

No. Quantity

## MCNEESE STATE UNIVERSITY

#### LAKE CHARLES, LOUISIANA 70609

AN EQUAL OPPORTUNITY INSTITUTION

Request for Sealed Bid (SB)

PACKAGE. PLEASE WRITE THE BID NUMBER

NOTE: FAX, EMAIL OR ANY OTHER ELECTRONIC

SUBMISSIONS ARE NOT ACCEPTABLE.

Box 92415, Lake Charles, LA 70609

ADDRESSES LISTED BELOW.

hand or courier service.

Lake Charles, LA 70609

PHONE: (337) 475-5087 FAX: (337) 475-5082

## REQUEST FOR BID

DATE	BID NUMBER
11/18/24	D2500036

PURCHASING CONTACT	PHONE	REQUEST NO.	DEPARTMENT	VENDOR I.D. NO.
Debet Hebert	337-475-5083	R2501634	Chief Information Tec	000029655

SEE STANDARD TERMS & CONDITIONS TO BIDDERS.

VENDOR MUST SIGN AND RETURN BID FORM TITLED "STANDARD TERMS & CONDITIONS TO BIDDERS" WITH BID RESPONSE TO BE CONSIDERED FOR BID AWARD.

ON THE ENVELOPE/PACKAGE. RETURN TO ONE OF THE

\*The address for mailing (U.S. Postal Service): McNeese State University, Purchasing Department

\*\*The address for hand or courier service:
McNeese State University, Purchasing Department

150 Lawton Drive, Smith Hall Room 120A

**VENDOR:** ENTER NAME AND ADDRESS

Description

Return this bid to McNeese State University
Purchasing Department, 150 Lawton Drive,
Smith Hall room 120A, Lake Charles, LA 70605

or MSU Box 92415, Lake Charles LA 70609

Unit

RESPONSE DUE

12/09/24 Bid due @ 2:00 PM

Unit Price

Extension

Bid must be signed below. I hereby certify that the above bid prices will remain in effect until the goods are delivered if the order is placed within 30 days after bid opening date. Validity of this bid is dependent on the following information:

Delivery \_\_\_\_\_ days ARO/TERMS \_\_\_\_\_
Phone ( ) \_\_\_\_\_
All bids include prepaid delivery, F.O.B. to McNeese State University

THIS IS NOT A PURCHASE ORDER \_\_\_\_\_\_ TOTAL CONTINUED

Signature	Date
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**VENDOR:** 

Return this bid to McNeese State University Purchasing Department, 150 Lawton Drive, Smith Hall room 120A, Lake Charles, LA 70605 or MSU Box 92415, Lake Charles LA 70609

		RESPONSE DUE	12	/09/24	Bid	due @ 2:00 E	PM.
No.	Quantity	Description	Unit	Unit	Price	Extension	_
		Request for Sealed Bid (SB)					
effe oper Deli Phor	ect until t ning date. ivery ne ( )	(Continued)  *Bidder is hereby advised that the U.S. Postal Service (USPS) does not make deliveries to the McNeese Purchasing Departments physical location. If delivering by USPS to the Box listed above, please allow sufficient time for the mail to then be transmitted to the McNeese Purchasing Department. The McNeese Purchasing Department must receive the sealed bid at its physical location by the date and time specified in this bid. Failure to meet the bid opening date and time shall result in rejection of the bid.  **Bidder is solely responsible for ensuring that its courier service provider makes inside deliveries to the McNeese Purchasing Department is not responsible for any delays caused by the Bidders chosen means means of delivery. Bidder is solely responsible for the timely delivery of its bid. Failure to	ys aft	er bid			
L	DIGS INCIU	de prepara derivery, r.o.b. to mendobe bases entrerbrey					_
		THIS IS NOT A PURCHASE ORDER		LATOT	<u>.</u>	CONTINUED	

Date \_\_ Signature \_\_\_



**VENDOR:** 

Signature \_\_

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# REQUEST FOR BID

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AN EQUAL OPPORTUNITY INSTITUTION PHONE: (337) 475-5087 FAX: (337) 475-5082

