



**McNEESE**  
STATE UNIVERSITY  
*A Member of the University of Louisiana System*

PURCHASING DEPARTMENT  
P. O. BOX 92415  
LAKE CHARLES, LA 70609  
PH: 337-475-5083  
FAX: 337-475-5082

**ADDENDUM 03**

**DATE: December 4 2024**

***BID #D2500046 for TRACTOR LEASE TO PURCHASE WITH TRADE-IN***  
**SCHEDULED TO OPEN ON DECEMBER 9, 2024 AT 2 :00 P.M.**

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REVISIONS TO THE REFERENCED SOLICITATION/BID AS STATED BELOW:

- **RESPONSES TO INQUIRIES:**
  1. **This is a bid for a lease or rent to purchase agreement with a trade-in option.**
  2. **Lease hours per year would be approximately 300 hours per year.**
  3. **Requesting delivery 2-4 weeks upon receipt of purchase order.**
- **ALL OTHER SPECIFICATIONS, BID DUE DATE AND TIME REMAIN THE SAME.**

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THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED SOLICITATION FOR BID.

**ACKNOWLEDGEMENT:** If you have already submitted your bid and this Addendum does not cause you to revise your bid, you must acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgement with your bid or fax to (337)475-5082 or email to [debet@mcneese.edu](mailto:debet@mcneese.edu) or mail to the address above. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the bidder from complying with the terms of its bid.

Addendum Acknowledged / No Changes:

VENDOR NAME: \_\_\_\_\_

Signature: \_\_\_\_\_ Print: \_\_\_\_\_

I APOLOGIZE FOR ANY INCONVENIENCE THIS MAY HAVE CAUSED.

DEBET HEBERT  
PROCUREMENT SPECIALIST  
McNeese State University