



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

December 4, 2024

### ADDENDUM # 1

Bid Number: 50-00146640

Receipt Date: January 7, 2025  
Postponed Date: January 14, 2025

Two (2) year contract for patron/public & staff copier maintenance and on-site managed print services for the Jefferson Parish Library Department

#### Revision

\*\*\* THE SUBJECT BID IS BEING POSTPONED TO JANUARY 14, 2025 \*\*\*

\*\*\*REMEMBER TO ACKNOWLEDGE THIS ADDENDUM BY NUMBER ON YOUR BID SUBMISSION. \*\*\*

Sincerely,

A handwritten signature in blue ink, appearing to read "Shanna Folse".

Shanna Folse, Purchasing Specialist III  
Jefferson Parish Purchasing Department

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**