATION 8 Emergency Call Out, per hour charge	5	HOUR	\$ PER HR.	\$

Total of Items 0048 - 0054 EXTENDED TOTAL AMOUNT _____

NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	EXTENDED TOTAL
0055	Base Price, per square foot. Janitorial Services to be performed at Bluebonnet Regional Library, 9200 Bluebonnet Boulevard, GROUP B, LOCATION NUMBER 9 shall provide all labor, supervision as specified, and insurance to perform all daily, weekly and monthly, in accordance with the bid specifications and during the hours listed below Total Square Footage of cleaning area is	37,600 SQ. FT	SQ. FT.	Per SQ. FT.	\$
	approximately: 37,600 Sq. ft. DAILY WORKING HOURS Starting and Ending Times for Monday through Friday: 9:00 AM-4:00 PM Minimum Vendor Staff Needed: One (1) Full-Time Employee 2:00 PM to 8:00 PM Minimum Vendor Staff Needed: One (1) Full-time Employee (Monday-Thursday) 12:00 PM to 6:00 PM Minimum Vendor Staff Needed: One (1) Full Time Emloyee (Friday) NOTE: May adjust hours to arrive 30 minutes before opening at the discretion of the Library.				
	WEEKEND WORKING HOURS Starting and Ending Times for Saturday and Sunday: Saturday: 9:00 AM to 3:00 PM Minimum Vendor Staff Needed: One (1) Part-Time Employee Sunday: 2:00 PM to 4:00 PM Minimum Vendor Staff Needed. One (1) Part-Time Employee				

Solicitation No.: 2024-12-1200 Janitorial Services for East Baton Rouge Parish Library System (Labor Only)

ITEM NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	EXTENDED TOTAL
0056	GROUP B, LOCATION 9 Shampoo Carpet	23,310	SQ FT	\$ Per SQ FT	\$
0057	GROUP B, LOCATION 9 Strip, Wax Ceramic/VCT Tile	4,946	SQ FT	\$ PER SQ FT	\$
0058	GROUP B, LOCATION 9 Dry Buff (No Wax)	9,344	SQ. FT.	\$ PER SQ. FT	\$
0059	GROUP B, LOCATION 9 Special Clean/Dust	1	PER OCCUR.	\$ PER OCCUR.	\$
0060	GROUP B, LOCATION 9 Dust/Vacuum Blinds	1	PER OCCUR.	\$ PER OCCUR.	\$
0061	GROUP B, LOCATION 9 Emergency Call Out, per hour charge	2	HOUR	\$ PER HR.	\$