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	•	Smith Hall room 120A, or MSU Box 92415, Lake					
		RESPONSE DUE	12/	09/24	Biđ	due @ 2:00	PM
No.	Quantity	Description	Unit	Unit P	rice	Extension	
		Request for Sealed Bid (SB)					
1		(Continued)  meet the bid opening date and time shall result in rejection of the bid.  ***********************************					
1	1	ITEM #3DG028090: SimVS-IV which includes: -One (1) Instructor Tablet	EA				
effe open Deli Phon	ect until the sing date. very ne ( )	med below. I hereby certify that the above bid prices will be goods are delivered if the order is placed within 30 day Validity of this bid is dependent on the following information days ARO/TERMS	s aft	ain in er bid			
All	bids includ	de prepaid delivery, F.O.B. to McNeese State University	T			<u> </u>	

\_\_\_\_ Date \_\_\_\_

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RESPONSE DUE

12/09/24

TOTAL

CONTINUED

Bid due @ 2:00 PM Unit Unit Price Extension Ouantity Description No. Request for Sealed Bid (SB) 1 (Continued -Six (6) Student Tablets -Four (4) Common Pump Interfaces -Carrying Bag -IV Pole Tablet Mount (6x) -Router EΑ 9 ITEM #HW010802: 30" Simulated 2 Horizonal Mirage Surface Mount Headwall w/Complete Accessories Package (3) Ohmeda Gas Outlets - OAV (Standard) (2) Duplex Receptacle - 1E & 1N (1) Vacuum Slide Accessories Package Includes: (1) Oxygen Flowmeter (1) Medical Air Flowmeter (1) Vacuum Regulator 3 Mode Continuous, Analog USA (2) Humidifier (1) Suction Canister, 1200 CC (1) Canister Ring Holder Bid must be signed below. I hereby certify that the above bid prices will remain in effect until the goods are delivered if the order is placed within 30 days after bid opening date. Validity of this bid is dependent on the following information: Delivery \_ \_\_days ARO/TERMS Phone ( All bids include prepaid delivery, F.O.B. to McNeese State University

\_\_\_\_ Date \_\_ Signature \_

THIS IS NOT A PURCHASE ORDER



**VENDOR:** 

Signature \_

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	•	or MSU Box 92415, Lake Charles LA 70609					
		RESPONSE DUE	12	/09/24	Bid	due @ 2:00	PM
No.	Quantity	Description	Unit	Unit E	Price	Extension	
		Request for Sealed Bid (SB)					
2		(Continued) (1) Suction Tubing, 2 ft. (Regulator to Canister)					
3	1	LTL Freight with lift-gate service	EA				
						,	
	:						
Did.	must be sig	med below. I hereby certify that the above bid prices wil	1 200				
effe open	ct until th ing date.	ned below. I hereby certify that the above bid prices will ne goods are delivered if the order is placed within 30 day Validity of this bid is dependent on the following informa days ARO/TERMS	s aft				
Phon All		de prepaid delivery, F.O.B. to McNeese State University	F				
		THIS IS NOT A PURCHASE ORDER		TOTAL			

\_\_\_\_\_ Date \_\_\_\_

#### STANDARD TERMS & CONDITIONS TO BIDDERS FAX #337-475-5082

- PROPOSALS: The proposal must be received by the Purchasing Department, McNeese State University, before the time set for receiving bids. Bids received after the time set will not be considered. Bidder shall assume full responsibility for timely delivery at location designated for receipt of bids. Prices must be clear and be written in ink or typewritten, and the ITB AND Terms & Conditions must be signed in ink. Be sure bid number and due date are clearly shown on outside of package or envelope. Please see return address on the face of the bid form.
- STANDARDS OF QUALITY AND ANY ALTERNATE: Any product or service bid shall corform to all applicable Federal ans State Laws and Regulations and the specifications contained in the solicitation. Unless otherwise specified in the solicitation, any m anufacturer's name, trade name, brand name, or catalog number used in the specification is for the purpose of describing the standard of quality, performance, and characteristics desired and is not intended to limit or restrict competition.

  Bidder must specify the brand and model number of the product offered in his bid. Bids not specifying brand and model number shall be considered as offering the exact products specified in the solicitation.

