December 4, 2024

**ADDENDUM NO. 01**

Your reference is directed to RFx number 3000023960 for the Invitation to Bid for an Agency Term Contract to furnish the Department of Public Safety Motor Vehicles (DPSMV) with the printing of 1663 Vehicle Title Certificates for the Office of Technology Services/Production Support Services (OTS/PSS) on behalf of the Louisiana Department of Public Safety (DPS), which is scheduled to open at 10:00 AM (CT) on December 11, 2024.

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**The following changes are to be made to the referenced solicitation:**

**Attachment D – Price Sheet is being replaced in its entirety. See REVISED Attachment D – Price Sheet (attached).**

**Page 3 of Invitation to Bid revised to remove quantity and unit of measure. Prices are to be submitted on REVISED Attachment D – Price Sheet.**

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Following is the Vendor’s Inquiry received by the deadline date of November 27, 2024 and the State’s Response:

**Vendor’s Inquiry #1:** Can you confirm the quantity for this title bid? Is the bid for only 1500 Each as listed on the bid?

**State’s Response #1:** The estimated quantity for the 1663 Vehicle Titles is 1,500,000. The unit of measure has been revised to “TH”. See Revised Attachment D – Price Sheet.

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**THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED SOLICITATION.**

**ACKNOWLDGEMENT:** If you have already submitted your bid and this Addendum does not cause you to revise your bid, you should acknowledge receipt of this addendum by identifying your business name and signing where indicated. You may return this Acknowledgement by mail, by hand delivery or courier to: Office of State Procurement, 1201 N Third Street, Claiborne Building, Ste. 2-160, Baton Rouge, LA 70802, or by fax to (225) 342-9756. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the bidder from complying with the terms of the Invitation to Bid.

Addendum Acknowledged/No Changes:

For: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**REVISION:** If you have already submitted your bid and this Addendum requires you to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to bid opening by mail or by hand delivery or courier to: Office of State Procurement, 1201 N Third Street, Claiborne Building, Ste. 2-160, Baton Rouge, LA 70802, and indicate the bid number and the bid opening date and time on the outside of the envelope for proper identification, or by fax to: (225) 342-9756. Electronic submissions other than via fax are not being accepted at this time.

**Revisions received after the bid opening date shall not be considered and you will be held to your original bid.**

Revision:

For: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

By: Raymond McKnight

 State Procurement Analyst

 (225) 342-4832

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