Total of Items 0055 - 0061 EXTENDED TOTAL AMOUNT _____

	QUANTITY	Measure	PRICE	TOTAL
Base Price, per square foot. Janitorial Services to be performed at Fairwood Branch Library, GROUP B LOCATION 10, 12910 Old Hammond Highway shall provide all labor, supervision as specified, and insurance to perform all daily, weekly and monthly, in accordance with the bid specifications and during the hours listed below Total Square Footage of cleaning area is approximately: 13,718 Sq. ft. DAILY WORKING HOURS Starting and Ending Times for Monday through Friday: 9:00 AM-4:00 PM Minimum Vendor Staff	13,718 SQ. FT	SQ. FT.	Per SQ. FT.	**************************************
Needed: One (1) Full-Time Employee 9:00 AM to 12:00 PM Minimum Vendor Staff Needed: One (1) Part-Time Employee NOTE: May adjust hours to arrive 30 minutes before opening at the discretion of the Library.				
WEEKEND WORKING HOURS Starting and Ending Times for Saturday and Sunday: Saturday: 9:00 AM to 1:00 PM Minimum Vendor Staff Needed: One (1) Part-Time Employee Sunday: 2:00 PM to 4:00 PM				
	Branch Library, GROUP B LOCATION 10, 12910 Old Hammond Highway shall provide all labor, supervision as specified, and insurance to perform all daily, weekly and monthly, in accordance with the bid specifications and during the hours listed below Total Square Footage of cleaning area is approximately: 13,718 Sq. ft. DAILY WORKING HOURS Starting and Ending Times for Monday through Friday: 9:00 AM-4:00 PM Minimum Vendor Staff Needed: One (1) Full-Time Employee 9:00 AM to 12:00 PM Minimum Vendor Staff Needed: One (1) Part-Time Employee NOTE: May adjust hours to arrive 30 minutes before opening at the discretion of the Library. WEEKEND WORKING HOURS Starting and Ending Times for Saturday and Sunday: Saturday: 9:00 AM to 1:00 PM Minimum Vendor Staff Needed: One (1) Part-Time Employee	Branch Library, GROUP B LOCATION 10, 12910 Old Hammond Highway shall provide all labor, supervision as specified, and insurance to perform all daily, weekly and monthly, in accordance with the bid specifications and during the hours listed below Total Square Footage of cleaning area is approximately: 13,718 Sq. ft. DAILY WORKING HOURS Starting and Ending Times for Monday through Friday: 9:00 AM-4:00 PM Minimum Vendor Staff Needed: One (1) Full-Time Employee 9:00 AM to 12:00 PM Minimum Vendor Staff Needed: One (1) Part-Time Employee NOTE: May adjust hours to arrive 30 minutes before opening at the discretion of the Library. WEEKEND WORKING HOURS Starting and Ending Times for Saturday and Sunday: Saturday: 9:00 AM to 1:00 PM Minimum Vendor Staff Needed: One (1) Part-Time Employee Sunday: 2:00 PM to 4:00 PM Minimum Vendor Staff Needed. One (1)	Branch Library, GROUP B LOCATION 10, 12910 Old Hammond Highway shall provide all labor, supervision as specified, and insurance to perform all daily, weekly and monthly, in accordance with the bid specifications and during the hours listed below Total Square Footage of cleaning area is approximately: 13,718 Sq. ft. DAILY WORKING HOURS Starting and Ending Times for Monday through Friday: 9:00 AM-4:00 PM Minimum Vendor Staff Needed: One (1) Full-Time Employee 9:00 AM to 12:00 PM Minimum Vendor Staff Needed: One (1) Part-Time Employee NOTE: May adjust hours to arrive 30 minutes before opening at the discretion of the Library. WEEKEND WORKING HOURS Starting and Ending Times for Saturday and Sunday: Saturday: 9:00 AM to 1:00 PM Minimum Vendor Staff Needed: One (1) Part-Time Employee Sunday: 2:00 PM to 4:00 PM Minimum Vendor Staff Needed. One (1)	Branch Library, GROUP B LOCATION 10, 12910 Old Hammond Highway shall provide all labor, supervision as specified, and insurance to perform all daily, weekly and monthly, in accordance with the bid specifications and during the hours listed below Total Square Footage of cleaning area is approximately: 13,718 Sq. ft. DAILY WORKING HOURS Starting and Ending Times for Monday through Friday: 9:00 AM-4:00 PM Minimum Vendor Staff Needed: One (1) Full-Time Employee 9:00 AM to 12:00 PM Minimum Vendor Staff Needed: One (1) Part-Time Employee NOTE: May adjust hours to arrive 30 minutes before opening at the discretion of the Library. WEEKEND WORKING HOURS Starting and Ending Times for Saturday and Sunday: Saturday: 9:00 AM to 1:00 PM Minimum Vendor Staff Needed: One (1) Part-Time Employee Sunday: 2:00 PM to 4:00 PM Minimum Vendor Staff Needed. One (1) Minimum Vendor Staff Needed. One (1)

Solicitation No.: 2024-12-1200 Janitorial Services for East Baton Rouge Parish Library System (Labor Only)