When a Pre-Bid Conference is scheduled, no alternative will be considered unless the above conditions are complied with and the "Request for Approval of Alternate" form is completed and returned. This form will be attached when applicable. Only alternates which are approved and acknowledged by addendum following the Pre-Bid Conference will be considered for award at the bid opening. DO NOT SUBMIT BIDS ON UNAPPROVED ALTERNATES

The burden of proof of the merit of the proposed substitute is upon the proposer. The Purchasing Director's decision of approval or rejection of a proposed substitute shall

SAMPLES/DESCRIPTIVE LITERATURE: The envelope/package containing samples and/or descriptive literature submitted by mail for consideration at the Pre-Bid Conference must be labeled in accordance with the instructions given on the "Request for Approval of Alternate" form.

When requested, samples submitted will be returned at bidder's risk and expense provided they have not been made useless through tests.

- PRICES: Unless otherwise specified by McNeese in the solicitation, bid prices must be complete, including transportation prepaid by bidder to destination and firm for acceptance for a minimum of 30 days. If accepted, prices must be firm for the contractual period. Bids other than F.O.B. destination may be rejected. Prices should be quoted in the unit (each, box, case, etc.) as specified in the solicitation.
- BID OPENING: Bidders may attend the bid opening, but no information or opinions concerning the ultimate contract award will be given at the bid opening or during the evaluation process. Bids may be examined within 72 hours after bid opening. Information pertaining to completed files may be secured by visiting McNeese during normal working hours. Written bid tabulations will not be furnished
- AWARD OF BIDS: McNeese State University reserves the right to award items separately, grouped, or on an all-or-none basis, and to reject any or all bids and waive any informalities incident thereto.
- DELIVERY FAILURE: If the vendor fails to make delivery within the time specified on bid documents or within a reasonable time if no delivery time is specified McNeese reserves the right to cancel the item and to purchase it elsewhere. Any increase in price and/or cost of handling will be charged to the vendor making the original unsatisfactory delivery. Consistent unsatisfactory deliveries will be considered just cause for deleting a vendor from bid lists.
- TERMINATION OF THIS AGREEMENT FOR CAUSE/CONVENIENCE: McNeese may terminate this agreement for cause based upon the failure of Contractor to comply with the terms and/or conditions of the Agreement, or failure to fulfill its performance obligations pursuant to this agreement, provided that McNeese shall give the Contractor written notice specifying the Contractor's failure. If within thirty (30) days after receipt of such notice, the Contractor shall not have corrected such failure or, in the case of failure which cannot be corrected in thirty (30) days, begun in good faith to correct such failure and thereafter proceeded diligently to complete such correction, then McNeese may, at its option, place the Contractor in default and the Agreement shall terminate on the date specified in such notice.

The Contractor may exercise any rights available to it under Louisiana law to terminate for cause upon the failure of McNeese to comply with the terms and conditions of this agreement, provided the Contractor shall give McNeese written notice specifying McNeese's failure and a reasonable opportunity for McNeese to

McNeese may terminate the Contract at any time by giving thirty (30) days written notice to the Contractor of such termination or negotiating with the Contractor an effective date.

SOLICITATIONS FOR (MOST) GOODS, NOT SERVICES, INCLUDE THE LOUISIANA PRODUCT PREFERENCE AS STATED BELOW: IN ACCORDANCE WITH LOUISIANA REVISED STATUTES 39:1604, A PREFERENCE MAY BE ALLOWED FOR PRODUCTS MANUFACTURED, PRODUCED, GROWN, OR ASSEMBLED IN LOUISIANA OF EQUAL QUALITY.

PREFERENCES SHALL NOT APPLY TO SERVICE CONTRACTS.						
Do you claim this Preference? YESNO						
Specify Line Number(s):						
Specify location within Louisiana where this product is manufactured, product	duced, grown or assembled:					
sheet.)	NOTE): If more space is required, include on separate					
Do you have a Louisiana business workforce? YESNO						
If so, do you certify that at least fifty percent (50%) of your Louisiana busin						
IN ACCORDANCE WITH L.R.S. 39:1594 (ACT 121), THE PERSON SIGN	NING THE BID MUST BE:					
<ol> <li>A current corporate officer, partnership member or other individual spe Secretary of State; or</li> </ol>	ecifically authorized to submit a bid as reflected in the appropriate records on file with the					
2. An individual authorized to bind the vendor as reflected by a corporate	resolution, certificate or affidavit; or					
3. Other documents indicating authority which are acceptable to the publi	ic entity.					
By signing and returning this document (along with bid), you are certifying compl	liance with all Terms and Conditions set forth.					
Signature & Company Name	Date					

Date