ITEM NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	EXTENDED TOTAL
0063	GROUP B, LOCATION 10 Shampoo Carpet	9,038	SQ FT	\$ Per SQ FT	\$
0064	GROUP B, LOCATION 10 Strip, Wax Ceramic/VCT Tile	736	SQ FT	\$ PER SQ FT	\$
0065	GROUP B, LOCATION 10 Dry Buff (No Wax)	3,944	SQ. FT.	\$ PER SQ. FT	\$
0066	GROUP B, LOCATION 10 Special Clean/Dust	1	PER OCCUR.	\$ PER OCCUR.	\$
0067	GROUP B, LOCATION 10 Dust/Vacuum Blinds	1	PER OCCUR.	\$ PER OCCUR.	\$
0068	GROUP B, LOCATION 10 Emergency Call Out, per hour charge	2	HOUR	\$ PER HR.	\$

Total of Items 0062 - 0068 EXTENDED TOTAL AMOUNT _____

NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	EXTENDED TOTAL
0069	Base Price, per square foot. Janitorial Services to be performed at Carver Branch Library, GROUP C, LOCATION 11, Carver Branch Library, 720 Terrace Avenue shall provide all labor, supervision as specified, and insurance to perform all daily, weekly and monthly, in accordance with the bid specifications and during the hours listed below	12,000 SQ. FT	SQ. FT.	Per SQ. FT.	\$
	Total Square Footage of cleaning area is approximately: 12,000 Sq. ft. DAILY WORKING HOURS Starting and Ending Times for Monday through Friday: 9:00 AM to 2:00 PM Minimum Vendor Staff Needed: One (1) Full-Time Employee 2:00 PM to 7:00 PM Minimum Vendor Staff Needed: One (1) Part-Time Employee NOTE: May adjust hours to arrive 30 minutes before opening at the discretion of the Library.				
	WEEKEND WORKING HOURS Starting and Ending Times for Saturday and Sunday: Saturday: 9:00AM to 1:00PM Minimum Vendor Staff Needed: One (1) Part-Time Employee Sunday: 2:00 PM to 4:00 PM Minimum Vendor Staff Needed. One (1) Part-Time Employee				

Solicitation No.: 2024-12-1200 Janitorial Services for East Baton Rouge Parish Library System (Labor Only)

ITEM NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	EXTENDED TOTAL
0070	GROUP C, LOCATION 11 Shampoo Carpet	10,022	SQ FT	\$ Per SQ FT	\$
0071	GROUP C, LOCATION 11 Strip, Wax Ceramic/VCT Tile	1,978	SQ FT	\$ PER SQ FT	\$
0072	GROUP C, LOCATION 11 Special Clean/Dust	1	PER OCCUR.	\$ PER OCCUR.	\$
0073	GROUP C, LOCATION 11 Dust/Vacuum Blinds	1	PER OCCUR.	\$ PER OCCUR.	\$
0074	GROUP C, LOCATION 11 Emergency Call Out, per hour charge	2	HOUR	\$ PER HR.	\$

Total of Items 0069 - 0074 EXTENDED TOTAL AMOUNT _____

NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	EXTENDED TOTAL
0075	Base Price, per square foot. Janitorial Services to be performed at GROUP C, LOCATION 12, Eden Park Library, 5131 Greenwell Springs Road shall provide all labor, supervision as specified, and insurance to perform all daily, weekly and monthly, in accordance with the bid specifications and during the hours listed below Total Square Footage of cleaning area is approximately: 14,026 Sq. ft. DAILY WORKING HOURS Starting and Ending Times for Monday through Friday: 9:00 AM-4:00 PM Minimum Vendor Staff Needed: One (1) Full-Time Employee 9:00 AM to 12:00 PM Minimum Vendor Staff Needed: One (1) Part-Time Employee NOTE: May adjust hours to arrive 30	14,026 SQ. FT	SQ. FT.	Per SQ. FT.	\$
	NOTE: May adjust hours to arrive 30 ininutes before opening at the liscretion of the Library. NEEKEND WORKING HOURS Starting and Ending Times for Saturday and Sunday: Saturday: 9:00 AM to 1:00PM Minimum Vendor Staff Needed: One (1) Part-Time Employee Sunday: 2:00 PM to 4:00 PM Minimum Vendor Staff Needed. One (1) Part-Time Employee				

Solicitation No.: 2024-12-1200 Janitorial Services for East Baton Rouge Parish Library System (Labor Only)

ITEM NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	EXTENDED TOTAL
0076	GROUP C, LOCATION 12 Shampoo Carpet	13,541	SQ FT	\$ Per SQ FT	\$
0077	GROUP C, LOCATION 12 Strip, Wax Ceramic/VCT Tile	485	SQ FT	\$ PER SQ FT	\$
0078	GROUP C, LOCATION 12 Special Clean/Dust	1	PER OCCUR.	\$ PER OCCUR.	\$
0079	GROUP C, LOCATION 12 Dust/Vacuum Blinds	1	PER OCCUR.	\$ PER OCCUR.	\$
0080	GROUP C, LOCATION 12 Emergency Call Out, per hour charge	2	HOUR	\$ PER HR.	\$

Total of Items 0075 - 0080 EXTENDED TOTAL AMOUNT _____

NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT	EXTENDED
0081	Base Price, per square foot. Janitorial Services to be performed at GROUP A, LOCATION 13 Scotlandville Archives, 7373 Scenic Highway, Baton Rouge, LA 70807 shall provide all labor, supervision as specified, and insurance to perform all daily, weekly and monthly, in accordance with the bid specifications and during the hours listed below.	5,612 SQ.FT	SQ. FT.	Per SQ. FT.	\$
	Total Square Footage of cleaning area is approximately: 5,612 Sq. ft.; 4,526 concrete sealed with epoxy floor coating; 161 sq. ft. porcelain tile; 134 sq. ft. carpet; 791 sq. ft. vinyl tile				
	DAILY WORKING HOURS Starting and Ending Times for Monday through Friday: 9:00 AM-4:00 PM Minimum Vendor Staff Needed: One (1) Full-Time Employee 9:00 AM to 12:00 PM Minimum Vendor Staff Needed: One (1) Part-Time Employee NOTE: May adjust hours to arrive 30 minutes before opening at the discretion of the Library.				
	WEEKEND WORKING HOURS Starting and Ending Times for Saturday and Sunday: Saturday: 9:00 AM to 11:00 AM				
	Minimum Vendor Staff Needed: One (1) Part-Time Employee Sunday: 2:00 PM to 4:00 PM				2
	Minimum Vendor Staff Needed. One (1) Part-Time Employee				1

Solicitation No.: 2024-12-1200 Janitorial Services for East Baton Rouge Parish Library System (Labor Only)

ITEM NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	EXTENDED TOTAL
0082	GROUP A, LOCATION 13 Concrete Floor Sealed with Epoxy Floor Coating	4,526	SQ FT	\$ Per SQ FT	\$
0083	GROUP A, LOCATION 13 Shampoo Carpet	134	SQ FT	\$ PER SQ FT	\$
0084	GROUPA, LOCATION 13 Strip/Wax Vinyl Tile	791	SQ. FT.	\$ PER SQ. FT	\$
0085	GROUP A, LOCATION 13 Special Clean/Dust	1	PER OCCUR.	\$ PER OCCUR.	\$
0086	GROUP A, LOCATION 13 Dust/Vacuum Blinds	1	PER OCCUR.	\$ PER OCCUR.	\$
0087	GROUPA, LOCATION 13 Emergency Call Out, per hour charge	2	HOUR	\$ PER HR.	\$

Total of Items 0081 - 0087 EXTENDED TOTAL AMOUNT _____

NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	TOTAL
0088	Base Price, per square foot. Janitorial Services to be performed at Location 14 South Branch Library, 2210 Glasgow Avenue, GROUP E LOCATION 14 shall provide all labor, supervision as specified, and insurance to perform all daily, weekly and monthly, in accordance with the bid specifications and during the hours listed below	15,995 SQ. FT	SQ. FT.	Per SQ. FT.	\$
	Total Square Footage of cleaning area is approximately: 15,995 Sq. ft. 8,342 square feet of resilient flooring; 6,382 sq. ft. of carpet, not including walk-off mats; 1, 231 sq. ft. of porcelain tile				
	DAILY WORKING HOURS Starting and Ending Times for Monday through Friday: 9:00 AM-4:00 PM Minimum Vendor Staff Needed: One (1) Full-Time Employee 2:00 PM to 5:00PM Minimum Vendor Staff Needed: One (1) Part-Time Employee NOTE: May adjust hours to arrive 30 minutes before opening at the				
	discretion of the Library. WEEKEND WORKING HOURS Starting and Ending Times for Saturday and Sunday: Saturday: 9:00 AM to 1:00 PM Minimum Vendor Staff Needed: One (1) Part-Time Employee				
	Sunday: 2:00 PM to 4:00 PM Minimum Vendor Staff Needed. One (1) Part-Time Employee				

Solicitation No.: 2024-12-1200 Janitorial Services for East Baton Rouge Parish Library System (Labor Only)

ITEM NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	EXTENDED TOTAL
0089	GROUP E, LOCATION 14 Resilient Flooring	8,342	SQ FT	\$ Per SQ FT	\$
0090	GROUP E, LOCATION 14 Shampoo Carpet Not including walk off mats	6,482	SQ FT	\$ PER SQ FT	\$
0091	GROUP E, LOCATION 14 Strip/Wax Porcelain Ceramic Tile	1,231	SQ. FT.	\$ PER SQ. FT	\$
0092	GROUP E, LOCATION 14 Special Clean/Dust	1	PER OCCUR.	\$ PER OCCUR.	\$
0093	GROUP E, LOCATION 14 Dust/Vacuum Blinds	1	PER OCCUR.	\$ PER OCCUR.	\$
0094	GROUP E, LOCATION 14 Emergency Call Out, per hour charge	2	HOUR	\$ PER HR.	\$

Total of Items 0088 - 0094 EXTENDED TOTAL AMOUNT _____

NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	TOTAL
0095	Base Price, per square foot. Janitorial Services to be performed at Facilities Office (Old Woman's Hospital – Office & Restroom), GROUP E, LOCATION 15 shall provide all labor, supervision as specified, and insurance to perform all daily, weekly and monthly, in accordance with the bid specifications and during the hours listed below	1,900 SQ. FT	SQ. FT.	Per SQ. FT.	\$
	Total Square Footage of cleaning area is approximately: 1,900 Sq. ft. All porcelain tile				
	DAILY WORKING HOURS Starting and Ending Times for Monday through Friday: 7:00AM to 9AM NOTE: May adjust hours to arrive 30 minutes before opening at the discretion of the Library.				

Solicitation No.: 2024-12-1200 Janitorial Services for East Baton Rouge Parish Library System (Labor Only)

ITEM NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	EXTENDED TOTAL
0096	GROUP E, LOCATION 15 Special Clean/Dust	1	PER OCCURR.	\$ PER OCCURR.	\$
0097	GROUP E, LOCATION 15 Dust/Vacuum Blinds	1	PER OCCURR.	\$ PER OCCURR.	\$
0098	GROUP E, LOCATION 15 Emergency Call Out, per hour charge	2	HOUR	\$ PER HR.	\$

Total of Items 0095 - 0098 EXTENDED TOTAL AMOUNT _____

Solicitation No.: 2024-12-1200 Janitorial Services for

East Baton Rouge Parish Library System (Labor Only)

ITEM NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	EXTENDED TOTAL
0099	Base Price, per square foot. Janitorial Services to be performed at GROUP C, LOCATION 16, EBR Library Outreach Office, 3434 North Boulevard shall provide all labor, supervision as specified, and insurance to perform all daily, weekly and monthly, in accordance with the bid specifications and during the hours listed below Total Square Footage of cleaning area is	12,963 SQ. FT	SQ. FT.	Per SQ. FT.	\$
14.7	approximately: 12,963 Sq. ft. DAILY WORKING HOURS Monday through Friday 8:00AM to 4PM daily				

ITEM NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	EXTENDED TOTAL
0100	GROUP C, LOCATION 16 Shampoo Carpet (once per year) or upon request of Agency.	3,543	SQ FT	\$ Per SQ FT	\$
0101	GROUP C, LOCATION 16 Strip/Wax Bare Floors (once per year), or upon request of Agency.	9,420	SQ FT	\$ PER SQ FT	\$
0102	GROUP C, LOCATION 16 EBR Library Recycled Reads Bookstore 3434 North Blvd. BASE PRICE	12,727	SQ FT	\$ PER SQ FT	\$
0103	GROUP C, LOCATION 16 Shampoo Carpet (once per year) or upon request of Agency.	3,825	SQ FT	\$ PER SQ FT	\$
0104	GROUP C, LOCATION 16 Strip/Wax Bare Floors (once per year), or upon request of Agency.	8,447	HOUR	\$ PER HR.	\$

Solicitation No.: 2024-12-1200 Janitorial Services for East Baton Rouge Parish Library System (Labor Only)

ITEM NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	EXTENDED TOTAL
0105	Quarterly / Special Dusting: Dusting areas greater than 5.5 ft above floor. Services to be performed upon written request of the Library's representative.	1	Each	\$	\$
0106	Emergency Call Out Cleaning Service: Price per hour. A minimum of 2 hours will be paid for each call out. Services to be performed upon written request of the Library's representative. This to include pressure washing when required. This item cost will not be calculated in the award evaluation process.	1	Each	\$	\$
0107	Special Event Cleaning Requests: Price per hour, per employee. Services to be performed upon written request of the Library's representative. This item cost will not be calculated in the award evaluation process.	12,1141	SQ. FT	, \$	\$
0108	Special Event Cleaning Requests on Holidays: Price per hour, per employee. Services to be performed upon written request of the Library's representative. This item cost will not be calculated in the award evaluation process.	233	SQ. FT	\$	\$
0109	Hand Soap Dispensers: This item cost is being captured in case a replacement dispenser is needed during the contract term, at the request of the Library representative. The product is to be in compliance with bid specification requirements. Quantity listed is estimate only and is not guaranteed. This item cost will not be calculated in the award evaluation process.	25,107	SQ. FT	\$	\$

Total of Items 0099 - 0109 EXTENDED TOTAL AMOUNT _____

ITEM NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	EXTENDED TOTAL
	DESCRIPTION Base Price. Janitorial Services to be performed at GROUP C, LOCATION 17 the EBR River Center Library Branch, 250 North Boulevard, Baton Rouge, LA. Contractor shall provide all labor, supervision, materials and supplies as specified, and insurance to perform all daily, weekly, and monthly duties, in accordance with the bid specifications and hours listed below. Total Square Footage of cleaning area is approximately: 48,000 sq.ft. Employees to cover the work hours listed in the schedule shall be provided for the duration of the below listed hours. This number of employees can include the working onsite supervisor. The minimum number of employees provided to service this contract is suggested below. DAILY WORKING HOURS – Starting and Ending Times for Monday through Thursday: 9:00a.m. to 5:00 p.m.: Two (2) FTE Employees 2:00 p.m. to 8:00 p.m.: One (1) FTE Employee	48,000 SQ. FT			The State of the S
	WEEKEND WORKING HOURS – Starting and Ending Times for Friday, Saturday and Sunday: Friday: 9:00 a.m. to 5:00 p.m.: Two (2) FTE Employees Friday: 2:00 p.m. to 6:00 p.m.: One (1) FTE Employee Saturday: 9:00 a.m. to 5:00 p.m.: One (1) FTE Employee Saturday:11:00 to 6:00 p.m.: One (1) FTE Employee Sunday: 2:00 p.m. to 6:00 p.m.: One (1) FTE Employee Pricing is for all services and materials as specified herein				

ITEM NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT	EXTENDED TOTAL
0111	One (1) Additional Incremental FTE Full Time Janitorial Employee – 40 hours / week Optional Award Item QUOTE RATE PER MONTH Daily Working Hour Ranges Starting and Ending Times for Monday Through Thursday: 9:00 a.m. to 8:00 p.m. Weekend Working Hours Starting and Ending times for Friday, Saturday, and Sunday: Friday and Saturday: 9:00 a.m. to 6 p.m. Sunday: 2 p.m. to 6 p.m.	1	EACH	\$	\$
0112	One (1) Additional Incremental Part Time Janitorial Employee– 20 hours/week Optional Award Item QUOTE RATE PER MONTH Daily Working Hour Ranges Starting and Ending Times for Monday Through Thursday (four hours/day during this time): 8:00 a.m. to 8:00 p.m. Weekend Working Hours Starting and Ending times for Friday, Saturday, and Sunday (four hours/day during this time: Friday and Saturday: 9:00 a.m. to 6 p.m. Sunday: 2 p.m. to 6 p.m.	1	EACH	\$	\$
0113	Shampoo Carpet: Price per square foot, services to be performed upon written request of the Library's representative.	12,1141	SQ. FT.	\$ PER OCCUR.	\$
0114	Walk off Mat (Carpet) Cleaning: Price per square foot, services to be performed upon written request of the Library's representative	233	SQ. FT.	\$ PER OCCUR.	\$

ITEM NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT PRICE	EXTENDED TOTAL
0115	Strip/Wax Bare Floors: Price per square foot, services to be performed upon written request of the Library's representative.	25,107	SQ. FT.	\$	\$
0116	Quarterly / Special Dusting: Dusting areas greater than 5.5 ft above floor. Services to be performed upon written request of the Library's representative.	4	PER OCCURENCE	\$	\$
0117	Emergency Call Out Cleaning Service: Price per hour. A minimum of 2 hours will be paid for each call out. Services to be performed upon written request of the Library's representative. This to include pressure washing when required. This item cost will not be calculated in the award evaluation process.	1	PER HOUR	\$	\$
0118	Special Event Cleaning Requests: Price per hour, per employee. Services to be performed upon written request of the Library's representative. This item cost will not be calculated in the award evaluation process.	1	PER HOUR	\$	\$
0119	Special Event Cleaning Requests on Holidays: Price per hour, per employee. Services to be performed upon written request of the Library's representative. This item cost will not be calculated in the award evaluation process.	1	PER HOUR	\$	\$
0120	Hand Soap Dispensers: This item cost is being captured in case a replacement dispenser is needed during the contract term, at the request of the Library representative. The product is to be in compliance with bid specification requirements. Quantity listed is estimate only and is not guaranteed. This item cost will not be calculated in the award evaluation process.	1	EACH	\$	\$

NO.	DESCRIPTION	QUANTITY	UNIT of Measure	UNIT	EXTENDED
0121	Hand Sanitizer Dispenser: This item cost is being captured in case a replacement dispenser is needed during the contract term, at the request of the Library representative. The product is to be in compliance with bid specification requirements. Quantity listed is estimate only and is not guaranteed. This item cost will not be calculated in the award evaluation process	1	EACH	\$	- \$
0122	This ITEM is for LABOR ONLY, it does not include supplies listed on page 22 of this document. Base Price. Janitorial Services to be performed at the EBR River Center Library Branch, 250 North Boulevard, Baton Rouge, LA. Contractor shall provide all labor, supervision, cleaning supplies and equipment as specified, and insurance to perform all daily, weekly, and monthly duties, in accordance with the bid specifications and hours listed below.Total Square Footage of cleaning area is approximately: 48,000 sq. ft. Employees to cover the work hours listed in the schedule shall be provided for the duration of the below listed hours. This number of employees can include the working onsite supervisor. The minimum number of employees provided to service this contract is suggested below. DAILY WORKING HOURS – Starting and Ending Times for Monday through Thursday: • 9:00 a.m. to 5:00 p.m.: Two (2) FTE Employees • 2:00 p.m. to 8:00 p.m.:One (1) FTE Employee WEEKEND WORKING HOURS – Starting and Ending Times for Friday, Saturday and Sunday: Friday: 9:00 a.m. to 5:00 p.m.: Two (2) FTE Employees Friday: 2:00 p.m. to 6:00 p.m.: One (1) FTE Employee Saturday: 11:00 to 6:00 p.m.: One (1) FTE Employee Saturday: 2:00 p.m. to 6:00 p.m.: One (1) FTE Employee	48,000	SQ. FT.	\$	\$